

Project Proposal Form

What does the BioMedical iNet do?

The iNet will support innovation in the South West by connecting your sparkling, innovative ideas with the business resources you need to create new and exciting products, services, research and jobs. We aim to make the South West an internationally recognised Centre of Excellence for the BioMedical sector by promoting, enabling and supporting innovation in the region.

How can we help you?

We can help you get your innovative concepts to market. The iNet will offer tangible, focused support for your innovation projects. The iNet will provide review panels, expert industry and business consultancy, technical support, brokerage, networking and plenty more. We'll be there to smooth the way.

Project Proposals

We hope to generate many varied project proposals but, to give you an idea, here are a few examples of the types of proposals we would support:

- Carrying out of a market assessment for a new technology
- Work with an academic research group
- Technical support from another business
- Training to allow innovation in a different field
- Design advice
- IP/technology audit and advice
- Business Planning
- Identification of a new markets for existing technologies

We anticipate most of the project proposals will be generated from participants at various workshops, forums and other activities that the iNet will deliver, but this isn't a condition. We welcome your ideas and proposals at any time.

If you want to involve other parties to strengthen your proposals, this is actively encouraged.

The Project Approval Process

You need to complete the attached form . We will then discuss the proposal with you and make a quick decision on whether the project meets our criteria.

Of course, if your proposal does not meet our selection criteria at any of these stages, we will inform you promptly to avoid wasting resource.

Project Proposal Form

Project Proposal Submission – see attached form

In the 'Details' section (2), please give enough information to allow the iNet team to evaluate your project and verify it is something we can support. The aim here is to allow that rapid evaluation without needing heavy forms and documentation. As a minimum however, you should cover the following areas:

- Nature of the Innovation
- Commercial Viability (market demand / project execution requirements)
- Resources for the full project (partners / financial resources / other)
- Support required

Limitations

The iNet is not a direct funding body or an angel. Our aims are to kick-start growth and stimulate innovation through carefully targeted and focused activities. Within that broad definition, however, there are many ways we can make a critical difference to your projects and ideas. The only hard criterion we have is that all supported projects will lead towards tangible outputs such as new products, new jobs, new collaborations or new research. We will happily discuss these factors during the initial consultation.

Your commitment

The only obligation for the project lead (which must be a legal entity) will be to report back to the iNet at regular intervals (as defined in the Action Plan) on the impact of the investment. In addition, any collaborators who benefit will be obliged to also report periodically on business growth in terms of new employees and business results, product launch or other appropriate measures that come about as a result of the investment. There will be a minimum amount of documentation which the iNet will administer.

Project Selection Criteria

Our services are publicly funded, therefore we have a set of criteria outlining who and what we can support, although this is flexible. However, a project and proposing client / consortium and related project must meet several of the following criteria:

- Strategic fit to the iNet program
- Innovation centered (moving from an idea to a positive exploitation)
- Commercially viable
- Clear route to delivering iNet compatible targets

Although we have a range of targets for the iNet, particular emphasis should be placed upon

- New product introduction
- New job creation
- Company growth and increased economic value
- Resources identified for iNet funded project and preliminary identification for subsequent phases
- Route to funding for continuation phases

We recognise that iNet support may well occur at the start of a multi-phase project. Whilst we would like to understand as much of the full project as possible, we recognise that future stages may well only occur if

Project Proposal Form



previous stages are executed successfully. As far as possible, in our selection criteria, we will apply a process of due diligence to check for the likelihood of future phases occurring without needing hard commitments in all cases.

Acceptance, Rejection and Review

The decision of the iNet Management Board is binding to all projects proposed to, and supported by the iNet program. As well as providing nimble funding, we also aim to give feedback rapidly in those cases where we believe a project is not suitable to receive iNet support.

Project Proposal Form

Application for Support from BioMedical iNet

Please Complete all Sections of the Application Form

Section One: Company Details and Declaration

Company Details				
Company Name:				
Company Address:				
Nature of Business:				
E-mail:				
Contact Name: (e.g. Mr. John Smith)	Title		Telephone No.	
		First name	Surname	Job Title

Project Proposal Form



iNets South West
Biomedical

DECLARATION	YES	NO
WE CONFIRM THAT:		
The company is a small or medium enterprise as defined by Appendix 1 on page 10.		
Please state the number of fulltime employees.		
Annual sales (£).		
The company is solvent and no distress or execution has been levied against it.		
We confirm that the project in this application is not already in receipt of, or likely to be in receipt of, any public funding.		
The details on this form are correct and accurate to the best of our knowledge.		
We have read and understand and agree that all projects must be compliant with state aid rules. Further information can be found on the Commission's DG Competition website at what is state aid and information and advice can be sought from the BIS State Aid Branch – BIS state-aid . Further guidance on the procedure for dealing with State Aid issues that arise in connection with the grant of ERDF support is contained in User Manual Chapter 17 on Procurement and State Aids.		
We have read and understand and agree to the Limits on De Minimis Aids paragraphs set out at the following link De Minimis Aids		
Signed on behalf of the company (please type name, signature not required)		
Print Name:		
Position in company:		
Date:		

Project Proposal Form

Section Two: Your Innovation Project

Your project is the activity that you are hoping to undertake with the support of the BioMedical iNet.

