

Trade Finance Application Form

☐ Trade only

(ver.Jun12)

Trade + Commercial Property Loan

Oversea-Chinese Banking Corporation Limited
65 Chulia Street, #09-00, OCBC Centre, Singapore 049513
Tel: 6538 1111 www.ocbc.com

(A) FACILITY REQ	UESTED							
Facility		Tenor	Existi	ng Limit	Change (+/-)	New Limit		
Letter of Credit (Sight / U	Usance*)							
Overdraft (On demand)								
FX (Spot / Forward / Op	tion Contract*)							
Sub-Limit								
Facility	Tenor	Existing Limit	New Limit	Facility	Те	enor	Existing Limit	New Limit
LLC (Sight / Usance*)		. <u> </u>		🗌 EBP	(LC/DP/DA*)			
SGL SGL	N.A.			🔲 TR (LC/DP/DA*) _			
SGC	<u>N.A.</u>			Drat	ft Loan (Import) _			
🗖 BG		<u> </u>		Draft	Loan (Export)			
Preshipment				🗆 AWE	3 _	<u>N.A.</u>		
Others								

(B) BUSINESS PARTICULARS						
Registered Business Name:	Years in Business:	No. of Partners / Directors	rs:			
Mailing Address (if different from Registered Address):	Turnover (latest): Refer to S\$:	Financials				
Postal Code	More than 50% of revenue received from property investment: \u03c6 Yes \u03c6 Yes No More than 50% of the total assets from immovable property in Singapore: \u03c6 Yes \u03c6 Yes \u03c6 No					
Business Premises: Owned Mortgaged Rented, Monthly Ren	ntal: S\$:	Contact Email Address:				
Contact Person & Designation:	Office No.:	Mobile No.: Facsing Image: I	imile No.:			

For the below information,

Please refer to the attached ACRA business profile which contains the most up-to-date information, OR

Please refer to the particulars below

Control of the particular b

Registration no.:	Registration date (DDMMYYYY):
Business address: Postal code:	Constitution: Constitution: Constitution: Constitution: Constitution: Constitution: Constitution: Constitution: Constitution: Constitution: Constitution: Constitution: Constitution: Constitution: Constitution: Constitution: Constitution: Constitution: Constitution

Principal activities:

DETAILS OF FACILITIES WITH OTHER FINANCIAL INSTITUTIONS							
Type of Facility	Security Details / Amount (S\$)	Financial Institution	Credit Limit S\$	Monthly Inst CPF	talment (S\$) Cash	Outstanding Amount (S\$)	

