

ADMINISTRATIVE CIRCULAR NO. 2
Office of the Deputy Superintendent

SAN DIEGO UNIFIED SCHOOL DISTRICT

Date: August 14, 2009

To: Elementary and Secondary School Principals

Subject: GIFTED AND TALENTED EDUCATION
TEACHER CERTIFICATION APPLICATION

Department and/or Persons Concerned: Elementary and Secondary Teachers Requesting Gifted and Talented Education (GATE) Certification

Due Date: September 15, 2009

Reference: California Code of Regulations Title 5, 3831, Article 7

Action Requested: Announce to faculty and post circular. Duplicate applications for interested candidates. Applications due to GATE Department by September 15, 2009

Brief Explanation:

California Code of Regulations Title 5, 3831, Article 7, stipulates that all elementary and secondary teachers with a major assignment in the area of gifted education must demonstrate knowledge of appropriate characteristics, and skills in this field.

San Diego Unified School District requires GATE certification for **all** GATE Seminar and GATE Cluster teachers. Any teacher with an assignment that requires certification must either hold a GATE certificate or have a current application for a certification class on file when he/she begins the assignment. Teachers receive GATE certification by complying with one of the following: a San Diego Unified School District GATE certificate, a graduate certificate in gifted education from an accredited university, or a master's degree in gifted education. Efforts are being made to provide a greater number of opportunities for GATE Teacher Certification through additional methods.

GATE certification **for the 2009 -2010 school year will *first* be available to *any* teachers *who need to complete their GATE certification***. If there is space available, any qualified teacher may enroll in either Semester 1-Tier I classes or Semester 2-Tier I classes. Over the two semesters, each major section will be limited to 80 participants. Priority for enrollment will be given to teachers assigned to a GATE class. In addition, Seminar Teachers and Advanced Placement Teachers will be expected to take the new Tier II certification that offers greater depth than the Tier I. Advanced Placement Teachers who have not been previously GATE certified will have first priority.

On the attached application, teachers must select a class starting time. The GATE certification classes will meet at San Diego State University (SDSU). Room assignments will be listed on each teacher's confirmation. **To earn final District GATE Certification**, attendance at a GATE or related conference (e.g. ASDEG-Association of San Diego Educators of the Gifted, CAG-California Association for the Gifted, AP conferences, IB Training, etc.) or two Distinguished Lecture Series events are required. Site GATE funds may be used for payment upon approval by the principal.

Questions about the GATE Certification process may be directed to the GATE Office: 858-573-5998

Sessions scheduled for 2009-2010

Fall semester dates:

Tier I—This class will be conducted predominantly online. There will be three face-to-face classes in conjunction with the online classes. These classes will meet at San Diego State University in EBA 343 from 7:00-10:00 p.m.

September 23 Wednesday
November 18 Wednesday
December 9 Wednesday

There will also be follow-up during the second semester.

Spring semester dates:

Tier I—This class will be conducted as a hybrid of face-to-face and online. The class will meet at San Diego State University in EBA 343 in a choice of 2 sections, meeting on Saturdays from 8:00-10:00 a.m. or 10:30 a.m.-12:30 p.m.

February 6	May 1
February 27	May 8
March 13	May 15
March 20	May 29
April 24	

Tier II—This class is reserved for Seminar teachers, AP teachers or IB teachers, and will be conducted as all face-to-face experiences at San Diego State University in room EBA 343.

January 21	Thursday (2 hour intro class—time to be determined)
January 30	Saturday 8:00 a.m.-1:00 p.m.
February 20	Saturday 8:00 a.m.-1:00 p.m.
March 6	Saturday 8:00 a.m.-1:00 p.m.

Professional Activities: In order to complete GATE Teacher Certification, attendance at a GATE or related conference (e.g. ASDEG-Association of San Diego Educators of the Gifted, CAG-California Association for the Gifted, AP conferences, IB Training, etc.) **or** two of the four Distinguished Lecture Series events are required.

Teachers must attend all class sessions or make arrangements for appropriate make-up assignments or sessions and satisfactorily complete assignments in order to be awarded the GATE certificate.

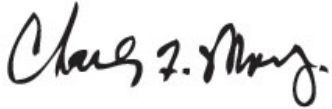
Attached is the application for certification classes. Please duplicate the application form for all interested candidates. **Each applicant must forward a completed application to the GATE Office, Madison High School, Room B-6, by September 15, 2009. Applications may also be faxed to 858-637-6214.** Confirmation notices for fall and spring sessions will be sent out as soon as possible after the closing date

Teachers accepted for GATE certification classes have the following options:

- Pay for three (3) units of salary advancement credit through the Discover Program.
- Pay for three (3) graduate units through San Diego State University. This option can provide the opportunity to apply this three-unit course to a University GATE certificate which is applicable to a master's degree in special education with a focus in gifted education. (You will be notified of the cost once you are accepted)

Marcia DiJiosia
Director, Gifted and Talented Education Department

APPROVED:



Charles Morris
Office of the Deputy Superintendent

Attachment

Distribution: Lists A, B, D, E, F

San Diego Unified School District
Office of the Deputy Superintendent
Gifted and Talented Education Department

**APPLICATION FOR GATE TEACHER CERTIFICATION
2009-2010**

Return this completed application to the GATE Office, Madison High School, Room B-6, by September 15, 2009. You may duplicate the application for interested candidates at your site.

PART I. TEACHER INFORMATION:
(Please print clearly)

NAME OF APPLICANT _____ District ID # _____

e-mail _____ SCHOOL _____

SCHOOL PHONE _____ Ext. _____

HOME PHONE _____ CELL PHONE _____

HOME ADDRESS _____
Street City Zip

PART II. TEACHERS, PLEASE MAKE YOUR SELECTION:

FALL SEMESTER:

_____ Tier I Online course
(3 Face-to-Face meetings)

SPRING SEMESTER:

_____ Tier I Hybrid of Face-to-Face and Online
_____ Tier II Face-to-Face for Advanced Teachers

PART III. SITE ADMINISTRATOR PORTION:

_____ Please check if teacher will be or is assigned to a GATE AP or IB class for the 2009-2010 academic year.

GRADE LEVEL ASSIGNMENT FOR 2009-2010 _____

Secondary Only: Two or more assigned sections are: _____
(Must be completed)

Principal's Signature (Required)

Date

Teacher's Signature (Required)

Date

**Please FAX/send this application to:
GATE Office Madison High School--B6 or FAX: 858-637-6214 by September 15, 2009.**