Please complete the sections below to give an overview of your company, the innovation project and the type of help that you require.

Company Overview:

Details of the issue that you would like to address with your proposed Innovation project:

Project Proposal Form



iNets South West
Biomedical

What Skills and Expertise do you require in a knowledge provider or consultant to address your issue?

How will the company benefit from the project and what are the expected results for the company at the end of the project?

Might include:

- Increased sales
- Reduced costs
- Jobs created/safeguarded

Project Proposal Form

How did you find out about the iNet ?

Please enter one number from the list below.

1. Press advert
2. iNet website
3. Direct mail
4. Marketing email
5. Third party organisation
6. Word of mouth
7. Other

If other please specify:

What is the main focus of your innovation project? Please enter one number from the list below.

1. New product design/development
2. New or improved production process
3. New service development
4. New service delivery and customer interface
5. Preliminary research / literature research
6. New business model development
7. Tailored training in innovation management
8. Innovation or technology audit
9. Experimental testing /measuring
10. Other (Please Comment)

What do you think the successful completion of your innovation project will achieve for your company? Please enter one number from the list below.

1. Improvement in product quality
2. Reduction in company costs
3. Enhanced capability to carry out innovative projects
4. Stronger links with the third level research community
5. Productivity gains
6. Creation of an 'innovation culture' in the company
7. Other (Please Comment)

Project Proposal Form

Section three: Company sectoral information

Please indicate which sector best describes your company's core business.

Please enter one number from the list below.

No	SECTOR	No	SECTOR
1	Aerospace	33	Industrial Control
2	Agricultural Machinery	34	Int. Traded Construction Services
3	Automotive	35	Materials Handling
4	Bakery	36	Mechanical Engineering
5	Bespoke Software	37	Medical Devices
6	Beverages	38	Medical Sub Supply
7	Bloodstock	39	Middleware & Tools
8	Building Management Systems	40	Non Food Grocery
9	By-Products	41	Nutrition
10	Communications Technologies	42	Other Food
11	Construction Products/Systems	43	Other Medical
12	Consultancy	44	Other Timber Products
13	Dairy	45	Outsourced Services, CRM
14	Design	46	Packaging
15	Diagnostics	47	Paper Products
16	Digital Media	48	Pharma Bio
17	e-Commerce	49	Pigmeat
18	Education	50	Poultry
19	Electronic Components	51	Precision Engineering
20	Engineering Project Management	52	Prepared Consumer Foods
21	Environmental Services	53	Printing
22	Environmental Tech / Equipment	54	Publishing
23	Fashion & Footwear	55	Seafood
24	Furniture	56	Soft Furnishings
25	General Engineering	57	Tanks & Vessels
26	Health IT	58	Textiles
27	Healthcare Services	59	Toolmaking & Plastics
28	Heating & Ventilation	60	Vetchem
29	Horticulture & Organics	61	Waste Management
30	Wholesale and Retail	62	Water Treatment
31	Hotels and Restaurants	63	BioTechnology
32	BioMedical	64	General Business Services

Project Proposal Form

Appendix 1 Definition of an SME

SMEs are defined by Commission Recommendation 2003/361/EC of 6 May 2003 concerning the definition of micro, small and medium-sized enterprises not owned or controlled by a non SME. This is a detailed definition, and in cases of doubt the Recommendation should be referred to – it is available on the Europa website at [Enterprise - SME Definition](#). Very briefly, it defines an SME as follows:

- An enterprise is considered to be any entity engaged in an economic activity, irrespective of its legal form. This includes, in particular, self-employed persons and family businesses engaged in craft or other activities, and partnerships or associations regularly engaged in an economic activity.
 - The category of micro, small and medium-sized enterprises (SMEs) is made up of enterprises which employ fewer than 250 persons and which have an annual turnover not exceeding EUR 50 million, and/or an annual balance sheet total not exceeding EUR 43 million.
 - Within the SME category, a small enterprise is defined as an enterprise which employs fewer than 50 persons and whose annual turnover and/or annual balance sheet total does not exceed EUR 10 million.
 - Within the SME category, a microenterprise is defined as an enterprise which employs fewer than 10 persons and whose annual turnover and/or annual balance sheet total does not exceed EUR 2 million.
1. Please submit your application to david2.dawson@uwe.ac.uk
 2. If you are unable to submit a copy of the form by email you can post a hard copy application to:
David Dawson
University of the West of England
School of Life Sciences
Biomedical iNet
Room 2P50/51
Coldharbour Lane
Frenchay
Bristol
BS16 1QY

Check www.inets-sw.co.uk/biomed for updates, guidance and further information.