

Form No: 07-4-10 SCHEME MAINTENANCE AUDIT

Page 1	Version 3i	Last Up-dated 01 January 2005	©GMP Systems, Year 2005

A: ACCOMMODATION DETAILS										
Scheme Name:										
Audited by:			Date of Audit::							
ELEMENT			SCORE			ı	COMMENTS			
		1	2	3	4	5				
SCORE RATING: 1 = Ver	ry Poor (PRIORITY ACTION NEEDED) 2 = 1	Poor	(ACTI	ON N	IEEDI	ED)	3 = Satisfactory	4 = Good 5 = Very Good		
A: INTERNAL FABRIC OF THE BUILDINGS - HALL, STAIRS & PASSAGEWAYS										
Adequate space - no o	obstructions / Fire Doors blocked									
Floors & carpets in go	od repair									
State of decor / need for	or re-decoration									
Electrical sockets										
Light switches & lighting units										
Window frames & glas	is .									
Smoke detectors funct	tioning satisfactorily (TEST)									
Intruder alarm detecto	ors functioning satisfactorily (TEST)									
CCTV cameras functio	oning satisfactorily (TEST)									
Fire Alarm test panels	functioning satisfactorily (TEST)									
Emergency lighting fu	nctioning satisfactorily (TEST)									
B: INT	TERNAL FABRIC OF THE BUILD	ING	S - (	CON	/MU	NAL	_/GUEST/	VISITOR ROOMS		
Adequate space - no o	obstructions / Fire Doors blocked									
Floors & carpets in go	Floors & carpets in good repair									
State of decor / need for re-decoration										
Electrical sockets										
Light switches & lighting units										
Window frames & glass										
Smoke detectors functioning satisfactorily (TEST)					<u> </u>					
Intruder alarm detectors functioning satisfactorily (TEST)										
Signature: Date:										