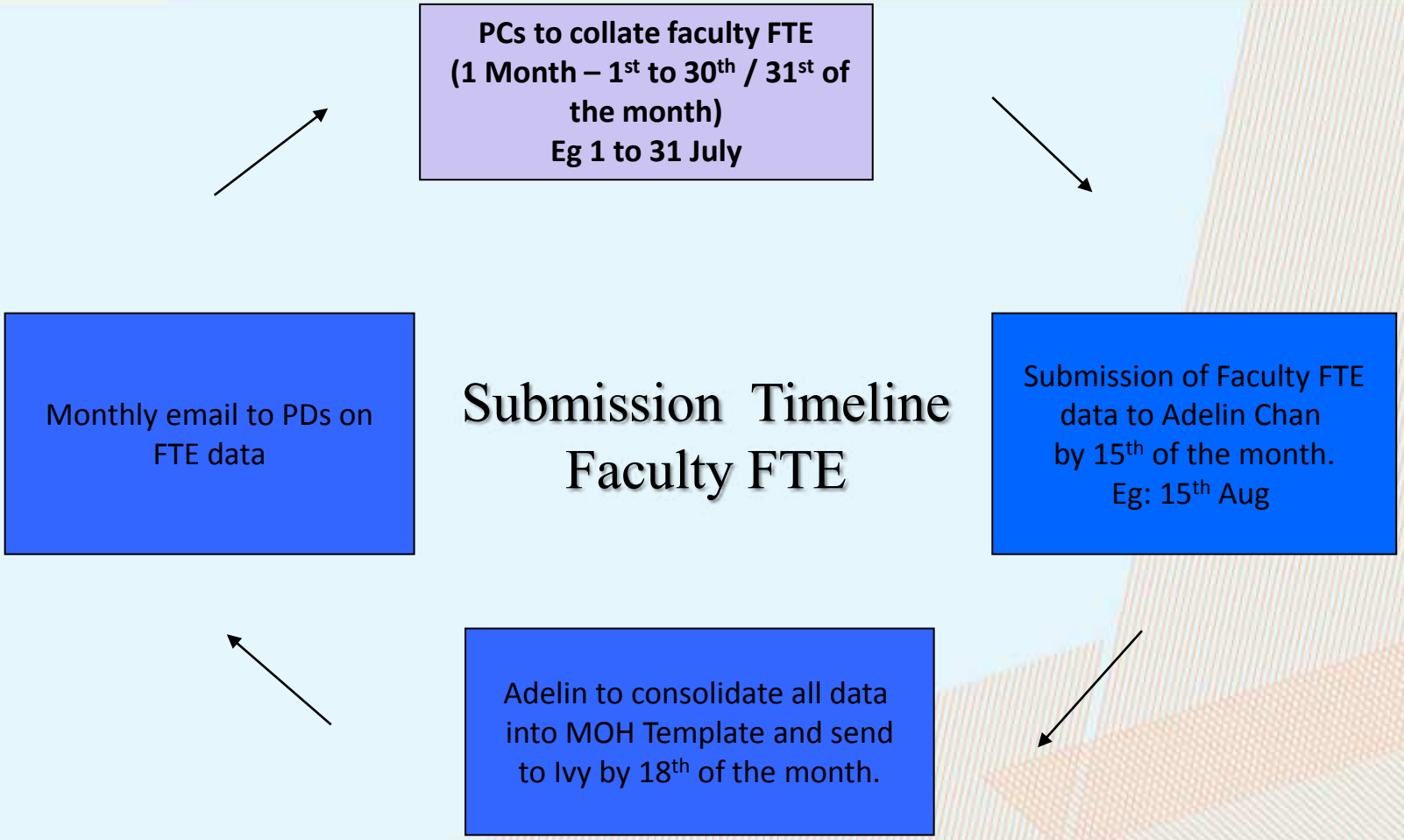
DATA FOR MOH / MOHH



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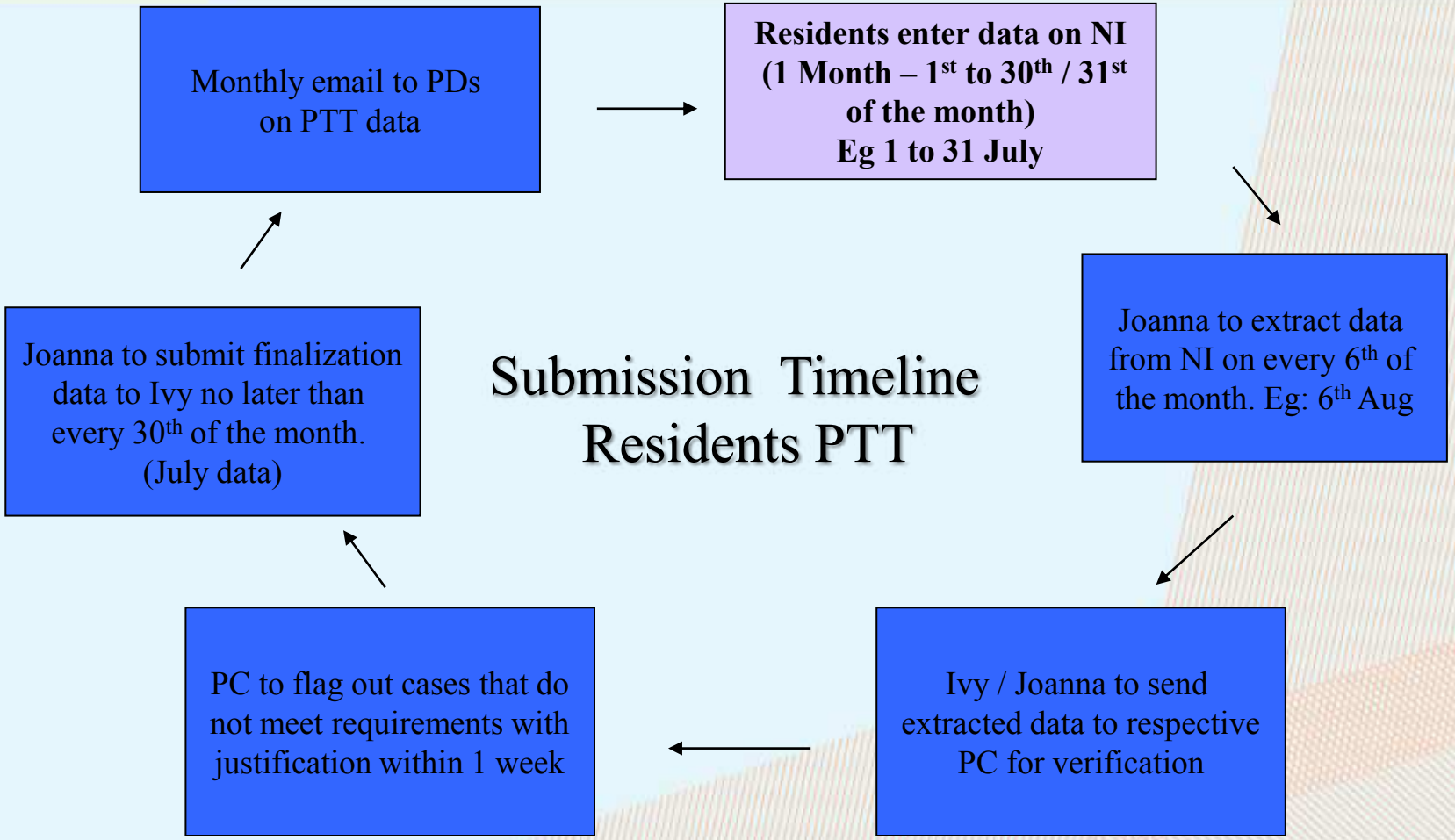

Residency Assessment Report (C1 form)
Who / What the Form is For

Doctor Being Evaluated	Doctor Evaluating / In-Charge	Appropriate Frequency	Endorsing Authority
PGY1	Supervisor	Every end of posting	PD DIO Associate Dean
PGY2 for posting > 4 months	Supervisor	Semi-annual (May and October)	HOD (optional)* PD (Foster and Home) DIO
PGY2 For postings ≤ 4 months	Supervisor	Every end of posting	*MOH does not require HOD to sign *(from Iterative training session 30 Jun 2010 slide 6)*

Residency Assessment Report (C1 form)
Who / What the Form is For

Doctor Being Evaluated	Agency	Purpose is to Evaluate
PGY1	ADO & HOTC	Training Outcomes
	SMC (via HOTC)	Readiness for Registration
PGY2	PDs , DIOs	Training Outcomes
All the above	HR Departments/ MOHH	Employee Performance
	MOH	Policy Evaluation

ADO: Associate Dean's Office HOTC: SMC: Singapore Medical Council

Source: MOH iterative Training Session, 30 Jun 2010

Residency Assessment Report (C1 form) Internal Workflow (PGY1 - 1st and 2nd Posting)

Timeline	Task	In-charge	Remarks
2 weeks before end of posting	Notification of Programs on ARs due for submission	GME Office	**PCs to ensure all months within the assessment period^ are accounted for**
2 weeks after end of posting	Submission of completed AR to GME office	Program Coordinators (Foster and Home)	GME office will only accept ARs every End of posting collection deadline 3rd posting end date of evaluation: should indicate resident's last day as PGY1
3 weeks after end of posting	Secure endorsement of DIO and ADO	GME office	ADIO can sign on behalf of DIO
