

THE AMERICAN LAW INSTITUTE

MEMBERSHIP  
PROPOSAL

DEDICATED TO CLARIFYING AND IMPROVING THE LAW



THE AMERICAN LAW INSTITUTE

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## ABOUT THE AMERICAN LAW INSTITUTE

The American Law Institute is the leading independent organization in the United States producing scholarly work to clarify, modernize, and otherwise improve the law. The Institute (made up of more than 4,000 lawyers, judges, and law professors of the highest qualifications) drafts, discusses, revises, and publishes Restatements of the Law, model statutes, and principles of law that are enormously influential in the courts and legislatures, as well as in legal scholarship and education. ALI has long been influential internationally and, in recent years, more of its work has become international in scope.

By participating in the Institute's work, its distinguished members have the opportunity to influence the development of the law in both existing and emerging areas, to work with other eminent lawyers, judges, and academics, to give back to a profession to which they are deeply dedicated, and to contribute to the public good.

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## THE MISSION

The Institute's mission, as set out in its charter, is "to promote the clarification and simplification of the law and its better adaptation to social needs, to secure the better administration of justice, and to encourage and carry on scholarly and scientific legal work."

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## GUIDELINES FOR PROPOSING CANDIDATES FOR ALI MEMBERSHIP

Members are encouraged to propose or support for election to membership in the Institute individuals who have demonstrated excellence in the law, are of high character, will contribute to the work of the Institute, and are committed to its mission. While much information may be provided in the candidate's resume or curriculum vitae, the most important part of the packet consists of the proposal letter and the two additional supporting letters. Those letters should address, preferably from the author's personal knowledge, the candidate's:

- Professional excellence;
- Prior experience and involvement in activities that fall within the mission of the Institute;
- Interest and commitment to participate in, as well as to make potential contributions to, the Institute's work and activities;
- Achievement – or promise of future achievement – in the candidate's chosen endeavor in the law;
- Professional recognition or standing among his or her peers.

**It is the responsibility of the proposer to make sure that the candidate understands and is committed to the purposes of the Institute and the obligations of membership.**

ALL PROPOSAL MATERIALS ARE MAINTAINED IN THE PERMANENT RECORDS OF THE INSTITUTE UNDER THE NAME OF THE CANDIDATE.

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## ELECTION

Membership in the Institute is a distinct professional honor. The number of elected members that can be admitted is limited to 3,000 (not including life, honorary, and ex-officio members). Election of candidates is not assured, and members should propose for membership only those who combine high character and ability, and high professional standing, together with a serious interest in the work of the Institute likely to manifest itself in significant participation in ALI activities.

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## OBLIGATIONS OF MEMBERSHIP

### *Participation*

Elected members are expected to participate in the work of the Institute in a significant way. Failure to do so for three consecutive years is good cause for termination of membership. Members may participate by attending an Annual Meeting, submitting written comments on a draft, serving as a reporter, adviser, or consultant on an Institute project, participating in a members consultative group, being a speaker, lecturer, or author for American Law Institute-American Bar Association Continuing Professional Education (ALI-ABA), or otherwise advancing the work or objectives of the Institute or ALI-ABA.

### *Annual Dues*

In addition to participation, elected members are obliged to pay annual dues. Current annual dues for elected members are \$250 for practicing attorneys (firm, solo, and corporate) and \$125 for teachers, officials, or employees of an educational institution; judges or other government employees; and employees of an eleemosynary or other nonprofit organization. Members for whom dues are a hardship may apply for a full or partial waiver.

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## DEADLINES FOR SUBMISSION

The complete proposal packet must be submitted to the Membership Committee by January 15 for winter consideration, July 15 for summer consideration, and October 15 for fall consideration.

A complete proposal packet includes: (1) Membership Proposal Form, (2) Resume or CV, and (3) Detailed personal letters from proposer and two seconders.

All materials should be sent to ALI Membership, 4025 Chestnut St., Philadelphia, PA 19104-3099 or [membership@ali.org](mailto:membership@ali.org) or **apply online at [www.ali.org](http://www.ali.org)**.

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## CHECKLIST FOR PROPOSERS AND CANDIDATES

Please review the checklist on the back of the proposal form.

# THE AMERICAN LAW INSTITUTE MEMBERSHIP PROPOSAL FORM

(To be completed by candidate.)

## I. PERSONAL INFORMATION *(the information provided on the following two lines will appear in the ALI membership roster)*

\_\_\_\_\_  
First Middle Last

\_\_\_\_\_  
City State Country (if outside of U.S.)

