

Office of the Executive Engineer, PWD.

Kolkata Construction Division.

11A, Mirza Galib Street.

Kolkata – 700 087.

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পশ্চিমবঙ্গ সরকার

নির্বাহী বাস্তুরকারের কার্যালয়

কোলকাতা নির্মানভুক্তি,

পূর্ত বিভাগ

১১-এ, মির্জাগালিব স্ট্রীট ব্লক এ

চতুর্থতল

কালকাতা-৭০০ ০৮৭

দুরভাস/ফ্যাক্স - ২২৫২-১৩০০

Memo no:- 2414

Date:- 17.12.2012

**NOTICE INVITING ELECTRONIC TENDER No: WBPWD/EE/KCD/NIT-09 2nd Call/2012-13 of E.E. KOLKATA
CONSTRUCTION DIVISION, P.W.D**

The Executive Engineer, Kolkata Construction Division, P.W.D invites *e-tender* (submission of *Online Bid*) for the works detailed in the table below.

Sl. No.	Name of the Work	Estimated Amount put to Tender (Rs.)	Earnest Money (Rs.)	Price of W.B. Form No.2911 (ii) (Rs.)	Price per set of other document (Rs.)	Time of Completion	Eligibility of Contractor	Name of Sub-Division
1.	Construction of Boundary Wall at the West Side, South Side and East Side of the Central Combined Laboratory Complex at 2, Convert Lane, Kolkata-15 (R&B) Works during the year 2012-13.	34,30,712.00	68,614.00	5.00	2500.00	90 days	Enlisted Class-I (R&B) contractor of approved list of PWD, W.B.	Beliaghata Construction Sub Division

- In the event of e-Filing *intending bidder* may download the tender document from the website directly by the help of Digital Signature Certificate & necessary cost of tender document may be remitted through demand draft/ pay order issued from any nationalized bank in favour of Concerned, Executive Engineer & same may be documented along with earnest money through e-Filing.
- In case of online submission the tender fee and EMD (Earnest Money Deposit) should be send physically to the office of the Executive Engineer, Kolkata Construction Division under sealed cover 24 hours before technical bid opening. Technical Bid and Financial Bid both will be submitted concurrently duly digitally signed in the Website <https://etender.wb.nic.in>. Tender document may be downloaded from website & submission of Technical Bid/Financial Bid as per Tender time schedule stated in Sl. No. 10.
The documents submitted by the bidders should be properly indexed & self attested with seal.
- Eligibility criteria for participation in tender:**
 - Pan Card, Professional Tax receipts Challan for the year 2012-2013, VAT registration Certificate to be accompanied with the Technical Bid document. Income Tax (Sara) Acknowledgement Receipt for assessment year (2011-2012) to be submitted. [Non Statutory Documents]
 - Neither prospective bidders nor any of constituent partner had been debarred to participate in tender by the Public Works Department during the last 5 (five) years prior to the date of this NIT. Such debar will be considered as disqualification towards eligibility.

- iii) Registered Unemployed Engineers' Co-operative Societies/ Registered Unemployed labour Co-operative Societies are required to furnish valid Bye Law, Current Audit Report, Current N.O.C. from A.R.C.S., Minutes of last A.G.M. and also submit documents of the society consisting at least 10 (ten) members out of which at least 60% should hold degree or diploma in any branch in Engineering as per memo no 44-A/4M-11/2002 dt. 09.01.2004 of Deputy Secretary-III, P.W.D.. Privilege will be allowed as per G.O. No. 378(9)-A/PW/O/10C- 17/05 dt. 31-05- 2005 P.W.D. Accounts Branch by Deputy Secretary-III including necessary documents in support of the statement and along with other supporting papers. (Non-Statutory documents).
- iv) A prospective bidder shall be allowed to participate in any Job either in the capacity of individual or as a partner of a firm.
- v) The partnership firm shall furnish the registered partnership deed and the company shall furnish the Article of Association and Memorandum. [Non Statutory Documents]
4. The successful bidder shall establish field testing laboratory equipped with requisite instruments in conformity with relevant code of practice and technical staff according to the requirements of works to be executed.
5. The executing agency (successful bidder) may not get a running payment unless the fund is received for this particular purpose. Provisions in Clause(s) 7, 8, & 9 contained in W.B. Form No. 2911 (ii) so far as they relate to quantum and frequencies of payment are to be treated as superseded.
6. Constructional Labour Welfare Cess @ 1(one) % of cost of construction will be deducted from every Bill of the selected agency, Vat, Royalty & all other Statutory levy/ Cess will have to be borne by the contractor & the rate in the schedule of rates is inclusive of all the taxes & cess stated above.
7. No Mobilisation Advance and Secured Advance will be allowed.
8. Bids shall remain valid for a period not less than 120 days (One Hundred Twenty) from the last date of opening of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the period of bid validity the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.
9. All materials such as cement, steel are to be procured from the departmental store which will be supplied by the Department and recovery rates for departmental materials if any, as stipulated in the departmental schedule of rates of PWD under Presidency Circle – II (PWD) in force of the date of tendering with up-to-date corrigendum, addenda effected herein.

