



University of Kashmir

Hazratbal, Srinagar, Kashmir – 190006

APPLICATION FORM FOR DEGREE IN ABSENTIA

Note: Please fill this form legibly and send to the Controller of Examinations

1. Name of the Applicant (in block letters) _____
2. Father's Name (in block letters) _____
3. University Registration No. _____
4. Name of the Examination (for which degree is required)
i. Year of Passing _____ (Annual/ Bi- Annual) ii. Roll No. _____
5. Name of the Post – Graduate Department/ College _____
through which examined/ Pass (in case of a Regular Candidate)
6. Address for dispatch of Certificate in case _____
of Private candidate only _____
7. Fee of ₹. _____ Paid vide University Receipt No. _____ Dated _____
8. Reasons for applying for Degree in absentia. _____
(This should be supported by documentary _____
evidence if available) _____

Signature of the candidate

Forwarded and Recommended: The applicant bears good moral character. The claim of the candidate for issuance of the said document is genuine and justified.

Signature and Designation of
the attesting authority with seal

REPORT OF THE UNIVERSITY OFFICE

The fee of ₹. _____ has been paid vide University Receipt No. _____

Dated _____. The application of the candidate is in order he/she may be admitted to the degree if absentia.

Dealing Assistant

Head Assistant

Section Officer

Assistant Controller
(Certificates)

Additional ₹ 5/- to be deposited with the Degree fee as cost of application form

NOTES

The application may be forwarded and attested by:-

- a) The Principal of a Degree College or the Head of Post – Graduate Department concerned in the case of a regular candidate.
- b) 1st Class Judicial Magistrate or the authority who signed his/ her permission cum Admission form in the case of a private candidate.
- c) In case of regular candidate, the certificate will be sent to the Institution through which he/ she appeared in the Degree Examination.
- d) In case of private candidates, the certificates will be sent on the address given in the Permission – cum – Admission form but where a candidate requests that the certificate be sent on his/ her present address he/ she shall submit the following certificate on a separate paper signed by a First Class Judicial Magistrate or Principal of an affiliated College or the Head of the University Post – Graduate Department.

Certified that the applicant _____

S/o, D/o _____ is the same person who

Passed _____ Examination of the University of Kashmir,

Srinagar in the year _____ under Roll No. _____ as a

Regular/ Private candidate through _____.

Dated _____

Signature
Principal of the College/ Head of the
P.G. Department/ First Class Magistrate
(With Seal)

Additional ₹ 5/- to be deposited with the Degree fee as cost of application form