<u>Application form for natural persons</u>

Call for expression of interest from the Directorate-General for Health and Consumers published in Official Journal 2008/S 198 of 11/10/2008

To respond to this "Call for Expressions of Interest" please proceed as follows:

1) save this form onto your hard disk

2) after you have completed the form, e-mail it to the address **sanco-ami@ec.europa.eu** by clicking on the button **"Submit by Email"**, which you can find in the last page

3) finally, print it out, sign it and mail it by registered mail to the following postal address :
European Commission
Directorate-General for Health and Consumers
Unit A3 Finance and Planning
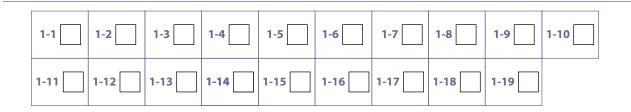Office B232 5/55
B - 1049 - Brussels
Belgium

The envelope must be marked : **«Call for Expressions of Interest»**

N.B. : All fields marked with an asterisk (*) <u>must</u> be completed

Call for Expression of Interest

Title :

....

Surname* :

....

First Name* :

....

.... / .... / ....

Street and Number* :

....

Post Code :

....

Town/City/County* :

....

Country* :

....

Day time phone number :

....

2nd day time phone number :

....

Fax number :

....

Mobile phone number :

....

E-mail address* :

....

2nd e-mail address :

....

-

Call for Expression of Interest

1-1	1-2	1-3	1-4	1-5	1-6	1-7	1-8	1-9	1-10
1-11	1-12	1-13	1-14	1-15	1-16	1-17	1-18	1-19	

2-1	2-2	2-3	2-4	2-5	2-6	2-7	2-8	2-9	2-10
2-11	2-12	2-13	2-14	2-15	2-16	2-17	2-18	2-19	2-20
2-21	2-22	2-23	2-24	2-25	2-26	2-27	2-28	2-29	2-30
2-31	2-32	2-33	2-34						

3-1	3-2	3-3	3-4	3-5	3-6	3-7	3-8	3-9	3-10
3-11	3-12	3-13	3-14						

| 4-1 ☐ | 4-2 ☐ | 4-3 ☐ | 4-4 ☐ | 4-5 ☐ | 4-6 ☐ | 4-7 ☐ | 4-8 ☐ | 4-9 ☐ |
| 4-10 ☐ | 4-11 ☐ | 4-12 ☐ | 4-13 ☐ | 4-14 ☐ | 4-15 ☐ | 4-16 ☐ | 4-17 ☐ | 4-18 ☐ |

For code 4-19, please specify the sub-domains and profiles under which you wish to be entered in the base

4-19 ☐	Sub-domain of expertise
	1) XML related techniques ☐
	2) relational, Relational-object, Object and XML database technologies ☐
	3) J2EE and Webservices expertise ☐
	4) Web technologies ☐
	5) Document management systems ☐
	6) Datawarehouse technologies (ETL tools, Datawarehouse concepts, Business Intelligence) ☐
	7) Geographical Information Systems ☐
	8) ICT Ergonomics and User interfaces ☐
	9) Profiling, Load and stress testing ☐
	10) Offline forms technologies ☐
	11) ICT Project management ☐
	12) ICT Quality check and management ☐
	13) ICT Business Analysis ☐
	14) Linux Operating Systems ☐
	15) Open Source software (Zope-Plone-Python, pHp, MySQL,...) ☐

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Call for Expression of Interest

4-20 ☐	Sub-domain of expertise
1) End user helpdesk and support	☐
2) Personal Computer support and configuration	☐
3) Database Content Management	☐
4) Document Content Management	☐
5) Local system administration	☐
6) Office automation	☐
7) Development of statistical reports	☐
8) Writing of user guides and manuals	☐

	No knowledge	Basic knowledge	Satisfactory knowledge	In-depth knowledge	Mother tongue
BG	○	○	○	○	○
CS	○	○	○	○	○
DA	○	○	○	○	○
DE	○	○	○	○	○
EL	○	○	○	○	○
EN	○	○	○	○	○
ES	○	○	○	○	○
ET	○	○	○	○	○
FI	○	○	○	○	○
FR	○	○	○	○	○
GA	○	○	○	○	○
HU	○	○	○	○	○
IT	○	○	○	○	○
LT	○	○	○	○	○
LV	○	○	○	○	○
MT	○	○	○	○	○
NL	○	○	○	○	○
PL	○	○	○	○	○
PT	○	○	○	○	○
RO	○	○	○	○	○
SK	○	○	○	○	○
SL	○	○	○	○	○
SV	○	○	○	○	○

Please list all diplomas obtained after secondary level (e.g.: university, college, post-graduate, etc.) in chronological order, starting from the most recent.