In any circumstances, the materials which are required for the proposed scheme including cement, steel etc shall be procured and supplied by the agency at their own cost including all taxes, shall be of specific grade and approved brand in conformity with relevant code of practice (latest revision) and manufacture's specification . Authentic evidence for purchase of cement and steel are to be submitted alongwith challan and test certificate. In the event of further testing opted by the E-I-C from any Govt. approved testing laboratory shall have to be conducted by the agency at their own cost.(specific permission is required from the tender inviting authority).

10. IMPORTANT INFORMATION

A. Current Schedule of Rates for Bldg. works materials and labour (PWD) Govt. of W.B. effective from 01.07.2010 and current schedule of rates of Road, Bridge and culvert works and carriage etc. Govt. of W.B.P.W. (Roads) . with latest agenda & corrigenda are applicable.

B. Date & Time Schedule :-

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. Documents (online) (Publishing Date)	17/12/2012
2	Documents download/sell start date (Online)	18/12/2012 10:00 A.M
3	Documents download/sell end date (Online)	31/12/2012 02:00 P.M
4	Bid submission starting date (On line)	18/12/2012 11:00 A.M
5	Bid Submission closing date (On line)	31/12/2012 02:00 P.M.
6	Last Date of submission of original copies of Bank Draft of Tender Documents and Earnest Money Deposit (Off line)	01/01/2013 03:00 P.M.
7	Date & Place for Opening of Bid (online)	02/01/2013 10:00 A.M At Pranjali, 3/2 St. Georges Gate Road, Hastings, Kol-22

11. Location of Critical Events

Bid Opening: At Pranjali, 3/2 St. Georges Gate Road, Hastings, Kol-22. Interested bidder may be present at Pranjali, 3/2 St. Georges Gate Road, Hastings, Kol-22 during opening of Bid. Executive Engineer, Kolkata Construction Division, PWD may call open bid/sealed bid after opening of the said bid to obtain the suitable rate further, if it is required. No objection in this respect will be entertained if raised by any bidder present or absent during opening of tender.

12. There shall be no provision of Arbitration. Hence Cl. 25 of 2911 (ii) is omitted vide notification no. 558/SPW dt. 13.12.11 of Secretary, to the Govt. of West Bengal
13. Earnest Money: The Earnest Money, in the shape of Bank Draft of any Nationalized Bank (to be documented through e-filing) and copy of which has to be submitted physically to the office of the Executive Engineer, Kolkata Construction Division, P.W.D. under sealed cover before 24 hours of the date & time of opening of tender.
14. Minimum fixed deposit required for exemption from payment of Earnest Money will be governed as per existing rule.
15. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursed by the Department. The Executive Engineer, Kolkata Construction Division, P.W.D., reserves the right to reject Bid documents and to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the stage of Bidding.
16. In case of requirement of tender inviting Authority at any stage of tender process or execution of work, necessary registered irrevocable power of attorney is to be produced without any question..
17. All intending bidders are requested to be present in the chamber of the Executive Engineer, Kolkata Construction Division, P.W.D., during opening of the Tender, to observe the tender opening procedure.
18. No CONDITIONAL/ INCOMPLETE TENDER will be accepted under any circumstances. Original documents in support of own possession arrange through lease hold agreement of the aforesaid machineries is to be furnished. Where there is a discrepancy between the unit rate & the line item total resulting from multiplying the unit rate by the quantity, the unit rate quoted shall govern.

