

Green Cord Community Service Documentation Form

McKinney High School 2011-2012

Make sure you keep a copy for your records

Community Service: A non-profit way of benefiting the community

This form must be legible or it will not get counted

Name: _____ Grade: _____ ID#: _____ GC#: _____

E-Mail (make sure we can read it clearly): _____

Organization Service was done with: _____

Was Service done in affiliation with MHS? Yes No

Green Cord Hours

How to document hours: Under the "Service Date" column, record each day that service was performed for the above organization in the format MM/DD/YY (Ex: 02/21/10). For each day of work, list the number of service hours completed that day in the column "# of hours."

Service date	#of hours	Service date	#of hours
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Total Number Of Hours:

Description of volunteer services performed:

(If more space is needed, please complete an additional form.)

Director Information:

Name: _____ Daytime phone: _____

Signature of the Director: X _____ Date: _____

Student's Signature: _____ Date: _____

By signing this document you are asserting accuracy in the information listed above and that you understand that your Green Cord number will be posted by the Cafeteria.

Comments: _____

Return this document to a Green Cord drop box. If completed incorrectly, the Green Cord Committee will reject it.

For official use only:

Approved: _____ Date: _____

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