Name of institution, town, country	Level of diploma obtained	Years from	to	Certificates, diplomas or académic distinctions obtained

Call for Expression of Interest

Experience	Description of your tasks and responsabilities
From (month/year) : _____ / _____ **To (month/year) :** _____ / _____	
Employer (name, town, country) :	
Title of your post :	
Code numbers relevant to this experience (ex : 1-3, 3-11, 4-15, etc) :	

Call for Expression of Interest

Please indicate which countries you can cover geographically

AT ☐	BE ☐	BG ☐	CY ☐	CZ ☐	DE ☐	DK ☐	EE ☐
ES ☐	FI ☐	FR ☐	GR ☐	HU ☐	IE ☐	IT ☐	LT ☐
LU ☐	LV ☐	MT ☐	NL ☐	PL ☐	PT ☐	RO ☐	SE ☐
SI ☐	SK ☐	UK ☐	HR ☐	MK ☐	TR ☐	CH ☐	IS ☐
LI ☐	NO ☐	Other european countries ☐			Other non-European countries ☐		

Systems	Basic knowledge	Satisfactory knowledge	In-depth knowledge
_____	○	○	○

Year	Reference	Title

Please specify any service contracts you have previously performed for the European Commission

Name of DG	Subjet of the contract	Start Date (mm/yyyy)	End Date (mm/yyyy)	The contact person in the DG concerned
		/	/	

Please indicate if you are willing to perform services Intra Muros (in the offices of the Commission) or Extra Muros (in your offices)

Intra Muros : ○   **Extra Muros :** ○   **Both :** ○

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(1) I declare that the information provided above is true, complete and accurate.

(2) I undertake to produce on request documents to support my expression of interest and accept that if I do not do so, or if the documents I produce do not correspond to the elements contained in this form, my application may be declared null and void.

(3) I authorise other Directorates-General to use the information provided in this form for any restricted invitations to tender which they may launch concerning one or more domains for which my application has been accepted.

(4) I declare that :

a)   I am not bankrupt or being wound up, am not having my affairs administered by the courts, am not entered into an arrangement with creditors, am not suspended business activities, am not the subject of proceedings concerning those matters, and am not in any analogous situation arising from a similar procedure provided for in national legislation or regulations;

b)   I have not been convicted of an offence concerning professional conduct by a judgment which has the force of *res judicata*;

c)   I have not been guilty of grave professional misconduct proven by any means which the contracting authorities can justify;

d)   I have fulfilled all my obligations relating to the payment of social security contributions and the payment of taxes in accordance with the legal provisions of the country in which I am established, with those of the country of the contracting authority and those of the country where the contract is to be carried out;

e)   I have not been the subject of a judgement which has the force of *res judicata* for fraud, corruption, involvement in a criminal organisation or any other illegal activity detrimental to the Communities' financial interests;

f)   I am not a subject of the administrative penalty for being guilty of misrepresentation in supplying the information required by the contracting authority as a condition of participation in the procurement procedure or failing to supply an information, or being declared to be in serious breach of my obligation under contract covered by the budget.

By signing this form, the undersigned acknowledges that they have been acquainted with the administrative and financial penalties described under art 133 and 134 b of the Implementing Rules (Commission Regulation 2342/2002 of 23/12/02), which may be applied if any of the declarations or information provided prove to be false.

☐ **In ticking this box I confirm the above declarations.**

Date :

......./......./..............

Signature :

....

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1) This form, once completed, must be e-mailed to the e-mail address **sanco-ami@ec.europa.eu**
by clicking on the button **"Submit by Email"**, which you can find in the last page

2) It must then be printed out, signed and sent by registered mail to the following postal address:

European Commission
Directorate-General for Health and Consumers
Unit A3 Finance and Planning
Office B232 5/55
B-1049 Brussels

The envelope must be marked: **«Call for Expression of Interest »**

3) Applicants will be notified as to whether or not their application has been accepted and as to whether or not they
have been entered in the data base.

4) If you require any additional information, you can send an e-mail to:
sanco-ami@ec.europa.eu

5) The deadline for validity of the list is 11/10/2011.

6) Any person interested in being added to the list may apply at any time during the period of validity of the list,
except during the final three months of its validity.

7) The follow up of your response to the call for expressions of interest will require the recording and further processing of personal
data (name, address, CV, for example). This data will be processed in accordance with the requirements of Regulation (CE) 45/2001
on the protection of individuals with regard to the processing of personal data by Community institutions and bodies and on the free
movement of such data. Except if mentioned otherwise, replies to questions and personal data requested are necessary for the purpose of
assessing your application and will only be managed by Unit SANCO/A3 and available to all Directorates General of the European Commission.
You may, upon request, obtain the communication of your personal data and rectify any inaccurate or incomplete personal data.
Should you have any queries concerning the processing of your personal data, please address them to Unit SANCO/A3
at the following address: **sanco-ami@ec.europa.eu**. As regards the processing of your personal data, you have a right to recourse
at any time to the European Data Protection Supervisor.

a) Have you signed the paper form in point 11?

b) Have you filled in all the fields marked with an asterisk (*)?

All incomplete applications will be rejected.

c) Have you saved the form onto your hard disk?

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