* Delete if applicable						(ver.Jun12)	
(C) PERSONAL PAR	TICULARS – PRINCIPAL 1/GU	JARANTOR 1 *	Guarantor 🔲 Yes	No			
Name as in NRIC or Passport (I	Dr / Mr / Mrs / Ms / Mdm*):			NRIC / Passport n			
Office no.:	Mobile no.:	Home no.: Martial status:					
Highest qualification: ☐ Primary ☐ Secondary ☐	Certificate Pre-University D	iploma 🔲 Degree	☐ Masters & abov				
Occupation: Company Director/Chief Exe Not-Employed		 Business F 	Professional/Manage				
Name of Employer:		Office Address:					
Length of Service:	Self Employed				Posta	I Code:	
Nature of Business:		Monthly Income: S\$					
Residence:	Parents' Others	Name of Previous Er	nployer (if less than 3	3 years with current):			
Rented: S\$	(Per Month)	Occupation:					
For the below information,		Length of Service:					
-	RIC / Passport copy (with signature specime	en), OR 🛛 Please re	fer to the particular	s below			
Gender:	Date of birth (DDMMYYYY):	Race:	ay 🗌 Indian	Nationality:		R: 🗌 Yes 🗌 No	
Residential Address:		<u> </u>		Posta	al code:		
DETAILS OF FACILI	TIES WITH OTHER FINANCIAL	INSTITUTIONS					
Type of Facility	Security Details/Amount S\$	Financial Institution	Credit Limit S\$	Monthly Instalr		Outstanding Amount (S\$)	
				CPF	Cash		
PERSONAL PARTICI	ULARS – PRINCIPAL 2 / GUAR	ANTOR 2 * Guara	ntor Yes	No			
Name as in NRIC or Passport (I				NRIC / Passport n	0.:		
Office no.:	Mobile no.:	Home no.:		Martial status:			
Highest gualification:				Single N	/arried Di	vorced 🔲 Widowed	
Primary Secondary C	Certificate Pre-University D	iploma 🗌 Degree	Masters & abov	/e 🗌 No Formal I	Education		
 Company Director/Chief Exe Not-Employed 	cutive Droprietor/Merchant Secretarial/Admin/Fin/Marketing B		Professional/Manage essional	r 🛛 Housewife/Re	tiree		
Name of Employer:		Office Address:					
Length of Service: Nature of Business:	Self Employed	Monthly Income: S\$			Posta	I Code:	
Residence:	Parents' Others (Per Month)	Name of Previous Employer (if less than 3 years with current): Occupation:					
		Length of Service:					
For the below information,	RIC / Passport copy (with signature specime		for to the particular	s below			
Gender:	Date of birth (DDMMYYYY):	Race:		Nationality:			
🗌 Male 🛛 Female		Chinese Mala	ay 🔲 Indian	Singaporean [Others: Singapore PF	R: Yes No	
Residential Address:		1		Posta	al code:		
DETAILS OF FACILI	TIES WITH OTHER FINANCIAL	INSTITUTIONS					
Type of Facility	Security Details/Amount S\$	Financial Institution	Credit Limit S\$	Monthly Instalr CPF		Outstanding Amount (S\$)	
-					Cash		

(ver.Jun12)