19. Prevailing safety norms has to be followed so that LTI (Loss of time due to injury) is zero.
i) In the event of acceptance of lowest tendered rate no multiple lowest rate will be considered by the Department.
20. The Executive Engineer, Kolkata Construction Division, P.W.D., Reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.
21. During scrutiny, if it is come to the notice to tender inviting authority that the credential or any other papers found incorrect/manufactured/fabricated, that tenderer will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice with forfeiture of earnest money forthwith.
22. Before issuance of the work order, the tender inviting authority will verify the credential & other documents of the lowest tenderer. After verification, if it is found that such documents submitted by the lowest tenderer is either manufactured or false in that case, work order will not be issued in favour of the tenderer under any circumstances.
23. All Agencies are requested to submit the following documents in support of their Credential (Non-statuary Documents)
- Work order and working schedule.
 - Completion certificate showing date of completion.
 - Payment certificate with the application in support of their credentials.
24. i) Conditional tender will not be accepted in any case.
 ii) The accepting authority reserves the right to accept or reject the tender without assigning any reasons what so over.
 iii) The applicant/Bidder must inspect the site of work and get acquainted with site conditions, facilities available and problems to be faced during work and take into account all such factors before quoting rate.
25. Deduction of tax shall be as per provision of section 40 of the W.B. Vat Act, 2003 with effect from 01.08.2006 as follows:-
- For payment to contractors who are declared registered under W.B. VAT Act, 2003-2% rate
 - For payment to contractors who are not registered under WB. VAT Act 2003-4% rate.
26. S & P Contractor should have valid contractor's Trade License of Corporation or Municipality.
27. i) If any contractor fails to start the work wither 15 (Fifteen) days from issuing date of work order/ Formal Tender the Work Order will be treated as cancelled and relevant classes of the contract shall deemed to have executed by the tendering authority. No litigation to this effect shall be entertained by the tender inviting authority, this is incorporated to deliver time bound Public Works.
 ii) **No mobilization /secured advance** will be allowed.
 iii) Agencies shall have to arrange land for erection of Plant & Machineries, storing of materials, labour shed, laboratory etc. at their own cost and responsibility.
 iii) Issuance of work order as well as payment will depend on availability of fund and no claim whatsoever will be entertained for delay of issuance of work order as well as payment, if any. Intending tenderers may consider this criteria while quoting their rates.
28. Location of departmental Godown from which departmental materials to be issued for work within the jurisdiction of KMDA , and PWD Godown at Baguihati, Kolkata vide Chief Engineer's order no. 1932 / CE/PWD dated 20.06.2012.
- 29. Bids shall remain valid** for a period not less than 120 (One hundred twenty) days after the dead line date for Financial Bid submission.
30. Departmental materials will be issued from any departmental godown/stockyard within the jurisdiction of Kolkata Construction Division (PWD).
- Tender inviting authority reserves this right to issue corrigendum towards the estimated amount and eligibility of contractors in case of any revision.
31. Construction statement of machineries/materials is to be considered as per guidelines as laid down in PWD & PWD (Roads) Schedule.
32. In the event of non availability of fund, all tender will be cancelled in case of deposit work.
33. The Earnest Money of the unsuccessful Bidder (s) will be refunded from the office of the Executive Engineer, Kolkata Construction Division , P.W.D. concerned with the work, after he/she/they is/are to apply for the same, giving the reference to the Work, NIT No., date of Tender, amount and mode of Earnest Money deposited-all in a Complete form. The Earnest Money of all the tenderers other than lowest tenderers shall be refunded as per norms laid down in the Notification No. 451-A/PW/O/10C-35/10 dated 26.07.2011 of Accounts Branch, P.W.D.
34. Clause 17 of condition of contract of the printed Tender Form No.2911 (ii) shall be substituted vide order no.177-CRC/ 2M-57/2008 dt.12.07.2012.

INSTRUCTION TO BIDDERS

SECTION – A

General guidance for e-Tendering

Instructions/ Guidelines for tenders for electronic submission of the tenders have been annexed for assisting the contractors to participate in e-Tendering.

Registration of Contractor

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to <https://etender.wb.nic.in> (the web portal of public works department) the contractor is to click on the link for e-Tendering site as given on the web portal.

Digital Signature certificate (DSC)

Each contractor is required to obtain a class-II or Class-III Digital Signature Certificate(DSC) for submission of tenders, from the approved service provider of the National Information's Centre(NIC) on payment of requisite amount, details are available at the Web Site stated in Clause 2 of Guideline to Tenderer DSC is given as a USB e-Token.

The contractor can search & download NIT & Tender Documents electronically from computer once he logs on to the website mentioned in Clause 2 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

Submission of Tenders.

General process of submission - Tenders are to be submitted through online to the website stated in Cl. 2 in two folders at a time for each work, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

Technical proposal

The Technical proposal should contain scanned copies of the following further two covers (folders).

