



JOB APPLICATION FORM

Please return completed applications to:

Sundown Adventureland,
Treswell road,
Rampton,
Nr Retford,
Nottinghamshire,
DN22 0HX
01777 248274
Email: info@sundownadventureland.co.uk

Job Title Applied For:

Department:

1. Personal Details

| | |
|--------------------|-------------------------------|
| Surname: | National Insurance no: |
| First Name: | Home tel. no: |
| Address: | Mobile tel. no: |
| | Work tel. no: |
| Postcode: | E-Mail address: |

**For reasons of Health & Safety some positions require applicants to be over the age of 18.
E.g. Ride operators.**

Are you aged over 18?

YES

NO

Do you have a current driving licence?

YES

NO

Give details of any penalties on your licence or convictions pending if driving is essential to the job:

Do you consider that you have a disability?

YES

NO

In accordance with our procedures you will receive an interview if you meet the essential criteria for the post.

Continue on separate sheet if required

2. Educational qualifications and training

You may be asked to provide evidence of qualifications obtained

| Secondary Education (CSE, GCE, GCSE, RSA, A Levels etc) | | |
|---|------------|-------|
| Examination | Subject(s) | Grade |
| | | |
| | | |
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| | | |
| | | |
| | | |

| Further and Higher Education (Degree, Diploma, BTEC, City and Guilds, NVQ etc) | | | | |
|--|------------------|---------------|---------|---------------------|
| Institution | Full or Pt. Time | Qualification | Subject | Pass level or Grade |
| | | | | |
| | | | | |
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Other relevant qualifications including membership of professional bodies:

Relevant training and personal development: (state who provided training and duration).
Examples could include: short courses, skills training, external awards/activities, etc.

3. Current/latest employment

| | |
|---|---|
| Name and address of current/most recent employer: | Job title: |
| | Current/latest salary and any benefits: |
| Notice required: | Weekly hours: |
| | Date of leaving (if relevant): |
| | Reason for leaving: |
| Main duties/responsibilities/achievements: | |

References

Normally, references will be requested for all candidates invited for interview, unless you ask us not to by ticking the NO boxes below. This will not affect our decision to invite you for interview. However, references will need to be taken up at some stage if you are successful.

Please give the names and addresses of two people who would be willing to supply a reference about you, including your most recent employer (or teacher/tutor, where appropriate), who have known you during the past three years, if that is possible. Please also state in what capacity they know you.

| | |
|-------------------------------|-------------------------------|
| Name: | Name: |
| Address: | Address: |
| Tel. no: | Tel. no: |
| E-Mail address: | E-Mail address: |
| Relationship: | Relationship: |
| Organisation (if applicable): | Organisation (if applicable): |

| | |
|--|--|
| May we contact them if we decide to invite you for interview? | |
| <input type="checkbox"/> YES <input type="checkbox"/> NO | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| (If NO, we will contact you for permission before requesting references) | |

4. Work and other relevant experience

Please list below a complete record of other employments and include, if you wish, any voluntary activities either paid or unpaid. These should be in date order, starting with the most recent.

| Name of organisation and nature of business | Job title/role with brief indication of main duties and responsibilities | Reason for leaving |
|---|--|--------------------|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Continue on separate sheet if required

5. Additional information

It is important that you provide evidence in this section of how you meet the Job Requirements. Tell us about your achievements and your level of responsibility. Include examples from paid or unpaid work or other activities you have undertaken that are relevant to the job you are applying for. Also include here information about why you want the job and anything else you wish to say.

Continue on a separate sheet if necessary

Criminal convictions

Please give details of criminal convictions below.
For certain posts CRB checks will be required. If this is necessary, you will be asked to sign a separate authorisation.

Details of criminal convictions:

Please state **NONE** if appropriate.

Entitlement to work in the UK

To comply with the Asylum and Immigration Act 1996 all prospective employees will be asked to supply evidence of eligibility to work in the UK. We will ask to see an appropriate official document (for example, a document showing your national insurance number, if you have one, your birth certificate, passport, etc.)

Do you require a work permit to work in the UK?

YES

NO

If you already have a work permit, please give the expiry date:

DECLARATION

To the best of my knowledge, the information I have supplied on this form is correct. I understand that giving false information or omitting relevant information could disqualify my application and, if I am appointed, could lead to my dismissal.

Signed:

Date:

FOR OFFICE USE ONLY

Give details below of reasons for non-selection related to person specification (please tick as appropriate)

| Selection stage | Qualifications | | | Experience/knowledge | | | Skills | | | Other |
|-------------------------------------|------------------------------------|--------------|------|-----------------------------------|--------------|------|----------------|--------------|------|-------|
| | unsatisfactory | satisfactory | good | unsatisfactory | satisfactory | good | unsatisfactory | satisfactory | good | |
| Invited for interview? | | | | | | | | | | |
| YES <input type="checkbox"/> | | | | | | | | | | |
| NO <input type="checkbox"/> | | | | | | | | | | |
| Offered job? | | | | | | | | | | |
| YES <input type="checkbox"/> | | | | | | | | | | |
| NO <input type="checkbox"/> | | | | | | | | | | |
| Please indicate if: | Appointed <input type="checkbox"/> | | | Withdrew <input type="checkbox"/> | | | Other | | | |

Signed by Departmental Manager:

Date: