

## What Is Form RI-1096 and Do You Need To Use It?

It is a statement you send with your payment of any balance due on line 10 of your Form RI 1096-PT. Using Form RI- 1096V allows us to process your payment more accurately and efficiently. We strongly encourage you to use Form RI-1096V, but there is no penalty if you do not do so.

## How To Fill In Form RI-1096V

**RI-1096V** RHODE ISLAND PASS-THROUGH WITHHOLDING PAYMENT VOUCHER 2011  
DIVISION OF TAXATION - ONE CAPITOL HILL - PROVIDENCE, RI 02908-5807

DO NOT STAPLE OR ATTACH THIS VOUCHER TO YOUR PAYMENT

1. NAME

ADDRESS

CITY, STATE & ZIP CODE

**RI-1096V**

2. FEDERAL EMPLOYER IDENTIFICATION NUMBER

4. ENTER AMOUNT ENCLOSED \$ 00

3.

Box 1. Enter the name and addresses as shown on your return.

Box 2. Enter the Federal employer identification number in the box provided.

Box 3. Enter the amount of the payment you are making. Also, enter below for your records.

Date Paid	Check Number	Amount
_____	_____	_____

## How To Prepare Your Payment

Make your check or money order payable to the "R.I. Division of Taxation." Do not send cash. Make sure the pass-through entity's name and address appear on the check or money order. Write "Form RI-1096V," daytime phone number and federal employer identification number on the check or money order.

## How To Send In Your Return, Payment, and RI-1096V

Retain the top portion of this form for your records. Detach and return the lower portion with your payment. DO NOT staple or otherwise attach your payment of Form RI-1096V to your return or to each other. Instead, just put them loose in the envelope. Mail your tax return, payment and Form RI-1096V to the Rhode Island Division of Taxation, One Capitol Hill, Providence, RI 02908-5807.

## PAYMENT BY CREDIT CARD



Contact the service provider listed on this page and follow their instructions. Enter on page 1 of Form RI-1096PT, in the upper left corner, the confirmation number you were given at the end of the transaction and the amount of your tax payment (not including the convenience fee).

Telephone: 1-800-2PAY-TAX (1-800-272-9829)  
Internet: [www.officialpayments.com](http://www.officialpayments.com)

DETACH HERE AND MAIL WITH YOUR PAYMENT

DO NOT STAPLE OR ATTACH THIS VOUCHER TO YOUR PAYMENT

NAME
ADDRESS
CITY, STATE & ZIP CODE
FEDERAL EMPLOYER IDENTIFICATION NUMBER

# RI-1096V

ENTER AMOUNT ENCLOSED \$ 00