

# Ida Rupp Public Library Volunteer Application (Minors)

## Contact Information

Name	
Street Address	
City ST ZIP Code	
Home Phone	
Cell Phone	
E-Mail Address	
School/Grade	
Birthday	

## Availability

Date you will be available to start volunteer work \_\_\_\_\_

Number of hours per week you are willing to work \_\_\_\_\_ (one, two, three, or four)

During which hours are you available for volunteer assignments?

\_\_\_ Weekday mornings (summer only)      \_\_\_ Weekday afternoons (summer only)      \_\_\_ After school (until 5:30 only) (during school year)

**\*Please note: Because we have no staff members working in the children's area during the evening and weekend hours, we will not be able to supervise volunteers during those times.**

Are you interesting in serving on the Teen Advisory Board?    Yes     No

(meets monthly to discuss and work on special projects relating to teen services at the library)

(must be 13 years old to serve on the Teen Advisory Board)

Please list any dates or days when you are unavailable to work due to vacation, camp, summer school, after school clubs or sports, etc.

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## Why Do You Want to Volunteer at the Library?

### Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

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### Person to Notify in Case of Emergency

Name	
Street Address	
City ST ZIP Code	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

### Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	
Signature	
Date	

### Thank You

Thank you for completing this application form and for your interest in volunteering with us. If you are accepted as a youth volunteer, a staff member will set up a day and time for your volunteer orientation. Your volunteer schedule will be set during your orientation. Youth volunteers (ages 12-18) will be scheduled to volunteer once or twice per week from 1 to 4 hours per week.

Ida Rupp Public Library  
310 Madison St.  
Port Clinton, OH 43452  
419-732-3212  
Jennifer Buch, Youth Services Librarian  
[buchje@oplin.org](mailto:buchje@oplin.org)