4 weeks after end of posting	Submit AR to relevant offices (MOHH, HOTC, SMC)	GME office	

Residency Assessment Report (C1 form) Internal Workflow (PGY1 - 3rd Posting)

Timeline	Task	In-charge	Remarks
8 weeks before end of posting	Notification of Programs on ARs due for submission	GME Office	**PCs to ensure all months within the assessment period^ are accounted for**
6 weeks before end of posting	Submission of completed AR to GME office	Program Coordinators (Foster and Home)	GME office will only accept ARs every End of posting collection deadline 3rd posting end date of evaluation: should indicate resident's last day as PGY1
5 weeks before end of posting	Secure endorsement of DIO and ADO	GME office	ADIO can sign on behalf of DIO
4 weeks before end of posting	Submit AR to relevant offices (MOHH, HOTC, SMC)	GME office	

Residency Assessment Report (C1 form) Internal Workflow (PGY2 & Above)

Timeline before end of performance grading period	Task	In-charge	Remarks
Last week of March and 3rd week of August	Notification of Programs on ARs due for submission	GME Office	**PCs to ensure all months within each performance grading period^ are accounted for**
1st week of May and 2nd week of October	Submission of completed ARs to GME office	Program Coordinators (Foster and Home)	GME office will only accept ARs once every performance grading period (October AND May) **Optional:** for those who want to cover the entire performance grading period, END DATE OF EVALUATION should write last day of Performance grading period
2nd week of May and 3rd week of October	Secure endorsement of DIO and ADO	GME office	ADIO can sign on behalf of DIO
3rd week of May and 4th week of October	Submit AR to MOHH	GME office	

AR = Assessment report / C1 form
^Performance grading period = July – December or January - June