

**COURSE**

**PERSONAL DATA**

NAME

SURNAMES

MALE

FEMALE

DATE OF BIRTH

PLACE OF BIRTH

PROVINCE OF BIRTH

COUNTRY OF BIRTH

     

NATIONALITY

ID CARD / PASSPORT

EMAIL

  

**PERMANENT ADDRESS**

ADDRESS

POSTAL CODE

CITY

PROVINCE

COUNTRY

   

TELEPHONE NUMBER (WITH COUNTRY CODE)

MOBILE PHONE

 

**CURRENT ADDRESS**

ADDRESS

POSTAL CODE

CITY

PROVINCE

COUNTRY

   

TELEPHONE NUMBER (WITH PREFIX)

MOBILE PHONE

 

**PREVIOUS STUDIES**

DIPLOMA

BACHELOR  
DEGREE

STUDIES

YEAR

 

OTHERS

**ENROLMENT**

DATE

STUDENT'S SIGNATURE

PARENT OR GUARDIAN'S SIGNATURE

 

ENROLMENT FEE

ANNUAL FEE

TOTAL

  

ID CARD/PASSPORT NUMBER OF PARENT OR GUARDIAN

**CREDIT CARD PAYMENT**

VISA

MASTERCARD

CARD NUMBER

HOLDER'S SIGNATURE



FIRST NAME

EXPIRATION DATE



LAST NAME

I AUTHORIZE THE PAYMENT OF



HOW DID YOU KNOW ABOUT US?

You are hereby informed that any personal data collected under Data Protection Act 15/1999 of 13th of December and Royal Decree 1720/2007, which approves the Regulations for the implementation of the Data Protection Act, shall be included in a file called "Clients", which is registered at the General Data Protection Registry under the custody of Istituto Europeo di Design S.L. The purpose of creating such a file is to make commercial communications that may be relevant to you and your business activity. You can oppose to the handling of your personal data within thirty days, otherwise your consent will be deemed as given.

Additionally, by virtue of this clause, we request your expressed consent to transferring your personal data to other companies of the Istituto Europeo di Design, S.L. group and any others that may be of interest to you once a commercial relationship with you has been established. The said companies will have access to this data by request at the registered office of Istituto Europeo di Design S.L. provided contact is made with the only purpose of informing you about our promotions and services. To this effect, you are required to select one of the following options:

- I authorize the transfer of my personal data according to the above information for the purpose of receiving commercial communications.
- I do not authorize the transfer of my personal data and refuse to receive any commercial communications.

Likewise, you may exercise at no cost, the right to access, amend, cancel and object by written request at the following address: Calle Larra 14, 28004 Madrid or via e-mail to [baja@madrid.ied.es](mailto:baja@madrid.ied.es) attaching legally valid evidence, such as a copy of your ID, and indicating "Data Protection" as the subject matter.

SIGNATURE

**ACADEMIC FEES**  
**2012/2013 ACADEMIC YEAR**

Registration for the academic year entails a service provision contract between the student and IED Madrid. IED hereby agrees to provide the programme for which the student is accepted during the entire academic year. The student, once he/she has passed the admission examination (or has been notified by IED that said examination has been waived) and registered for the selected programme, hereby agrees to pay the total amount of the corresponding academic fees even in the event of a subsequent decision not to continue making use of the services provided by IED Madrid.

The full amount of the fees for the 2012/2013 academic year is divided into the reservation fee and the tuition fees. The reservation fee shall be paid in full at the time of registration and is the only valid manner of reserving a place in IED programmes. IED reserves the right to refuse admission once all available places in the programme for the current academic year have been filled. The reservation fee must be paid in full and may not be divided into instalments under any circumstances. This amount in tuition fees shall enable selection of up to 60 credits. In the event that extra credits are required due to direct admission from other institutions involving transfer of credits, the cost of said extra credits shall be in accordance with the following table of price per ECTS (which for monetary purposes shall be considered "missing credits"). The student shall be notified of the requirement to take "missing credits" once notification of the same is received from the educational authorities.

	Price per ECTS	
	EU	NON-EU
Degree in Spanish	€108/ECTS	€114/ECTS
Bilingual degree	€119/ECTS	€127/ECTS

Tuition fees may be paid in instalments through the services of the banks which collaborate with IED. Students wishing to finance tuition fees must notify the Administration Department before 30 September. Acceptance of financing by the financial institution is a prerequisite for acceptance of the same by IES Madrid. IED may act as intermediary between the financial institution and the student in the event that financing arranged through banks is refused or cancelled.

The tuition fee payment period ends on 31 October. IED Madrid reserves the right to claim immediate payment without further notice of the full amount of deferred payments set forth in the above paragraphs plus the corresponding default interest in the event of any failure on the part of the student to comply with the established payment schedule.

The student must be up to date with payments in order to take academic tests and examinations, obtain grades, certificates, transfer of academic records, take part in exchange plans with other universities, internships in companies, obtain official qualifications and access the website service.

Failure to attend class, justified or not, shall not exonerate the student from paying fees.

Under special circumstances and on the sole criteria of IED Madrid, students may apply for postponement of the same programme for which they have paid the reservation fee for an inextensible period of one year. IED shall notify the student in writing of the outcome of the application for postponement of reservation.

The student shall have the right to abandon attendance of programmes on prior written notice under the following conditions: students registered for 1st year shall inform IED of abandonment before 30th September, and students in subsequent courses before 1st September.

Said right shall only be applicable to reimbursement of annual tuition fees. Under no circumstances shall the reservation fee be reimbursed.

And in witness of whereof:

Student's signature  
I.D. document n°.