PERSONAL PARTIC	ULARS – PRINCIPAL 3 / GUAR	ANTOR 3 * Guara	ntor 🔲 Yes 📃	No			
Name as in NRIC or Passport (NRIC / Passport n	10.:			
Office no.:	Home no.:	Home no.: Martial status:					
Highest qualification:	Certificate	Diploma 🔲 Degree	☐ Masters & abo				
Occupation: Image: Secretarial/Admin/Fin/Marketing Exec Business Professional/Manager Housewife/Retiree Not-Employed Secretarial/Admin/Fin/Marketing Exec Other Professional							
Name of Employer: Office Address:							
Length of Service:	Self Employed				Posta	I Code:	
Nature of Business:		Monthly Income: S\$					
Residence: Owned Mortgaged Rented: S\$	□ Parents' □ Others _(Per Month)	Name of Previous Er Occupation:	nployer (if less than :	3 years with current):	:		
Earthachada a tafaaraattaa		Length of Service:					
For the below information, Please refer to attached N 	RIC / Passport copy (with signature specim	en), OR 🛛 Please re	fer to the particular	s below			
Gender: Male Female	Date of birth (DDMMYYYY):	Race: Chinese Mala Others:		Nationality: ☐ Singaporean [R: 🗌 Yes 🗌 No	
Residential Address:				Posta	al code:		
DETAILS OF FACILI	TIES WITH OTHER FINANCIAL	INSTITUTIONS					
Type of Facility	Security Details/Amount S\$	Financial Institution	Credit Limit S\$	Monthly Instalr		Outstanding Amount (S\$)	
				CPF	Cash		
PERSONAL PARTIC	ULARS – PRINCIPAL 4 / GUAR	ANTOR 4 * Guara	ntor 🔲 Yes 📃	No			
PERSONAL PARTIC		ANTOR 4 * Guara	ntor 🚺 Yes 📘	No NRIC / Passport n	10.:		
		ANTOR 4 * Guara	ntor 🔲 Yes 📕	NRIC / Passport n Martial status:		vorced 🗌 Widowed	
Name as in NRIC or Passport (Dr / Mr / Mrs / Ms / Mdm*): Mobile no.:		ntor Yes	NRIC / Passport n Martial status:	Married ☐ Di	vorced 🗌 Widowed	
Name as in NRIC or Passport (Office no.: Highest qualification:	Dr / Mr / Mrs / Ms / Mdm*): Mobile no.:	Home no.: Diploma Degree	Masters & abo	NRIC / Passport n Martial status:	Married Di	vorced	
Name as in NRIC or Passport (Office no.: Highest qualification: Primary Secondary [Occupation: Company Director/Chief Exe	Dr / Mr / Mrs / Ms / Mdm*): Mobile no.: Certificate Pre-University [] [ecutive Proprietor/Merchant	Home no.: Diploma Degree	Masters & abo	NRIC / Passport n Martial status: Single No Ve No Formal B	Married Di	vorced Widowed	
Name as in NRIC or Passport (Office no.: Highest qualification: Primary Secondary Cocupation: Cocupation: Not-Employed	Dr / Mr / Mrs / Ms / Mdm*): Mobile no.: Certificate Pre-University [] [ecutive Proprietor/Merchant	Home no.: Diploma Degree Business F Exec Other Profe	Masters & abo	NRIC / Passport n Martial status: Single No Ve No Formal B	Married Di Education	vorced 🗌 Widowed	
Name as in NRIC or Passport (Office no.: Highest qualification: Primary Secondary Cocupation: Company Director/Chief Exe Not-Employed Name of Employer:	Dr / Mr / Mrs / Ms / Mdm*): Mobile no.: Certificate Pre-University [] [ecutive Proprietor/Merchant Secretarial/Admin/Fin/Marketing	Home no.: Diploma Degree Business F Exec Other Profe	Masters & abo	NRIC / Passport n Martial status: Single No Ve No Formal B	Married Di Education		
Name as in NRIC or Passport (Office no.: Highest qualification: Primary Secondary Cocupation: Cocupation: Company Director/Chief Exe Not-Employed Name of Employer: Length of Service: Nature of Business: Residence:	Dr / Mr / Mrs / Ms / Mdm*): Mobile no.: Certificate Pre-University [] [ecutive Proprietor/Merchant Secretarial/Admin/Fin/Marketing	Home no.: Diploma Degree Business F Exec Other Profe Office Address:	Masters & abo Professional/Manage essional	NRIC / Passport n Martial status:	Married Di Education etiree Posta		
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Name as in NRIC or Passport (Office no.: Highest qualification: Primary Secondary Occupation: Company Director/Chief Exe Not-Employed Name of Employer: Length of Service: Nature of Business: Residence: Owned Mortgaged	Dr / Mr / Mrs / Ms / Mdm*): Mobile no.: Certificate Pre-University [] [ecutive Proprietor/Merchant Secretarial/Admin/Fin/Marketing Self Employed Parents' [] Others	Home no.: Diploma Degree Exec Business F Other Profe Office Address: Monthly Income: S\$ Name of Previous Er	Masters & abo Professional/Manage essional	NRIC / Passport n Martial status:	Married Di Education etiree Posta		
