

## RISK ASSESSMENT FORM

Site Address :

<b>ACTIVITY/TASK</b>	<b>PERSONS VISITING SITE</b>	<b>Ref No: 006</b>
<b>RESPONSIBLE PERSON:</b>		<b>Date 28/04/11</b>
<b>RISK RATING: MEDIUM</b>		
<b>PERSONS AT RISK</b> Persons Visiting Site		
<b>SIGNIFICANT HAZARDS:</b>		
<ul style="list-style-type: none"> <li>Slip/trip in yard or building</li> <li>Contact with substances</li> <li>Contact by moving vehicles</li> <li>Contact with machinery</li> <li>Fire/explosion</li> </ul>		
<b>EXISTING CONTROL MEASURES IN PLACE:</b>		
<ul style="list-style-type: none"> <li>All visitors to "sign in" in visitors book</li> <li>Short-term visitors escorted around premises</li> <li>Long-term visitors given Health &amp; Safety induction training</li> <li>All areas well lit</li> <li>Good standards of housekeeping prevail</li> <li>Signs displayed</li> <li>Personal Protective Equipment provided and worn</li> <li>Cables routed safely or walkovers used</li> <li>Adequate car parking provided</li> </ul>		
<b>FURTHER CONTROL MEASURES:</b>		
<ol style="list-style-type: none"> <li>Display additional signs "All Visitors Report to Reception".</li> <li>All visitors by appointment only – inform suppliers.</li> <li>Advise employees to direct visitors to reception.</li> <li>Management to carry out weekly inspections and report any anomalies.</li> <li>Check all visitors "sign out".</li> <li>Advise visitors of prohibited areas.</li> <li>Provide high visibility jacket to persons working or visiting the yard.</li> <li>Mark out designated walkways, erect crash barriers and convex mirrors on blind spots.</li> </ol>		
<b>PPE REQUIRED:</b>		
<div style="display: flex; flex-wrap: wrap;"> <div style="width: 33%;"><input checked="" type="checkbox"/> Overalls</div> <div style="width: 33%;"><input checked="" type="checkbox"/> Safety/Suitable Footwear</div> <div style="width: 33%;"><input type="checkbox"/> Gloves</div> <div style="width: 33%;"><input type="checkbox"/> Eye Protection</div> <div style="width: 33%;"><input type="checkbox"/> Face Shield</div> <div style="width: 33%;"><input type="checkbox"/> Dust Mask</div> <div style="width: 33%;"><input type="checkbox"/> Respirator</div> <div style="width: 33%;"><input type="checkbox"/> Apron</div> <div style="width: 33%;"><input type="checkbox"/> Hearing Protection</div> <div style="width: 33%;"><input type="checkbox"/> Ear Protection</div> <div style="width: 33%;"><input type="checkbox"/> Hard Hat</div> <div style="width: 33%;"><input type="checkbox"/> Coat</div> <div style="width: 33%;"><input type="checkbox"/> Knee Pads</div> <div style="width: 33%;"><input checked="" type="checkbox"/> Hi Viz Jacket/Vest</div> <div style="width: 33%;"><input checked="" type="checkbox"/> Hair Net</div> <div style="width: 33%;"><input type="checkbox"/> Safety Harness</div> </div>		
<b>RESIDUAL RISK:</b>		<b>COMPLETION DATE: 28/04/11</b>
<b>LOW</b>		<b>NEXT REVISION DATE: 28/04/12</b>

**Assessors Name: Lindsay Vallis**

**Signature:**



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