



Professional Development Center – TRC
New Teacher Project (BTSA Induction) –Lori Grace, Program Coordinator
1399 E. 32nd Street, Signal Hill, CA 90755 lgrace@lbschools.net
562. 997.8000 X 2901 Fax 562. 427.9076

Alternative Induction Pathway (AIP) 2012-2013 Application Procedure

Thank you for your interest in applying for candidacy into the LBUSD Alternative Induction Pathway (AIP). Completed applications should be hand delivered to the address below. If you have any questions or concerns about the application contents or process, please email your question/concern and a phone number where you can be reached to lgrace@lbschools.net.

Contents of your completed application packet should include:

1. AIP Participating Teacher Enrollment Application
2. Participant Memorandum of Understanding with participant signature
3. A copy of your California Preliminary Credential to include renewal codes and information, and expiration date
4. Two individually sealed letters of recommendation from individuals who are familiar with your teaching performance (i.e. master teacher, site administrator, university supervisor)
5. Schedule of weekly availability and explanation as needed
6. All documents should be placed and sealed in a large envelope (legal size or larger) addressed to Lori Grace/BTSA Induction

Submission Procedures:

Applications will be accepted between
April 20, 2012 at 9:00 a.m. and June 8, 2012 at 4:00 p.m.

Application packets that are submitted before the initial application date or after the deadline will not be accepted. Applications will be date and time stamped upon submission. Incomplete application packets will not be read.

Completed applications should be submitted in person to:

**Long Beach Unified School District
Teacher Resource Center (TRC)
Professional Development Center/ BTSA Office
1299 E. 32nd Street, Signal Hill 90755**

Please note: Grant Funding has only been secured through the 2012-2013 school year. Induction is a 2-year program. Enrollment beyond the existing funding cycle will be contingent upon the program obtaining additional grant funding. If additional grant funding is not secured, the program may be cancelled or fees may apply to candidates to continue.



AIP Participating Teacher Enrollment Application Clear Credential Program (BTSA Induction)

Thank you for your interest in enrolling in the LBUSD BTSA Induction Clear Credential Program! This program is designed for unemployed preliminary credentialed teachers who will not hold a contracted teaching assignment in the 2012-2013 school year who would like to begin the clear credential process through an approved Induction Program. This would include LBUSD laid off teachers, LBUSD day-to-day subs, CSULB graduates holding a preliminary multiple or single subject credential without a current teaching assignment. Completing and returning this packet allows the program to add you to our database of interested candidates, analyze your eligibility for the Alternative Induction Pathway induction program, and to keep in touch with you until a new cohort begins in August. Completion of this information sheet does not guarantee enrollment. Annual enrollment is subject to funding, availability, and participant eligibility. Fees may apply.

The LBUSD Induction experience includes the following components:

- engaging in designated professional development opportunities and after school meetings (1-2 times monthly held between the hours of 4:00-7:00 p.m.)
- participating in online discussions via “Moodle” (twice monthly)
- selecting three inquiry focus areas to study over the two-year induction based on the development of individual induction plans (IIPs)
- creating and maintaining a portfolio that provides evidence of program completion requirements
- meeting with your assigned Support Provider and Induction Mentor regularly
- participating in fieldwork experiences in an Induction Mentor’s classroom on a regular and ongoing basis

1. Legal or Payroll name (print) _____

2. Home address _____

3. home phone _____ and/or cell phone () _____

4. Current email address: _____

(For Office Use Only: Date Application Received _____)

OVER

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Name: _____

AIP Participating Teacher Enrollment Application (Continued)
Clear Credential Program (BTSA Induction)

In order to determine your eligibility and/or place you with the appropriate cohort, please answer the following questions about your 2012-2013 teaching situation and experience:

5. In 2012-2013, will you be:

- laid-off LBUSD teacher
- LBUSD day-to-day sub
- CSULB U-Teach graduate
- CSULB university graduate w/out current teaching assignment
- non-CSULB university graduate w/out current teaching assignment

6. List your student teaching assignments in the table below:

District	Site	Assignment	Year(s)	Master Teacher

7. Mark the preliminary credentials you need to clear:

- Multiple Subject
- Single Subject in _____

8. If the opportunity is available, would you be interested in obtaining an add-on credential in foundational level math (FLM) or foundational level science (FLGS)?