Name as in NRIC or Passport (Office no.: Highest qualification: Primary Secondary Occupation: Company Director/Chief Exe Not-Employed Name of Employer: Length of Service: Nature of Business: Residence: Owned Mortgaged Rented: S\$	Dr / Mr / Mrs / Ms / Mdm*): Mobile no.: Certificate Pre-University [] [ecutive Proprietor/Merchant Secretarial/Admin/Fin/Marketing Self Employed Parents' [] Others (Per Month) RIC / Passport copy (with signature specim	Home no.: Diploma Degree Business F Exec Other Profe Office Address: Monthly Income: S\$ Name of Previous Er Occupation: Length of Service: en), OR Delease re	Masters & abor Professional/Manage essional	NRIC / Passport n Martial status: Single No Formal B No Formal B No Formal B No Sorrad B N	Married Di Education etiree Posta		
Name as in NRIC or Passport (Office no.: Highest qualification: Primary Secondary [Occupation: Company Director/Chief Exe Not-Employed Name of Employer: Length of Service: Nature of Business: Residence: Owned Mortgaged Rented: S\$	Dr / Mr / Mrs / Ms / Mdm*): Mobile no.: Certificate Pre-University [] [] ecutive Proprietor/Merchant Secretarial/Admin/Fin/Marketing [] Self Employed [] Parents' [] Others (Per Month)	Home no.: Diploma Degree Business F Exec Other Profe Office Address: Monthly Income: S\$ Name of Previous Er Occupation: Length of Service:	Masters & above the second of the seco	NRIC / Passport n	Married Di Education etiree Posta		
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Name as in NRIC or Passport (Office no.: Highest qualification: Primary Secondary Occupation: Company Director/Chief Exe Not-Employed Name of Employer: Length of Service: Nature of Business: Residence: Owned Mortgaged Rented: S\$	Dr / Mr / Mrs / Ms / Mdm*): Mobile no.: Certificate Pre-University [] [ecutive Proprietor/Merchant Secretarial/Admin/Fin/Marketing Self Employed Parents' [] Others (Per Month) RIC / Passport copy (with signature specim	Home no.: Diploma Degree Exec Dusiness F Conflice Address: Monthly Income: S\$ Name of Previous Er Occupation: Length of Service: en), OR Delease re Race: Chinese Mala	Masters & above the second of the seco	NRIC / Passport n Martial status: Single N Single N ve No Formal B r Housewife/Re 3 years with current): s below Nationality: Singaporean	Married Di Education etiree Posta	l Code:	
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Name as in NRIC or Passport (Office no.: Highest qualification: Primary Secondary [Occupation: Company Director/Chief Exe Not-Employed Name of Employer: Length of Service: Nature of Business: Residence: Owned Mortgaged Rented: S\$	Dr / Mr / Mrs / Ms / Mdm*): Mobile no.: Certificate Pre-University [] ecutive Proprietor/Merchant Secretarial/Admin/Fin/Marketing Self Employed Self Employed Parents' Others (Per Month) RIC / Passport copy (with signature specim Date of birth (DDMMYYYY): TIES WITH OTHER FINANCIAL	Home no.: Diploma Degree Business F Exec Other Profe Office Address: Monthly Income: S\$ Name of Previous Er Occupation: Length of Service: en), OR Please re Race: Chinese Mala Others:	Masters & abor Professional/Manage essional nployer (if less than : fer to the particular y	NRIC / Passport n Martial status: Single No Formal B N	Married Di Education etiree Posta : : : : : : : : : : : : : : : : : : :	I Code:	
Name as in NRIC or Passport (Office no.: Highest qualification: Primary Secondary [Occupation: Company Director/Chief Exe Not-Employed Name of Employer: Length of Service: Nature of Business: Residence: Owned Mortgaged Rented: S\$	Dr / Mr / Mrs / Ms / Mdm*): Mobile no.: Certificate Pre-University [] ecutive Proprietor/Merchant Secretarial/Admin/Fin/Marketing Self Employed Self Employed Parents' Others (Per Month) RIC / Passport copy (with signature specim Date of birth (DDMMYYYY): TIES WITH OTHER FINANCIAL	Home no.: Diploma Degree Business F Exec Other Profe Office Address: Monthly Income: S\$ Name of Previous Er Occupation: Length of Service: en), OR Please re Race: Chinese Mala Others:	Masters & abor Professional/Manage essional nployer (if less than : fer to the particular y	NRIC / Passport n Martial status: Single No Formal B N	Married Di Education etiree Posta : : : : : : : : : : : : : : : : : : :	I Code:	

