



# Student Support Update

Volume 2, Issue 12

October 25, 2012



## Report Card Builder Hint

When working on elementary report cards, be sure that you mark comments as "N" to pull marks. Marking that field as Yes will cause the comments that have been written to disappear if the teacher uses the check equal in the course during report card entry.

## Form Sets – SpS

As a reminder, form sets should be completed once the IEP or ETR meeting is held in SpS.

As a best practice districts should update the forms after the meeting with any changes made during the meeting and then complete the form set.

If you find out later that there is a change required you can start a new form set and use the create from existing feature to pull in all of the information on the form set that was selected in the dropdown area.

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## School Attendance Law Update - Certificates

Certificates have been emailed to all individuals that registered for the School Attendance Law Update Presentation that was held on Tuesday, October 23<sup>rd</sup>.

If you or anyone at your district attended the meeting but did not receive a certificate, please put in a helpdesk ticket or email [sss@swoca.net](mailto:sss@swoca.net) and we will get a certificate sent to you.



## DASL Hotfix 13.1.1

SWOCA will be installing the DASL 13.1.1 hotfix on Friday, October 26, 2012 during our regular maintenance window (4-6 p.m.). During this time DASL will be unavailable.

We have not received the release notes for this release yet. They will be available on Monday morning on the DASL Home Page under Documents / DASL Documentation / Release Notes/13.1.1 Hotfix.

SWOCA will be conducting a webinar on Monday morning from 9-10:30 AM to review the updates included in this hotfix. This webinar will be recorded if you are unable to listen live.

One of the items included in this release is the addition of the **County of Residence** field that is required for EMIS Reporting. When the release is installed the new field will be defaulted to the county associated with the Student Profile Address of Residence Zip Code. If there are multiple counties attached to that zip code you will have to manually adjust those students whose zip code is different from the default. The County of Residence field will be added to the Student Profile Bulk Update process as well as to the SIS Student Search in EZ Query so that you are able to pull this data out for validation.

This hotfix will also include the new Special Education Event Date Type, AIEP, so districts can now enter Amended IEP information.

Please review the release notes for details on all the items that are included in the hotfix.

## Progress Book Added Standards

The following standards have been added to ProgressBook:

- Ohio – Academic Content Standards – World Languages (2012) \*New
  - Grades K-5 for K-12 Program
  - Grades 6-8 for K-12 Program
  - Grades 6-8 for 6-12 Program
  - Grades 9-12 for K-12 Program
  - Grades 9-12 for 6-12 Program
  - Grades 9-12 for 9-12 Program
- Ohio – Academic Content Standards – Extended – English Language Arts (2012) \*New
  - Grades K-2, 3-5, 6-8, 9-12
- Ohio – Academic Content Standards – Extended – Mathematics (2012) \*New
  - Grades K-2
  - Grades 3-5
  - Grades 6-8
  - Grades 9-12 (Algebra)
  - Grades 9-12 (Geometry)
  - Grades 9-12 (Statistics and Probability)

The Science and Social Studies Extended Standards are schedule to be released in the next 2 to 3 weeks. SWOCA will notify districts as soon as they become available.

## EMIS Changes – SpS Update

The developers are aware that there are EMIS changes that are still not included in SpS. They are waiting to receive the business rules from ODE. We hope to receive this update soon. We will inform you of the update when we receive it.



## Attorney General Offers Online Safety Tips for Cyber Security Month

Attorney General Mike DeWine is urging Ohioans to take precautionary steps while on the Internet in observance of October as National Cyber Security Awareness Month.

The month is recognized by the National Cyber Security Alliance in an effort to promote awareness and education of being safe online and protecting personal information.

A recent study by the alliance and anti-virus software company McAfee of 1,000 adults found that 90 percent don't feel completely safe online, according to DeWine's office. Respondents were most worried about identity theft, but also concerned by malware and viruses, hacking of financial information, and online scams.

