



# Alliance for Construction Excellence Project Management Certificate Program

Starts Monday, May 2, 2011  
4:30 – 8:00 p.m. (except May 9 & 16)  
Location - TRANE

Advance Collaborate Enrich

**ASU** Del E. Webb  
School of Construction

## SESSIONS & TOPICS

- Introduction to Project Management
- Team Building
- Planning the Project
- Scheduling
- Monitoring/Controlling the Project
- Recognizing/Managing Risk
- Project Administration Closeout
- Construction Law in AZ
- Organizational Structure
- Leadership
- Budgeting/Procurement
- Allocating Resources
- Quality Management
- Project Management Software
- How to prepare for the PM Exam

## WHO SHOULD ATTEND

- Developers
- Owners
- Construction Managers
- Architects
- Engineers
- Contractors
- Residential, Civil and Commercial Construction Professionals

## TO REGISTER

Phone: + 1 (480) 965-4246  
Email: ace.asu@asu.edu  
Web: construction.asu.edu/ace

## PROGRAM INFORMATION

**When:** Monday Evenings – May 2 – August 22, 2011  
**Times:** 4:30 – 8:00 p.m. – Except May 9 & 16 (5:30 – 9:00 p.m.)  
**Where:**



## PROGRAM DESCRIPTION

**Only top performers will remain employed during tough times**  
**Advance your skills now! Make yourself indispensable!**

This course will develop personal leadership and team building skills to increase your value to the organization—Developers, Construction Managers, Owners, Architects, Engineers, Contractors, residential, civil and commercial Construction Professionals from every Discipline.

This course will cover more than the construction phase of a project. It will cover preconstruction, budgeting, the design phase, construction processes and commissioning. It will provide the skill sets to manage a project from conception through delivery. Learn how to initiate and close out projects, plan the work, and create and manage schedules. This course will also enhance your estimating and budgeting skills and help you gain a thorough understanding of staffing, communication, quality management and analysis of risk. The vast body of knowledge about project management will be presented in a logical sequence and easy to understand manner by instructors who are successful in their area of instruction. Participants will learn project management fundamentals through advanced processes and systems in 45 hours of stimulating, interactive presentations and classroom activities.

The ACE Project Management Certificate Program (PMCP) is a 45 hour non-credit CEU program or study for the advancement of Project Managers (PM) and aspiring PM's. There are no prerequisites to enroll in this program, but basic knowledge about the construction process will be assumed. Participants will be required to have access to a computer, preferably a laptop, which can be brought to class. A certificate of completion will be awarded for successful completion of the course. 4.5 non-credit CEU's will also be available for those who attend and successfully complete the 45 hours of instruction.

## REGISTRATION FEE

\$2995 – ACE Member | \$3275 – Non-Member

*For more information on group discounts, please contact Jacki Houchens at 480-965-9359.*

# Project Management Certificate Program

**Starts Monday, May 2 – August 22, 2011 (No class May 30 or July 4)**

**Times – 4:30 – 8:00 p.m., except May 9 & 16 (5:30 – 9:00 p.m.)**

**Location – TRANE – Tempe, AZ**

**Complete and return the form to:**

ACE, Arizona State University

PO Box 870204

Tempe, AZ 85287-0204

Phone +1 (480) 965-4246 | Fax +1 (480) 965-8172 | Email: [ace.asu@asu.edu](mailto:ace.asu@asu.edu)

Or Register online at [construction.asu.edu/ace](http://construction.asu.edu/ace)

Organization/Firm Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Country: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_

## REGISTRANTS

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Job Title: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Job Title: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Job Title: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**REGISTRATION FEE** (*Registration fees collected are used for payment toward venue, speaker fees, catering and material expenses. Any excess funds will be used for ACE operating expenses in its quest to support the construction industry*)

\$2995 – ACE Members

|

\$3275 – Non-Members

Course fee includes textbook, 3 ring binder, materials for all modules and Certificate of Completion. CEU's will be issued on an attendance basis after the completion of the program.

## PAYMENT OPTIONS

**Check:** Make payable to ASU | **Invoice or Credit Card:** Please call ACE at +1 (480) 965-4246

## COURSE LOCATION

**TRANE – 850 W. Southern Avenue, Tempe, AZ 85282**

## ACE CANCELLATION POLICY

**All cancellations must be made in writing** to ACE via mail, fax, or email. Substitution of another person from your organization is permissible at any time prior to the start of the course. Call ACE to discuss your cancellation/substitution circumstances.

**Cancel 15 – 30** business days out: Receive a refund MINUS an administrative fee equal to 10% of the total registration fee.

**Cancel 6 – 14** business days out: Receive a refund MINUS an administrative fee equal to 25% of the total registration fee, or transfer to another scheduled course (excluding Executive Leadership and Certificate Programs) for a 10% administrative fee.

**Cancel 0 - 5** business days out: No refund.



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