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(D) TRADE DETAILS

List of Regular Customers	Country	% of Sales/Terms	Please tick if applicable for Draft Loan (Export)
1)			
2)			
3)			
4)			
5)			
6)			
7)			
8)			
9)			
10)			

List of Regular Suppliers	Country	% of Purchase/Terms	Please tick if applicable for Draft Loan (Import)/Local LC
1)			
3)			
4)			□
5)			
7)			□
8)			□
10)			
11)			
13)			□
14)			□
15)			П

(E) COLLATERAL TO BE PROVIDED

* Please indicate Existing (E) or New (N) for the collateral provided.	
Singapore Dollars Fixed Deposit (Amount):	ACU Deposit (Currency and Amount):
Deposit Registered Owner:	Deposit Registered Owner:
Structured Deposit (Currency and Amount):; Tenor	
Deposit Registered Owner:	
Banker's Guarantee Amount:	Standby Letter of Credit (Currency and Amount):
Financial Institution:	Financial Institution :
Corporate Guarantee: Name:; Reg. No.:	Personal Guarantee
Property (Purchase Price / Estimated Value*)	□ Others:
Address of Property:	

						(ver.Jun12)	
TYPE OF PROPERTY							
Commercial / Industrial	□ Oth	ners:	_				
Built in AreaSq metre / ft* Tit	le: 🗌 Fre	aehold Age of Pr	operty:	Property:		Completed	
						Under construction	
Land AreaSq metre / ft*		asehold: Years Cor	nmenced Since:			Expected TOP Date:	
Purpose 🗌 Owner Occ	upation	Owner Occupation (Sublet)		Investment			
		Monthly Rental Income (Exi S\$		Monthly Rental Income (Existing S\$			
Mortgagor Name (s)		NRIC/BRN		% Owned^			
1							
2							
3							
4							
5							
^ for Tenancy in common only							
For Individual Ownership, please indicate	Jointed Te	nancy 🔲 Tenancy in Comm	on 🔲 Sole Owr	ner CPF Utilization To Date: S\$_			
MY / OUR FINANCING REQUIF	REMEN	FOR COMMERCIA	L PROPERTY	(LOAN APPLICATION)			
Purch	nase			Refinance			
Nett Purchase Price		S\$	Current Bank / F	inancier:			
Less Own Cash Resource (Less: cash to be used for stamp			Existing Credit F	acilities:			
& legal fee S\$)		S\$	Outstanding T	erm Loan:		S\$	
Financing Requirements		S\$	Undisbursed I	Loan Amount (if any):		S\$	
Loan to be structured as follows:			Overdraft:			S\$	
Term Loan 1 S\$	for	years	Total Loan Ou	itstanding.		S\$	
Term Loan 2 S\$		years		lised (Including Accrued Interest):		S\$	
Term Loan 3 S\$		vears		narked from CPF: S\$_			
		years					
			Financing Requi				
Others S\$.		Term Loan 1	S\$ for		years	
Final Payment (8%) to be earmarked from: [(For Direct Purchases from HDB)] I erm loa	in 📋 Överdraft	Term Loan 2	S\$ for		years	
			Term Loan 3	S\$ for		years	
			Overdraft	S\$			
			Others	S\$			
			Monthly CPF to	be used for Loan repayment S\$			
		CPL Shie	d Finance				
Name of first life to be assured:		Single life Multiple	lives	Sum Assured (% loan amount)	_	Assured Period (yrs)	
Name of first life to be assured:		Single life I Multiple	lives	Sum Assured (% loan amount)		Assured Period (yrs)	
(F) MY / OUR SOLICITOR							
Law Firm:			Contact Pe	rson:			
Address:			Postal Cod	le:			

Postal Code:

