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## ABC Pre-School - Job Application Form

Please complete this form in type or black ink. All questions must be answered in the boxes provided. When completed please return to:  
Michelle Bush, 80 Glenbervie Drive, CT6 6QN

### Post: Pre-School Asst. – Emergency Cover

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Title: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
First Name(s): \_\_\_\_\_ Surname: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Post Code: \_\_\_\_\_  
Telephone: Home: \_\_\_\_\_ Work: \_\_\_\_\_ Mob: \_\_\_\_\_  
Can we ring you at work? **Yes/No**  
E-mail Address: \_\_\_\_\_

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Please give the names and addresses of two people from whom references may be obtained. One should be from your present or most recent employer (*not relatives*).

Name: _____	Name: _____
Position: _____	Position: _____
Address: _____	Address: _____
_____	_____
_____	_____

Verification is normally sought after interview. Please indicate whether your referees can be approached before the interview. **YES/NO**

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This section must be completed, as this post is exempt from the provisions of the Rehabilitation Act 1974.

Have you ever been convicted of any criminal offence? **YES/NO**

If **YES**, please give details of the conviction(s) and date(s) below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



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Do you need a work permit to work in the UK? **YES/NO**

National Insurance Number: \_\_\_\_\_



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## Employment History

Please give details of any paid or voluntary employment in the last 10 years explaining any gaps in your employment history.

Employer Name	Address (including contact name)	Job Title	From	To

Use an additional sheet of paper if necessary, making sure your name is written at the top of the additional sheet.

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Please add any additional comments or work experience you feel is relevant to this position.

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Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

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We use the following information to monitor equal opportunities.

**Ethnic Group**

Please tick one to show which group best describes your child's ethnic origin.

Asian or Asian British-Indian  
Asian or Asian-British-Pakistani  
Asian or Asian British Bangladeshi  
Chinese  
Other Asian background

Black or Black-British-Caribbean  
Black or Black British-African  
Other Black background

White – British  
White – Irish  
Other White background

Mixed White and Black-Caribbean  
Mixed-White and Black-African  
Mixed White and Asian  
Other Mixed background

Other ethnic background (please state)  
Not known  
Prefer not to state

**Religion**

Please tick one to indicate your religion

Buddhism  
Christianity  
Hinduism  
Islam  
Judaism  
Sikhism  
Other (please state)  
None  
Prefer not to state

**Language**

Please state your main language: \_\_\_\_\_

What other languages are spoken at home? \_\_\_\_\_