

## ***Form: Part B for Thematic Networks***

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**Describe the nature of the work that is being proposed using the following format:**

### **B1. Title page**

Proposal full title  
Proposal acronym  
(Date of preparation)  
Proposal number (if applicable)

### **B2. Content list (Part B only)**

### **B3. Objectives.**

This section, which should not exceed two pages, describes the **specific objectives** of the proposal in a measurable and verifiable form. The progress of the thematic network will be measured against these objectives in later reviews and assessments.

### **B4. Contribution to programme/key action objectives**

This section, which should not exceed more than one page, describes how the proposed thematic network will contribute to the objectives of the programme and/or key action.

### **B5. Membership**

This section, not exceeding two pages, describes the individuals/organisations which will be invited to take part in the thematic network, how they will be recruited and how their cooperation will be assured. Any special terms or conditions to which they are expected to conform should be described.

### **B6. Workplan**

*This section concisely describes the work planned to achieve the objectives of the proposed thematic network. The recommended length, excluding the forms specified below, is 10 pages. An introduction should explain the structure of the workplan and how the workplan will lead the contractor/consortium to achieve the objectives of the proposal. The workplan must be broken down into workpackages (WPs) which should follow the logical phases of a concerted action/thematic network's life cycle. Essential elements of the workplan are:*

- a) Introduction – explaining the structure of the workplan and the overall methodology used to achieve the objectives;
- b) Action plan and time table;
- c) Graphical presentation of the thematic network's components (e.g a block diagram or flow chart);
- d) Detailed thematic network description broken down into workpackages:
  - Workpackage list (see **form B1** for format);
  - Deliverables list (see **form B2** for format);
  - One page description of each workpackage (see **form B3** for format):

Note: The number of workpackages used must be appropriate to the complexity of the work and the overall value of the proposed thematic network. Each workpackage should be a major sub-division of the proposed thematic network and should also have a verifiable end-point (normally a deliverable or an important milestone in the overall workplan).

**Form B1: Workpackage list**

Work-package No <sup>1</sup>	Workpackage title	Lead contractor No <sup>2</sup>	Person-months <sup>3</sup>	Start month <sup>4</sup>	End month <sup>5</sup>	Phase <sup>6</sup>	Deliverable No <sup>7</sup>
	<b>TOTAL</b>						

<sup>1</sup> Workpackage number: WP 1 – WP n.  
<sup>2</sup> Number of the contractor leading the work in this workpackage.  
<sup>3</sup> The total number of person-months allocated to each workpackage.  
<sup>4</sup> Relative start date for the work in the specific workpackages, month 0 marking the start of the project, and all other start dates being relative to this start date.  
<sup>5</sup> Relative end date, month 0 marking the start of the project, and all end dates being relative to this start date.  
<sup>6</sup> Only for combined research and demonstration projects: Please indicate R for research and D for demonstration.  
<sup>7</sup> Deliverable number: Number for the deliverable(s)/result(s) mentioned in the workpackage: D1 - Dn.



**Form B3: Workpackage Description**

**Workpackage number :**  
**Start date or starting event:**  
**Participant number:**  
**Person-months per participant:**

**Objectives**

**Description of work**

**Deliverables and expected results**

**Milestones**