Current Position/Title \_\_\_\_\_ Partner, If practicing attorney  Yes  No Tenure, If Teacher  Yes  No

Male  Female Race/Ethnicity (optional): \_\_\_\_\_ Date of Birth: \_\_\_\_\_

**Business Address**  Check if preferred address for all mailings and online listings ▼

**Home Address**  Check if preferred address for all mailings and online listings ▼

Company \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Province \_\_\_\_\_ Country (if outside of U.S.) \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Province \_\_\_\_\_ Country (if outside of U.S.) \_\_\_\_\_

Telephone \_\_\_\_\_

Personal E-mail \_\_\_\_\_

**Optional P.O. Box Mailing Address for**  Office  Home

P.O. Box Address/Zip \_\_\_\_\_

**II. PROPOSER:** \_\_\_\_\_  
Name City State Email

**SECONDER:** \_\_\_\_\_  
Name City State Email

**SECONDER:** \_\_\_\_\_  
Name City State Email

**III. AREA(S) OF EXPERTISE:** \_\_\_\_\_

**IV. EDUCATION** Name of Institution Degree Year

Undergraduate \_\_\_\_\_

Law School \_\_\_\_\_

Other Degrees \_\_\_\_\_

**V. STATEMENT OF INTEREST** What areas of the law interest you most? What current ALI projects interest you?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**VI. Submit application with resume/CV (preferably no more than five pages) which includes the information listed below, three detailed personal letters from proposer and seconders, as well as any other information you deem relevant and would like the Committee to consider:**

➤ **NATURE OF YOUR PRACTICE**

- Year of Admission to the Bar/State(s)/Year(s)
- If practicing attorney, type of Practice
- Number of lawyers in firm
- If academic, subject(s) taught

➤ **PROFESSIONAL ACTIVITIES**

- Professional Membership(s)/Leadership Position(s)/Year(s)
- Professional Honors and Awards/Year(s)
- Public Offices or Teaching Positions/Year(s)
- Significant Publications, Lectures, and Presentations/Year(s)

➤ **OTHER**

- Employment history/If retired, year of retirement
- Civic Activities/Position(s) Held/Year(s)
- Other pertinent information

**Proposal materials including: (1) Membership Proposal Form, (2) Resume or CV, and (3) Detailed personal letters from proposer and seconders are due by July 15 for summer consideration, October 15 for fall consideration, and January 15 for winter consideration. All materials should be sent to ALI Membership, 4025 Chestnut St., Philadelphia, PA 19104-3099 or membership@ali.org or apply online at www.ali.org.**

# Checklist for Proposers and Candidates for Membership

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## PROPOSAL PACKET MUST CONTAIN:

1. Membership Proposal Form — completed by candidate
2. Candidate's resume or CV
3. A detailed personal letter from the proposer supporting the election of the candidate
4. Two detailed personal letters from the seconders supporting the election of the candidate

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## PROPOSER CHECKLIST

- » Review the Guidelines for Proposing a Candidate for Membership
  - Assure proposal and seconding letters specifically address the Guidelines for Proposing a Candidate for Membership.
  - Letters should not simply repeat information supplied on candidate's resume or CV.
- » Make sure your candidate is committed to the mission of the Institute and understands the Obligations of Membership.
- » Assist your candidate in obtaining two seconding letters
  - The proposer and seconders must be current elected or life members of the Institute. The Membership Committee, however, recognizes that there may be circumstances when it is necessary or helpful to enlist a current ex-officio member as one of the two seconders. The proposer and both seconders should be well acquainted with the candidate and with the mission of the Institute and obligations of membership.
  - At least two of the three letters must be from members who do not work in the same firm, school, court, or other organization as the candidate, and at least one of the seconders must not work in the same organization as the proposer.
  - If the candidate is unable to obtain two seconding letters from ALI members with personal knowledge of the candidate, one such letter will suffice but an additional supporting letter should then be submitted by a non-member who is particularly well situated to opine on the professional excellence, achievement, and potential of the candidate.
  - *Letters need not be submitted together with the candidate's membership proposal form, but all documents must be received at the ALI office by the deadline for submission.*

- » Ask your candidate to complete the membership proposal form. The proposal form and resume or CV can be sent directly to ALI.
- » Send **completed** materials in your possession to ALI, including proposal letter, two seconding letters, candidate's resume or CV and membership proposal form. Alternatively, you can also submit your proposal form, resume (CV), and three sponsoring letters online at [www.ali.org](http://www.ali.org).

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## CANDIDATE CHECKLIST

- » Review the Guidelines for Proposing a Candidate for Membership.
- » Read the Obligations of Membership before becoming a candidate for membership.
- » Complete the membership proposal form.
- » Send **completed** materials in your possession to ALI or to your proposer to send to ALI, including proposal letter, two seconding letters, resume or CV, and proposal form. Alternatively, you can submit your proposal form, resume (CV), and three sponsoring letters online at [www.ali.org](http://www.ali.org).

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## WHAT YOU CAN EXPECT

- » ALI will notify the proposer when materials are received. If the proposal packet is not complete, the proposer will be notified of the missing materials.
- » Proposal packets received prior to the January 15 deadline will be considered in the winter. Notification will occur by April 1.
- » Proposal packets received prior to the July 15 deadline will be considered in the summer. Notification will occur by October 1.
- » Proposal packets received prior to the October 15 deadline will be considered in the fall. Notification will occur by January 1.

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## QUESTIONS

Please contact ALI Membership Department at [membership@ali.org](mailto:membership@ali.org) or 1-215-243-1666 for more information.

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## APPLY ONLINE

You can submit your proposal form, resume (CV), and three sponsoring letters online at [www.ali.org](http://www.ali.org).