

Application Form for tenancy (including guarantor section)

This form must be completed and signed before any application for tenancy can be formally considered. Please note: for joint tenancies a separate application form must be completed for each applicant.

All properties are subject to availability. Please complete and sign the application form and forward it to the PO Box address below.

All properties are carpeted but otherwise unfurnished.

Damage deposits. **A damage deposit is required** on signing the tenancy agreement. **The amount needed is equal to one month's rent.** The damage deposit will be refunded the end of the tenancy on the proviso that the rent has been paid, the keys have been surrendered and there is no damage to the property.

Property you wish to apply for:

ADDRESS.....

Type of property you want.....

Size of property you require (e.g. bedrooms).....

Number of people that will be living with you.....

Please list any special criteria.....

About YOU: Title: Mr/Mrs/Miss/Ms/Other (please specify).....

SURNAME: forename(s)

DOB Current Address

.....

Postcode

Do you Rent/Own/Live with family/Live with friends at the above address?

Contact Tel No: Home Mobile Work.....

Email:

Landlord name: Address

.....Post Code

Landlord tel. no:

Home: Mobile Work

How long have you lived at the above address?

(If less than 3 years please list previous addresses for the 3 year period below)

Previous addresses:

1 Your previous address

Previous Landlord name and address.....

.....post code tel no:

2 Your previous address
Previous Landlord name and address.....
..... post code tel no:

3 Your previous address
.....
Previous Landlord name and
address.....
..... post code tel no:

Years/months at each address
Address 1
Address 2
Address 3

Your occupation Employer's name and address
..... Tel no:
.....
Person to contact Position Tel no:
.....

Date employment commenced: Take home pay £.....

Have you ever been bankrupt or made arrangements with your creditors? YES/NO
Have you ever had a County Court judgement registered against you? YES/NO

National Insurance number:

Guarantor Section

Do you know anyone who is prepared to act as guarantor? YES/NO
If yes, please answer the following questions:

Name of guarantor
.....
Relationship of guarantor to you (e.g. parent, aunt etc.)
..... Is the guarantor employed? YES/NO
Is the guarantor a house owner? YES/NO

Other information

How many people will be living with you?
Anyone under the age of 18 who will be living at the property:
Surname..... Surname
Forename(s) Forename(s)
Relationship to you Relationship to you
Date of birth Date of birth

Do you or anyone listed above smoke? YES/NO
Will you have any pets living with you? YES/NO

Declaration (please read this careful before signing in the space provided).

I understand that the information on this form will be used to assess an application for tenancy.

I confirm that the information above is correct and understand that providing false information will jeopardise any tenancy I may gain as a result of this application. I agree that EBM Properties Ltd (along with any agent appointed by them) may take references (including full credit check) and verify all details given. I agree that all information supplied can be stored on computer.

Please note: All information will be treated as confidential and will not be disclosed to third parties other than in connection with this application.

Signed : Date:

Please also complete sheet 3 regarding references and return the whole application form to EBM Properties Ltd at the PO Box address given at the bottom of the front sheet.

References:

We require at least 2 references from professional, independent people such as previous landlord, employer or solicitor.

Reference 1

Name: Address:

.....

Tel no:

Occupation:

Reference 2

Name: Address:

.....

Tel no:

Occupation: