



Paris, 22 May 2011

## CALL FOR CANDIDATURES TOWARDS NEW MEMBERS OF THE ADMINISTRATION BOARD



To: All Movements and Federations of the JECI-MIEC European Coordination

During the Committee we are going to elect the new members of the Administration Board and we are asking to all our National Movements and Federations to look for candidates. Such process involves also accompanying the potential candidate and it should be a continuous, open and transparent one, like in any other case within the Coordination. The European Team will be accompanying the process also.

The European Team consists of the European Coordinator, the Administration Board and the European Ecclesiastical Assistant (also known as Chaplain). The Administration Board is composed of two to three full or collaborating movements elected for one year. The mandate can be renewed up to three times. No more than one collaborating movements can be in the Administration Board (Art. 20).

The Administration Board members are elected for one year. The mandate can be renewed up to three times. There is no financial implication of the National Movement that proposes the candidates.

## THE TASKS OF THE ADMINISTRATION BOARD

This description of tasks and profile of the Administration Board aims to assist the search for eventual candidates for the next mandate. The mandate of the new members of the Administration Board will be from January 2012 till December 2012, but it can always be renewed during the European Congress 2012. A certain flexibility of these dates is possible under agreement between European Committee and the candidates.

*(According to Article 19.6 of the Statutes)*

- *To do the necessary work in order to pursue the aims of the European Coordination, taking up all the appropriate initiatives in the framework of its Statutes and the Committee's decisions;*
- *To look after the good functioning of the European Secretariat;*
- *To create and promote international awareness among the national movements/federations and, to this end, aim at extension, coordination of the work, reflection on the various challenges posed by reality and integration of this overall problem in a global vision of the world;*
- *To seek to have the annual programme voted by the Committee respected;*
- *In case of emergency, to take initiatives and decisions on points on which neither the Committee nor the Statutes have pronounced themselves clearly, which should be later on ratified by the Committee;*
- *To prepare the Committee's sessions and enforce the decisions regarding it;*
- *To administer the budget and accounts of the European Coordination;*
- *To present, at each meeting of the Committee, a report on the European Coordination and on its work achieved in the period preceding it, at all levels; i.e. national, European and international;*
- *To represent the European Coordination;*
- *To inform regularly the International teams of IYCS and IMCS about the situation of the Coordination and to co-operate closely with them in a spirit of co-responsibility;*



- *To accomplish all the other tasks, which are confided to it by the Statutes or the Internal Rules, as well as by the Committee, in the limits of these documents.*

What this description means translated into reality, can be best understood by reading the annual European Team's report, which permits a good overview of what the work of the Administration Board includes.

## THE PROFILE OF THE ADMINISTRATION BOARD

This is an open profile, elaborated out of the experience of the last Administration Boards. It contains both "formal" requirements and personal attitudes. It has to be read taking in consideration that the work as Administration Board is a permanent learning experience and challenge, and a profile is therefore never final, but ever-changing. **Personal attitudes and commitment may count more than knowledge and perfectionism.** For clarification and further reflection, please consult the European Team.

### **Basic abilities and skills required:**

- Knowledge about the history and present situation of the JECI-MIEC European Coordination and the will to place yourself in this tradition with an innovative, but permanently learning spirit;
- Being rooted in the work and tradition of your respective national movement;
- Having good knowledge of at least one (best both) of the working languages of the European Coordination (English and French), whereby English is practically more important;
- Basic personal, administrative and organisational management skills, as well as capacities to work in a (small) team, even under difficult circumstances;
- Basic understanding of the functioning and structures of youth work and policy on national and international level;
- An attitude of service towards the European Coordination, its objectives, members and protagonists; and an identification with its basic principles and ideas, which are expressed in the main documents (Bases, Statutes, Orientations...);
- A high frustration tolerance, patience with and understanding for the own limitations and the ones of others (national movements, other realities, working conditions, colleagues...);
- Flexibility and the ability to seeking constructive balance (between commitment to the work and private life, limits and possibilities, structure and human spontaneity...);
- A mature and self-centred (but not selfish!) personality, able to cope with tensions (permanent and daily work of the Coordination and activities, interest of national and European level...), limitations, disappointments and responsibilities;
- The will to travel to different countries, within different cultures and living habits, in a different social milieu.

### **To be the Administration Board in a European Coordination requires:**

- To be convinced about the importance of the European and international dimension of the movement and the necessity of global reflection that is locally rooted;
- An integrative personality, capable to accept and work with a diversity of national movements in a constructive spirit, capable to make the continuous effort of understanding and approaching others and to search and live the consensus, as to play a constructive and responsible role in this diversity;
- Being able to deal with democratic power, balancing authority with service, majority decisions with minority priority, reactive and proactive attitudes...

- An open mind and a sensitive heart, a character considering him/herself a citizen of an open Europe, willing to undergo permanent intercultural learning processes, so to say a “pan-European spirit” and an open and curious approach towards other realities;
- A deep respect towards whatever form of culture or tradition, towards different religious, ethical, political or sexual orientations in both Church and Society.

**To work in a Team (of 2-5 persons) requires:**

- Being able to undertake permanent (and never ending) processes of team building, discerning opportunities and limitations, failures and achievements; the capacity to co-habit with different working and living styles, different rhythms and different approaches to the tasks and role of the team and even different understandings of the European Coordination;
- To understand the human dimension of a team, which requires a certain “care” beyond the work of the Coordination;
- The development of a relationship with others whom will work intensively together for a significant period of time (at least one year); this calls upon for conflict management and active tolerance, as well as for a long-term perspective of the processes undertaken;

**To work for a Coordination of students’ movements requires:**

- The identification with the pedagogical tradition of JECI-MIEC: educative processes that are inspired by the “Revision of life” and centred first and foremost on the young person as protagonist of changes;
- The willingness to work for movements in the students’ milieu, and to confront all the challenges encountered - open-minded, life-affirmative and centred in this reality. Their concerns need a spirit of accompany, being part of processes and changes;
- To be interested and capable to discern “educational experiences” in Europe and to transmit the knowledge and work of the movements in the European Coordination in the respective European bodies.

**To work for and with Catholic movements requires:**

- The identification with the pastoral tradition of JECI-MIEC: a tradition rooted in the spirit of the specialised students’ pastoral work, the deep conviction of lay engagement and of permanent dialogue between Church and World;
- A commitment towards the principle of participative democracy lived within the structures of the European Coordination and to live and respect the co-responsible belonging to an ecclesiastical community;
- Being partner for the national movements in a very diverse “Catholic landscape”, to promote the “world-wide” dimension of faith nourished by an ecumenical spirit, and to transmit the challenges of and for young people in the Church.

## DEADLINES AND PROCEDURE

The **25th August is the deadline** to send to the European Coordination ([office@jeci-miec.eu](mailto:office@jeci-miec.eu)) any candidature. **Please make sure you get acknowledge of receipt for your e-mail.** For the requirements, candidates should provide the following **documents:**

- A nomination letter from the candidate’s movement;
- A letter in which the candidate accepts the nomination;
- His / her CV;
- A letter of motivation.



The European Team will be available for any questions or clarifications in this process towards the movements intending to present candidates. In any case, it should be an open, transparent and communicative process all along.

With best regards,

Mihai Floran  
Fani Freri  
Maximilian Niessen  
*JECI-MIEC European Team*