A-1. Statutory Cover Containing:-

- i) Prequalification Application (Sec-B, Form – I)
- ii) Demand Draft/ Bankers Cheque towards cost of tender documents/ original documents as prescribed in the NIT, against each serial of work in favour of Executive Engineer, Kolkata Construction Division with the work. Demand Draft/ bankers Cheque towards earnest money (EMD) as prescribed in the NIT against each of the serial of work in favour of the Executive Engineer, Kolkata Construction Division, P.W.D.
- iii) Fixed security Deposit of 12.5 lac (Certificate of such deposit by the P.W. Department needs to be furnished. (For the intending tenderer who possess such certificate & wants to submit against EMD)
- iv) Tender form No. 2911(ii) & NIT with all agenda & corrigendum (*download & upload the same Digitally Signed, quoting rate will only encrypted in the B.O.Q. under Financial Bid. In case quoting any rate in 2911(ii), the tender is liable to be summarily rejected*).
- vi) Special Terms, condition & specification of works.

A-2. Non statutory Cover Containing:-

- i) Professional Tax (PT) deposit receipt challan for the financial year 2011-12 Pan Card, IT, Saral for the Assessment year 2012-13, VAT Registration Certificate.
- ii) Registration Certificate under Company Act. (if any).
- iii) Registered Deed of partnership Firm/ Article of Association & Memorandum
- iv) Power of Attorney (For Partnership Firm/ Private Limited Company, if any)
- v) Tax Audited Report in 3 Cd Form along with Balance Sheet & Profit & Loss A/c for the last five years (year just preceding the current Financial Year will be considered as year –1)
- vi) Clearance Certificate for the Current Year issued by the Assistant Registrar of Co-Op(S) (ARCS) bye laws are to be submitted by the Registered labour Co-Op(S) & Engineers' Co.-Opt.(S)
- vii) Credential for completion of at least one similar nature of work under the authority of state/ central Govt. statutory bodies under State/Central Govt. constituted under the statute of the state/ state Govt. having a magnitude of atleast 40(Forty) percent of the Estimated amount put to tender during the last 5(five) years prior to the date of issue of this NIT is to be furnished. (Ref. Cl. No. 3(i) of this NIT (Section – B, Form – V).
- viii) Scanned copy of Original Credential, Certificate as stated in 3(i) of NIT.

Note:- Failure of submission of any of the above mentioned documents (as stated in A1 & A2) will render the tender liable to summarily be rejected for both statutory & non statutory cover.

THE ABOVE STATED NON-STATUTORY/TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER

Click the check boxes beside the necessary documents in the My Document list and then click the tab "Submit Non Statutory Documents" to send the selected documents to Non-Statutory folder.

Next Click the tab "Click to Encrypt and upload" and then click the "Technical" Folder to upload the Technical Documents.

Sl No	Category Name	Sub Category Description	Details
A	CERTIFICATES	CERTIFICATES	1. VAT REGISTRATION CERTIFICATE & ACNOWLEGEMENT 2. PAN 3. P TAX (CHALLN) (2012-13) 4. LATEST IT RECEIPT 5. IT-Saral for Assessment Year – 2011 -2012
C	CREDENTIAL	CREDENTIAL 1 CREDENTIAL 2	1. SIMILAR NATURE OF WORK DONE & COMPLETION CERTIFICATE WHICH IS APPLICABLE FOR ELIGIBILITY IN THIS TENDER

A. Tender screening committee(TSC)

- i. Screening committee is constituted under the Order No. 3330-ENC/2012 dated 19.3.2012 of Engineer-In- Chief & Ex officio Secretary, P.W & P.W (Roads) Department. It will function as screening committee for determination of technical qualification of contractors.
- ii. Opening & evaluation of tender :-
If any bidder is exempted from payment of EMD, copy of relevant Government order needs to be furnished (applicable in case of Registered Labour Co-Operative Society and bidder who passes Fixed Security Deposit under Public Works Department).
- iii. Opening of Technical proposal :-
Technical proposals will be opened by the Executive Engineer, Kolkata Construction Division, P.W.D.
- iv. Intending tenderers may remain present if they so desire.
- v. Cover (folder) statutory documents should be opened first & if found in order, then cover (Folder) for non statutory documents will be opened. If there is any deficiency in the statutory documents the tender will summarily be rejected.
- vi. Decrypted (transformed in to readable formats) documents of the non statutory cover will be downloaded & handed over to the tender evaluation committee.
- vii. Uploading of summary list of technically qualified tenderers
- viii. Pursuant to scrutiny & decision of the screening committee. The summary list of eligible tenderer & the serial number of work for which their proposal will be considered will be uploaded in the web portals.
- ix. While evaluation, the committee may summon up the tenders & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable to rejection

B. Financial proposal

- i. The financial proposal should contain the following documents in one cover (folder) i.e. Bill of quantities (BOQ) the contractor is to quote the rate (percentage Above/ Below/ At par) online in the space marked for quoting rate in the BOQ.
- ii. Only downloaded copies of the above documents are to be uploaded which is virus scanned & Digitally Signed by the contractor.