- Yes. Check your interest area: ___ FLM or ___ FLGS
- No, thank you.

9. List previous years of contract teaching experience:

District	Site	Assignment	Year(s)	Contact name and phone #

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Name: _____

AIP Participating Teacher Enrollment Application (*Continued*) Clear Credential Program (BTSA Induction)

10. Do you know someone who is applying to become an Induction Mentor (IM) that has a teaching assignment that meets your credentialing needs and with whom you'd like to be paired? List information below:

Induction Mentor Name	Site	Teaching Assignment

11. As part of the requirements for a clear credential, candidates will complete classroom fieldwork in an established classroom (in conjunction with an Induction Mentor). Elementary teachers will complete classroom fieldwork one day each week (i.e. Mondays). Secondary teachers will be responsible for one period (i.e. first period) each day. Days/periods will be mutually agreed upon between participant and Induction Mentor. Do you have time conflicts with this proposed fieldwork plan? (If needed, you may attach an additional written explanation.)

Yes

No

not sure at this time

12. Please answer only if you hold a multiple subject preliminary credential.

List your top 3 grade level preferences for your classroom fieldwork placement. Every effort will be made to place you in a classroom that meets your preferences but there is no guarantee.

1. _____
2. _____
3. _____

Signature _____ Date _____

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Alternative Induction Pathway (AIP) Participant Memorandum of Understanding

- 1) Participants hold a valid California preliminary single subject or multiple subject teaching credential.
- 2) Participants are to be legally fingerprinted and hold a certificate of clearance by the Long Beach Unified School District before beginning the program. Fees for these services are to be paid by participant.
- 3) Participants are required to complete the following activities while enrolled in the AIP. Failure to do so may result in exiting the program prematurely. Participants will:
 - Complete all formative assessment documents
 - Submit required portfolio contents at various milestones in the program
 - Teach a minimum of 5 hours each week of the school year (as dictated by the Induction Mentor’s school site calendar)
 - Participate in regularly scheduled online discussions with colleagues (approximately twice monthly)
 - Participate in professional development seminars during each phase of the program
 - Attend and adhere to positive and active participation at all program meetings and seminars
 - Meet with a trained support provider during regular and ongoing intervals
 - Meet with a classroom Induction Mentor in order to plan, reflect, collaborate during an agreed upon time between Induction Mentor and Participating Teacher
- 4) Classroom fieldwork is a critical component of the AIP. Participants will adhere to the following protocol regarding classroom fieldwork:
 - Teaching the same students for each three month teaching cycle
 - Teaching a minimum of 5 hours each week of the school year (as dictated by the Induction Mentor’s school site calendar)
 - Adhering to the established attendance protocol if unable to teach on a given day
 - Arriving to classroom prepared at least 15 minutes before scheduled teaching time.
 - Following all school rules, procedures, and routines
 - Attending at least one staff meeting/department meeting during each teaching cycle
 - Working with families or site personnel as it pertains to the students in the focus class (i.e. attend parent conferences, attend IEP meetings, collaborate with site personnel)
 - Maintaining confidentiality as it pertains to student records and information

My signature below indicates that I have read and agree with the contents stated above and am able to adhere to these requirements.

Participant Name (Please print): _____

Participant Signature: _____ **Date:** _____

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Name: _____

Credential: _____

My Month at a glance

<i>Hours</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>
7:00 – 8:00					
8:00 – 10:00					
10:00– 12:00					
12:00 – 2:00					
2:00 – 4:00					
4:00 – 7:00					

If you have days of the week and/or time that you are not available, please explain below:

2012-2013