DECLARATION

- 1. Confirm that all information provided or which may subsequently be provided to the Bank by me / us is / will be true, accurate and complete at all times and I / we have not withheld any material information. I /We undertake to notify the Bank immediately of any change in such information.
- 2. Agree to disclose true copies of any financial statements and other documents as may be required by the Bank, which documents shall thereby become and remain the Bank's property regardless of the outcome of my / our application.
- 3. Authorize the Bank to conduct credit checks and verify information given in this application with any person / authority without prior reference to the Firm / Company and / or to me / us.
- 4. Expressly and irrevocably permit and authorize the Bank and the Bank's officers to disclose, reveal and divulge any and all information and particulars relating to and in connection with the Firm / Company and / or the Firm / Company's accounts with the Bank at any time to any party as the Bank may deem fit, including but not limited to the Credit Bureau or the relevant insurers who require such information or documents to access, effect or process the CPL shield (or anything in connection therewith). Without prejudice to the foregoing, where withdrawal of CPF funds is involved, I / we hereby authorize you to disclose to the CPF Board any information as may be required regarding this application.
- Undertake to pay all fees, expenses and charges in connection with this application and agree that such fees, expenses and charges are not refundable whether or not the
 application herein is approved.
- 6. Declare that (i) I / we / are not bankrupt and no Statutory Demand has been served on me / us or the Firm / company and (ii) I/ we / the Firm / Company is / are not insolvent and no dissolution or other proceedings of similar effect have been served on the Firm.
- 7. Acknowledge that the Bank has the absolute right to reject or approve the Firm's / Company's application without assigning any reason therefore.
- 8. Confirm that the buyers and suppliers applicable for draft loan (import / export) & / or Local LC listed under Trade Details are not related to the company.
- 9. Acknowledge and confirm that the Commercial & Industrial Property Loan Addendum Form (if any) completed and signed by each of the principal / Guarantors states in such addendum shall form part of and be incorporated into this application.
- 10. Declare that any funds and assets I/we place with the Bank, and any profits that they generate, will comply with the tax laws of the countries where I/we live or of which I/we am/are citizen(s) or which I/we am/are otherwise subject to.

SOLE PROPRIETOR / PARTNERS* / DIRECTOR / GUARANTOR / OF THE FIRM TO SIGN							
Principal / Guarantor 1*:	Principal / Guarantor 2*:	Principal / Guarantor 3*:	Principal / Guarantor 4*:				
Name :	Name :	Name :	Name :				
Date:	Date:	Date:	Date:				
FOR BANK USE							
Valuation S\$ Expe	cted Monthly Rental Income S\$	Valuer / Firm Da	te Valued				

Total CPL Shield Premium 1:	Total CPL Shield Premium 2:	CPL Shield Finance Amount:	CPL Shield Finance Tenor:(yrs)
S\$	S\$	S\$	

APPENDIX – TRADE EXCEPTIONS

Please fill in this section if you are requesting for Trade Exceptions.

Trade exceptions requested:

- □ 3rd Country Shipment
- ☐ Insurance covered by ultimate Buyer (usually 3rd party shipment)
- Bank does not have title (ie not to order of OCBC Bank) or Bank has no control of goods (ie full set of documents)
- Consignee of BL "to order"
- Forwarder Cargo Receipt or Charter Party Bill of Lading or Rail transport document or Delivery order (for local delivery) is allowed.
- AWB consigned to 3rd party/applicant ((usually for 3rd party shipment or for perishables)
- Delivery order made out to order of applicant (For local LC only)
- Documents called for (in LC) to be issued by applicant

Please complete the following questionnaires and indicate the reason(s) / justifications for request (s):

1. Is there any 3rd country shipment? E.g. shipment from country X to country Z, without coming to Singapore □ Yes □ No

If yes, from _____(country) to _____(country).

2. If yes, who covers the insurance?

3. If it is Ultimate Buyer, what is the country of shipment and the name of the insurance company?

- 4. What is the transport mode for the purchase of goods?
- What type of transport document is required? Is there any requirement for Forwarder Cargo Receipt, Charter Party Bill of Lading, Delivery order? [Note : these documents are not deemed as transport documents to OCBC.]

6. Does Bank has title or has control of goods? If not, why?

7. Is there any circumstance there would be requirement for Bill of Lading to be made out to order or full set of bill of lading or Airway Bill not channelled to Bank? • Yes • No

If yes, when and why? ____

8. Other exception: Is there any other trade exception?

BDM /AM Name: _____

_ Signature: _____

_ Date: _____

(ver.Jun12)