1. Penalty for suppression / distortion of facts:-
Submission of false document by tenderer is strictly prohibited & if found, action may be referred to the appropriate authority for prosecution as per relevant IT Act with forfeiture of earnest money forthwith.

2. REJECTION OF BID

The Employer (tender accepting authority) reserves the right to accept or reject any Bid and to cancel the Bidding process and reject all Bids at any time prior to award of Contract without incurring any liability to the affected Bidder or Bidders. There will be no obligation from the part of employer/Tender accepting authority to inform the affected Bidder or Bidders the reasons for such action.

The Bidder whose Bid has been accepted will be notified by the Tender Inviting / Accepting Authority through Letter of Acceptance

The Letter of Acceptance will constitute the formation of the Contract.

The Agreement in W.B.F.No.-2911(ii) will incorporate all necessary documents e.g. N.I.T., all addenda-corrigendum, special terms & condition (Section –C), specification of works (Section –D), different filled-up forms (Section –B), B.O.Q. and the same will be constituted between the Tender Accepting Authority and the successful Bidder.

3. Royalty as per Govt. rules will be deducted upon failure of production of such documents that it has already been said.

Executive Engineer, P.W.D
Kolkata Construction Division



SECTION – B
FORM –I

PRE-QUALIFICATION APPLICATION

To
The Executive Engineer, P.W.D
Kolkata Construction Division ,

Ref: - Tender for _____

_____ (Name of work) _____

e-N.I.T.No: 09(2nd Call) of 2012-13 of Executive Engineer,P.W.D Kolkata Construction Division.

Dear Sir,

Having examined the Statutory, Non statutory & NIT documents, I /we hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me / us on behalf of _____ In the capacity

_____ **duly authorized to submit the**

order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that:

(a) Tender Inviting & Accepting Authority/Engineer-in-Charge can amend the scope & value of the contract bid under this project.

(b) Tender Inviting & Accepting Authority/Engineer-in-Charge reserve the right to reject any application without assigning any reason.

Enclo:- e-Filling:-

1. Statutory Documents
2. Non Statutory Documents

Date: -

Signature of applicant including title
and capacity in which application is made.



Memo No: 2414 /1(1)

Date: 17.12.2012

Copy forward to the Deputy Director of Information & Cultural Affairs Department (Information Division), Writers' Building, Kolkata – 700 001, West Bengal with the request that wide publicity to the same be given through publication in important daily newspapers .

The matter may be placed in the website of Govt. of West Bengal for wider publicity.

Executive Engineer, P.W.D.
Kolkata Construction Division

Memo No. 2414/1(14)

Date: 17 .12.2012

Copy forwarded for information and giving wide publication through the Notice Board to the:-

1. Chief Engineer, PWD, Govt. of West Bengal;, Writers' Buildings, Kol – 700001.
2. Superintending Engineer, PWD, Presidency Circle II.
3. Executive Engineer, PWD, Alipore Division/Subarban Division/ Kolkata Division/ City Division/ West Kolkata Division./Central Kolkata Division. I / II /North Kolkata Division/ Howrah Division
4. Joint Director of Health Services(Transport), West Bengal, 142, A.J.C. Bose Road, Kol-14
5. The Assistant Engineer, PWD, Hastings/Free School Street/Beliaghata Construction Sub-Division.
6. The Commissioner of commercial taxes.West Bengal,14, Beliaghata Road, Kol -15.
7. The Excise Commissioner, Commercial Taxes, West Bengal, 14, Beliaghata Road, Kol -1
8. **Notice Board/Accounts Branch/Estimating branch of this Division**
9. Secretary, W.B.Contractors' Welfare Association, East Kulia Road, Kol -10.

Executive Engineer, P.W.D.
Kolkata Construction Division



Issue rate of Departmental supply materials as per PWD (WB) schedule of rates for building works during 2012-13 with effect from 07-04-2012.

Item no-	Description of Items	Unit	Issue Rate Per M.T.
01.	Cement- PPC/PSC/OPC 33	MT	Rs. 7,050.00
02.	Cement- OPC (45/53 grade)	MT	Rs. 7,720.00
03.	Mild /Tor Steel rods/HYSD/TMT bars (Fe-415/Fe-500/Fe-500D)	MT	Rs 56,880.00
04.	Structural Steel	MT	Rs. 56,800.00

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Kolkata Construction Division