

Membership Application Form

British
Association of
Occupational
Therapists



BAOT, 106–114 Borough High Street, London, SE1 1LB. Tel: 020 7450 2348 Email: membership@baot.co.uk www.BAOT.org.uk

SECTION A: Membership category

Please tick the appropriate box (details of the requirements of each category can be found on the final page of this form)

- | | | | |
|--|---|---|---|
| <input type="checkbox"/> Professional Member | <input type="checkbox"/> Discounted Professional Member | <input type="checkbox"/> Self-employed Member | <input type="checkbox"/> Retired Member |
| <input type="checkbox"/> Associate Member | <input type="checkbox"/> Discounted Associate Member | <input type="checkbox"/> Overseas Member | <input type="checkbox"/> Career Break |

MEMBERSHIP IS REQUIRED FROM 01/____/____

(Please indicate month and year you wish membership to commence. Please note that all memberships commence from the 1st of each month)

SECTION B: Personal details

Surname: _____ Mr/Mrs/Miss/Ms/Dr etc. _____
Forename(s): _____ Male ☐ Female ☐
Home address: _____

Postcode: _____
Home tel: _____ Contact email: _____
Mobile tel: _____
Date of birth: ____/____/____ National Insurance Number: _____

SECTION C: Qualifications – (not required to be completed for Associate membership)

Qualifications: _____
University/College studied at: _____
Date of qualification: ____/____/____ HCPC number (if known): _____

SECTION D: Employer & work details

IMPORTANT INFORMATION: YOU NEED TO COMPLETE THIS SECTION FOR YOUR APPLICATION TO BE PROCESSED. If you are not currently employed, please enter your previous employer details. If you have not worked before, please ensure that you have entered the name of your University or College in the Qualifications section. This information is required so that you can be provided with industrial relations support (where appropriate).

Please indicate whether this is your ☐ Current employer ☐ Previous employer/University or College

Employer organisation: _____
Work address: _____

Postcode: _____
Work tel: _____ Work email: _____
Job title: _____

SECTION E: Ethnic Origin

Please tick the box indicating your appropriate ethnic origin

- | | | | | | | | |
|--------------------------------|---|--------------------------------|--|--|--------------------------------------|--------------------------------------|----------------------------------|
| <input type="checkbox"/> White | <input type="checkbox"/> White/European | <input type="checkbox"/> Asian | <input type="checkbox"/> Black/Caribbean | <input type="checkbox"/> Black/African | <input type="checkbox"/> Black/Other | <input type="checkbox"/> Bangladeshi | <input type="checkbox"/> Chinese |
|--------------------------------|---|--------------------------------|--|--|--------------------------------------|--------------------------------------|----------------------------------|

Other ethnic group – Please specify _____

BAOT Use Only

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MEM 0006

July 2014 V1

SECTION F: Method of payment

Please choose **ONE** method of payment

☐ Cheque

I enclose a cheque for £ _____ made payable to "British Association of Occupational Therapists"

☐ Credit/Debit Card

Please charge £ _____ to my Visa/MasterCard/Maestro* (please select one)

Card number: - (Maestro Only)

Expiry date: _____ Start date/Issue no.*: _____ *Maestro card holders only

Card security code (3 digit code embossed or imprinted on the reverse side of the card)

☐ Direct Debit

I enclose the completed direct debit instruction (Overleaf)

NB: We are not allowed to accept faxed copies of direct debit mandates

SECTION G: Declaration

I apply for membership of the British Association of Occupational Therapists and, if accepted, undertake to be bound by the provisions of its Memorandum and Articles of Association and its Code of Ethics and Professional Conduct. I confirm that I fulfil the conditions of the category of membership for which I am applying.

Signature of applicant: _____ Date: ____/____/____

NB: Once accepted as a member of BAOT, should you wish to resign your membership you will need to notify us directly of this. Your membership will then be cancelled with effect from the end of that current month or the end of the requested month, if later.

Data Protection statement

BAOT treats your information in the strictest confidence. Information provided by you is recorded by BAOT for statistical purposes and is only passed on to third parties in order to provide you with BAOT services, election facilities and other information required by statute. In particular, your details are passed on to, and recorded by, UNISON in order to provide you with industrial relations support as part of your BAOT membership.

Payment nformation

PAYING BY CHEQUE



To pay the subscription in full until 30th September 2015, please use the following table to determine how much you need to include with your completed application form. For example, if you wish to commence Discounted Professional Membership from the 1st August 2014 then you need to submit payment of £249.20.

	Professional Member	Discounted Professional Member*	Associate Member	Discounted Associate Member*	Self-Employed	Overseas	Retired Member	Career Break
	£	£	£	£	£	£	£	£
July 2014	355.44	266.70	208.29	156.15	266.70	266.70	88.14	242.64
August 2014	332.12	249.20	194.62	145.90	249.20	249.20	82.36	226.72
September 2014	308.80	231.70	180.95	135.65	231.70	231.70	76.58	210.80
<i>Beginning of 2014/15 new subscription year</i>								
October 2014	285.48	214.20	167.28	125.40	214.20	214.20	70.80	194.88
November 2014	261.69	196.35	153.34	114.95	196.35	196.35	64.90	178.64
December 2014	237.90	178.50	139.40	104.50	178.50	178.50	59.00	162.40
January 2015	214.11	160.65	125.46	94.05	160.65	160.65	53.10	146.16
February 2015	190.32	142.80	111.52	83.60	142.80	142.80	47.20	129.92
March 2015	166.53	124.95	97.58	73.15	124.95	124.95	41.30	113.68
April 2015	142.74	107.10	83.64	62.70	107.10	107.10	35.40	97.44
May 2015	118.95	89.25	69.70	52.25	89.25	89.25	29.50	81.20
June 2015	95.16	71.40	55.76	41.80	71.40	71.40	23.60	64.96
July 2015	71.37	53.55	41.82	31.35	53.55	53.55	17.70	48.72
August 2015	47.58	35.70	27.88	20.90	35.70	35.70	11.80	32.48
September 2015	23.79	17.85	13.94	10.45	17.85	17.85	5.90	16.24

*The discount is only available until the end of the first subscription year, after which membership will change to that of a professional or associate member.

