

Tenant Application

FULL DETAILS of the property are at www.quivis.co.uk/tolet where documents relating to the lease can be downloaded. A separate application is required for each adult [18+]. To avoid delays, please give full details. This form **MUST** be completed before credit checks can be carried out. Return to **D. Linklater, Pinewood, East Nynehead, Wellington, TA21 0DA**

Prospective Tenant Details:

Title:	Surname:
--------	----------

First Name:	Middle Name/s:
-------------	----------------

Any Previous Name/s in Full:

Address:
Post Code:

Time spent at this address:	Years:	Months:
-----------------------------	--------	---------

Home tel:	Work tel:
Mobile:	email:

Identification I will need sight of your passport before agreeing any tenancy.	
Date of Birth:	National Insurance No:
Driver's Licence No:	Passport No:

Status - please DELETE any which do not apply:				
Single	Married	Divorced	Widowed	Living with Partner
House owner	Council Tenant	Private Tenant	Lodger	
Living with relatives or friends				

Answer clearly – DELETE Yes or No as appropriate.		
Smoker: Yes / No	Pets: Yes / No	Children (under 18): Yes / No
If yes to any of the following, please give full details on separate sheet.		
Court Decree: Yes / No	Bankruptcy: Yes / No	Evictions: Yes / No
Criminal Convictions: Yes / No	Administration Orders: Yes / No	

County Court Judgements: **Yes / No**

Previous Addresses – full addresses for last **three years** including postcodes, dates, and reasons for moving – continue on separate sheet if necessary

Present Landlord [] Letting Agent [] Solicitor [] Estate Agent []

Name:

Telephone:

Full Address:

Post Code:

Previous Landlord [] Letting Agent [] Solicitor [] Estate Agent []

Name:

Telephone:

Full Address:

Post Code:

Proposed additional residents – full names and addresses for each required as each will have to complete this form.

Your Present Occupation: Employed [] Self-Employed [] On-Contract []
Retired [] Other []

Employer:

Line Manager or other contact:

Address:

Post Code:

Date started:

Employer Telephone:

Employee Ref No:

Position Held:

Gross Annual Earnings £

Is your employment permanent? Yes / No Do you plan to change employment soon? Yes / No

Previous Occupation (if present position held for less than 3 years):

Employer:

Line Manager or other contact:

Address:

Post Code:

Date started:

Employer Telephone:

Employee Ref No:

Position Held:

Bank or Building Society:

Address:

Bank or Society Current A/c Name:

Post Code:

Account Number:

Sort Code:

Surety Guarantor / Referee (where applicable)

Full Name:

Occupation:

Address:

Post Code:

Telephone:

QUIVIS.CO.UK

Next of Kin / Emergency Contact (other than spouse or live-in partner)

Full Name:

Relationship:

Address:

Post Code:

Telephone:

I wish to apply for an Assured Shorthold Tenancy at **49a Exeter Road, EXMOUTH, EX8 1PX** (being the first floor flat at that address and hereafter referred to as "the Property") for a period of **6 months**. The rental amount is **£590** per calendar month **EXCLUSIVE** of all other outgoings.

IF I sign a Tenancy Agreement I will be directly responsible for Council Tax, and for opening accounts with service providers and will pay them directly for any or all services I use while at the Property.

If I rent the property I will pay one month's rent in advance plus a security **DEPOSIT** of **£590** which will be deposited with the Deposit Protection Service and will be subject to any deductions as set out and agreed in the lease. One month's rent in advance and the deposit must be cleared before entry to the property.

I believe the information provided by me here to be true, accurate and complete. I authorize Duncan Linklater of Pinewood, East Nynehead, Wellington, Somerset TA21 0DA, "the Landlord" to:

- carry out credit searches and reference checks and to contact employers, banks, referees, guarantors and credit reference agencies.
- use the information obtained with third parties to assess credit ratings, make insurance decisions, for fraud prevention and tracing / debt collection.
- handle all information obtained in strictest confidence and in accordance with the principles of the Data Protection Act 1988.

I understand that I can request the details of any credit reference agencies used so that I can verify with them the information provided.

I understand that if I default on my tenancy obligations, this information may be released to authorized debt recovery agencies and could affect any future applications I make for tenancies, credit and insurance.

Completing this form does not commit the prospective tenant or Landlord to a tenancy. A shared or single tenancy will not be created until all applicants have been qualified and have signed the tenancy agreement.

I confirm that I have read and understood the above and have raised any concerns with the Landlord or independent adviser or other third party.

(Prospective tenants should be aware that any false statement made could result in early termination of the tenancy under ground 17 of the Housing Act 1996.)

Signature of Applicant:

Date:

Print full name in block capitals

When you have completed this application, unless agreed otherwise, please send to:

Duncan Linklater, Pinewood, East Nynehead, Wellington, Somerset TA21 0DA
If you have any further queries please ring me on **01823 461637**