



## COVER NOTE FOR ROGATORY LETTERS

Joint Action of 29 June 1998 adopted by the Council on the basis of Article K.3 of the Treaty on European Union, on good practice in mutual legal assistance in criminal matters.  
(Official Journal L 191, 07/07/1998 p. 0001 - 0003)

### REQUEST (To be filled in by requesting authority)

Case number:  Name(s) of suspect(s):

#### Authority who can be contacted regarding the request:

Organization:  Place:  Country:

Name:  Function:  Spoken Language:

Telephone number:  Fax Number:  E-mail:

Deadline: ☐ This request is urgent. ☐ Please execute this request before (date):

Reasons for deadline:

Date:  Signature: .....

### ACKNOWLEDGEMENT OF REQUEST (To be filled in by the requested authority)

Registration number: ..... Date: .....  
.....

#### Authority receiving the request

Organization: ..... Place: ..... Country: .....  
.....

Name: ..... Function: ..... Spoken Language: .....  
.....

Telephone number: ..... Fax Number: ..... E-mail: .....  
.....

Authority who can be consulted on the execution of the request ☐ Same as above ☐ Other, namely:

Organization: ..... Place: ..... Country: .....  
.....

Name: ..... Function: ..... Spoken Language: .....  
.....

Telephone number: ..... Fax Number: ..... E-mail: .....  
.....

Deadline: The deadline will probably: ☐ be met ☐ not be met. Reason: .....  
.....

Date: ..... Signature: .....  
.....

*Please complete this form and fax it to Fax Number :*