

Dematerialisation Request Form

- Normal Dematerialization Transmission-cum- Dematerialization
 Transposition-cum-Dematerialization



415, Parekh Market, 39, J.S.S. Road, Opera House, Mumbai – 400 004.
 Tel. No. : 2387 6060 Fax: 2387 6262

DP ID: 46200 SEBI Reg. NO. : IN-DP-CDSL-365-2006

(To be filled up by the Depository Participant)

DRN		Date							
DRF No.		Date							

(To be filled by the BO. Please fill all the details in **BLOCK LETTERS** in English. Fill up a separate DRF for Free securities and Locked – in securities. In case of locked - in securities fill up a separate DRF for different lock-in reason / lock-in expiry dates.)

I / We request you to dematerialise the enclosed security certificate(s) registered in my / our name into my / our demat account.

DP ID	1	2	0	4	6	2	0	0	Client ID							
Name of the Company																
ISIN		I	N													
Quantity to be Dematerialized		(In Figures)														
		(In Words)														
Number Of Certificates (in words)																
Nature of Securities		<input type="checkbox"/> Free Securities <input type="checkbox"/> Lock-in Securities														
Lock-in reason																
Lock in Expiry Date																

Details of Securities:							
Type of Security		<input type="checkbox"/> Equity <input type="checkbox"/> Debentures <input type="checkbox"/> Bonds <input type="checkbox"/> Units <input type="checkbox"/> Other (Specify)					
Face Value of Securities		From	To	From	To	From	To
Folio No.							
Certificate Numbers							
Distinctive Numbers							
Quantity							

Attach an annexure (duly signed by account holder(s)) in the above format if the space is not sufficient.

The original certificates / documents are hereby surrendered by me / us for dematerialisation and the same are free from any lien or charge or encumbrance and represent the bonafide securities of the Issuer Company to the best of my / our knowledge and belief.

	First / Sole Holder	Second Holder	Third Holder
Name			
Signature with DP			
Signature with RTA			

Participant Authorization (From DP to RTA)

We have received the above-mentioned securities bearing ISIN _____ for Dematerialisation. The Application form is verified with the Certificates / Documents surrendered for dematerialisation and we certify that the application form is in accordance with the details mentioned in the enclosed certificates / documents. It is also certified that the Holder(s) of securities have a beneficiary account with us in the same name(s) and order of name(s).

Depository Participant Seal and Signature



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Acknowledgement Receipt

DRF No.		Date												
DP ID								Client ID						
First / Sole Holder Name														
Second Joint Holder Name														
Third Joint Holder Name														
Name of the Company														
Type of Security	<input type="checkbox"/> Equity <input type="checkbox"/> Debentures <input type="checkbox"/> Bonds <input type="checkbox"/> Units <input type="checkbox"/> Other (Specify)													
ISIN														
No. of Securities (in figures)														
No. of securities (in words)														
No. of Certificates (in figures)														
No. of Certificates (in words)														

We hereby acknowledge the receipt of certificates / documents, in respect of the following securities for dematerialization subject to verification: -

Depository Participant Seal and Signature

Instructions:

1. In case of transmission – cum – demat, a notarized copy of death certificate of the deceased holder, copy of the order of the court etc. to be attached with DRF.
2. In case of transposition –cum –demat, a duly executed transposition request form to be attached with the DRF.