"As Ohioans continue the use of cell phones, tablets, and the Internet both for business and to keep connected with family and friends, I want to remind everyone to be careful and use good safety practices in cyber space," DeWine said in a statement.

DeWine encourages Ohio high school students to enter the 2012 Take Action Video Contest, which is meant to promote awareness and education, and encourages anyone interested to sign up for his office's free Consumer Advocate electronic newsletter.

The attorney general's office offers the following tips for keeping youth safe online:

- Remind children anything sent via the Internet or a cell phone can be recovered or forwarded. Senders of certain inappropriate images can potentially face school discipline, loss of academic scholarships, or criminal charges in some cases.
- If children receive inappropriate material on their phone or in email, they should not delete it and tell a trusted adult, such as a parent, teacher or law enforcement officer.
- Never send personal information to strangers or agree to personally meet with someone encountered online.
- Report when children are being cyber-bullied and approached by potential predators to law enforcement, cell phone and Internet providers, and [cybertipline.com](http://cybertipline.com).



## October and November 2012 Trainings

For a complete listing/description of training sessions and to register for events, please go to [SWOCA's website "schedule of events"](#).

### EMIS Training Session

#### **EMIS Talk "Tuesday"**

10/30/2012 9:00 AM – 12:00 PM  
Butler Tech Board Room

#### **"Witch's Hat" Contest!**

Don't forget we will be having a witch's hat decorating contest! So decorate (or wear) your favorite witch's hat and bring to the meeting.

Prizes will be given to all participants.



#### **How to Code Your Preschooler**

11/2/2012 9:00 AM – 11:00 AM  
Butler Tech Board Room

This training session will go over the basics on how to code preschool students. We will review reporting requirements for the resident district and educating district.

#### **EMIS/DASL Special Education 101**

11/13/2012 9:00 AM – 11:00 AM  
SWOCA Training Room

This Basic 101 training session will review the special education EMIS requirements and where these data elements are located in DASL. Also, we will show reports that are currently available in DASL that can be used to verify data. This training session is geared specifically for new users to special education reporting, others are welcome to attend.

#### **November EMIS "Talk Tuesday"**

11/27/2012 9:00 AM – 12:00 PM  
Butler Tech Board Room

This session will provide an open forum to discuss concerns and questions related to EMIS reporting. It will also be used to discuss best practices and share ideas among EMIS professionals.

### DASL Training Sessions

#### **DASL User Group Meeting 13.2**

11/15/2012 9:00 AM – 12:00 PM  
Butler Tech Board Room

DASL User Group Meeting to review the 13.2 DASL Release. Time available for sharing among districts. Please e-mail any discussion topics you would like added to the agenda to [sss@swoca.net](mailto:sss@swoca.net) by Tuesday, November 13, 2012.

### Open Work Sessions

11/7/2012 1:00 PM – 4:00 PM  
11/21/2012 9:00 AM – 12:00 PM  
SWOCA Training Lab

The open lab is designed to allow you to come in and work with SWOCA staff on a specific task or just to work on your own. In the "Comments" box, type the task you will be working on so that the appropriate staff are available to assist you.

### FISCAL Training Sessions

#### **October Staff EMIS (13K) for "NON-USPS"**

10/31/2012 1:30 PM – 3:30 PM  
11/7/2012 9:00 AM – 11:00 AM  
SWOCA Training Room

This session will discuss staff reporting for the 13K October EMIS reporting period for Non-USPS users. Any district personnel responsible for maintaining staff data for EMIS (including, but not limited to payroll, HR, or EMIS personnel), as well as personnel responsible for utilizing the Data Collector to collect, submit, and review are encouraged to attend this session.

#### **October Staff EMIS (13K) for USPS**

11/8/2012 1:30 PM – 3:30 PM  
11/14/2012 9:00 AM – 11:00 AM  
SWOCA Training Room

This session will discuss staff reporting for the 13K October EMIS reporting period for USPS users. All procedures and discussion will focus on processes and fields in USPS.