

# **S<sub>F</sub> Student Government Programming**

## **Directors Application 2012-2013**

**Please return this filled out to the Front Desk in S-Building.**

**Due by July 11, 2012**

# **S<sub>F</sub> Student Government**

## **SG Programming Branch**

The Programming Branch is responsible for planning, coordinating and implementing student programs and activities. The powers of the SGP are vested in the SGP Event Chair and the SGP Finance Chair.

The purpose of the SGP is to provide activities and programs that will enhance the experience of college life. SGP is designed to provide quality entertainment for the promotion of social, intellectual, and cultural enhancement throughout Santa Fe College.

## **SG Programming Directors**

Duties of all Directors

- Help to plan and to organize events
- Help the Finance Chair and Event Chair
- Attend weekly Committee meetings
- Have 5 posted office hours a week
- Help the other directors when needed
- Be at 75% of the events that SGP holds on campus

The SG Programming Branch has three directors in which each of them is assigned to one of the three event committees: Community Events committee, External Events committee, and Social Events committee. The Directors positions are as follows:

### **Director of Community Events**

The Director of Community Events will be responsible in planning events that pertain to the Santa Fe community. We have a few large events intended for massive community audiences every year. It will be the directors duty to organize and to run the community based events according to how they are planned.

### **Director of External Events**

The Director of External Events will be responsible for all of the events that take place off Santa Fe College campus. Also, some of the events may be held in conjunction with non-SF organizations. Any trips were we take students out of our campus will be planned by the External Director and it is there job to make sure that everything is covered from getting insurance to signing people up and getting buses.

### **Director of Social Events**

The Director of Social Events will be in charge of themed events, cultural events, or recreational events that are held on campus and are planned in conjunction with other SF organizations. It can range from, but not limited to, Casino Night, tabling, or to a Welcome Back event at the Oak Grove.

## Contact Information

Name: \_\_\_\_\_

Student SF ID# \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Degree Major: \_\_\_\_\_

Expected date of graduation: \_\_\_\_\_

G.P.A.: \_\_\_\_\_

## Which position are you interested in?

Director of Community Events

Director of External Events

Director of Social Events

**Note:** You may be offered a position other than the one you applied for.

## Please include and attach a resume with your application

Your resume should include:

- Past experiences
- Volunteer work
- Previous jobs
- Extracurricular activities
- Honors and awards

**Please do not hesitate to contact us if you have any questions:** SGP Event Chair Krystal Ashman – at [sgprograms@sfcollege.edu](mailto:sgprograms@sfcollege.edu)

SGP Finance Chair – Patrick Schaefer at [sgprogramsco@sfcollege.edu](mailto:sgprogramsco@sfcollege.edu)

**Please answer the following questions:**

Have you ever been involved in Student Government before? If yes, what did you do?

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Please describe yourself in moments of tension, when leading a group.

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Why are you applying for this position? What about being a director appealed to you?

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Why are you the best candidate for this position?

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What is your strongest leadership skill? Explain a time when you demonstrated this skill.

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Do you have any experience planning events?

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Do you think that given your schedule during the school year you will be able to devote the necessary time to this position?

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