Please complete the direct debit instruction below. *Please note that it takes up to 10 days for your bank or building society to process a new instruction.* If we are unable to set up a direct debit for the first collection, we will add this to the next month's deduction and any other payment arrears will be collected at this time. *Payments are taken monthly, on or just after the last working day of the month.* Direct Debits may not be taken from some types of bank or building society accounts. If you are not sure, please speak to your bank or building society.

Below are the monthly subscription rates for October 2014 until September 2015. Rates may change in subsequent years but you will be notified in writing of such changes and the amount taken by direct debit will be adjusted automatically.

Membership Category	Monthly DD until 30/9/14	Monthly DD 01/10/13–30/9/15
Professional Member	£23.32	£23.79
Discounted Professional Member	£17.50	£17.85
Associate Member	£13.67	£13.94
Discounted Associate Member	£10.25	£10.45
Self-employed Member	£17.50	£17.85
Overseas*	£17.50	£17.85
Retired Member	£5.78	£5.90
Career Break membership	£15.92	£16.24

* OVERSEAS MEMBERS may only use the direct debit system if they maintain a UK bank account, otherwise payment must be made in full with a cheque drawn in Pounds Sterling upon a London bank, or by credit card.

NB: We are unable to accept faxed copies of direct debit mandates as your bank requires an original signature

INSTRUCTION TO YOUR BANK OR BUILDING SOCIETY TO PAY BY DIRECT DEBIT



Please complete the form in full and send to:

Membership Administration Department
British Association of Occupational Therapists
106–114 Borough High Street
London
SE1 1LB



Name of Account Holder _____

Branch sort code

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Bank/Building Society account number

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Name and full address of your bank or building society

To: The Bank/Building Society Manager
Postcode:

Originator Identification number

9	4	1	1	2	6
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Reference number (for BAOT to enter)

BAOT	0						
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Instructions to your Bank or Building Society

Please pay BAOT direct debits from the account detailed in this Instruction subject to the safeguards assured by the direct debit guarantee. I understand that this instruction may remain with BAOT and if so, details will be passed electronically to my Bank/Building Society

Signature _____

Print name _____

Date: ____/____/____

✂
This guarantee should be detached and retained by the payer

The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit BAOT will notify you 10 working days in advance of your account being debited or as otherwise agreed.
- If you request BAOT to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by BAOT or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when BAOT asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.



WHAT MEMBERSHIP BENEFITS WILL I RECEIVE?

For information on the benefits you will receive when you become a member of BAOT, please see the table below. Further details can be found in the "Join BAOT" booklet, on the BAOT website, or by contacting the Membership Administration Department.

	Professional Member	Self-Employed	Overseas Member	Associate Member	Retired Member	Career Break
Industrial relations advice and assistance (through UNISON)	✓			✓		✓
Access to two monthly publications (<i>The British Journal of Occupational Therapy</i> and <i>Occupational Therapy News</i>)	✓	✓	✓	✓	✓	✓
Access to members area of BAOT website , including access to online vacancies, publications and BJOT.	✓	✓	✓	✓	✓	✓
Professional advice to support your work in occupational therapy	✓	✓	✓	✓	✓	✓
Personal professional indemnity insurance	✓		✓**	✓	✓	✓
Access to the COT library with its national collection of occupational therapy literature and literature search facilities	✓	✓	✓	✓	✓	✓
Membership of a regional and local group	✓	✓		✓	✓	✓
Income tax relief on 75% of subscriptions [†]	✓	✓		✓		✓
Membership badge	✓	✓	✓	✓	✓	✓
Voting rights for council representation and any BAOT ballots	✓	✓	✓	✓	✓	✓
Special low rates for annual conferences, events and courses	✓	✓	✓	✓	✓	✓
FREE downloads of books and e-journals worth over £6,000	✓	✓	✓	✓	✓	✓

**The cover for Overseas members is also limited depending on the location of the claim. Please contact the Membership Administration Department for further details.

† For UK taxpayers only.

WHICH MEMBERSHIP CATEGORY SHOULD I JOIN?

Please read the following to ensure you are applying for the correct category of membership. A full list of the benefits of membership for each category can be found in the "Join BAOT" booklet or on the BAOT website www.BAOT.co.uk

Professional Membership – You must hold a professional qualification recognised by the BAOT Council or have completed a period of training or actual practice as an occupational therapist as prescribed by the BAOT Council. You must either be registered with the Health and Care Professions Council or be eligible for registration with the Health and Care Professions Council and be resident in the UK.

Discounted Professional Membership – As for Professional membership, but you will not have been a Professional member before. **You will receive a 25% discount until the end of your first subscription year.**

Associate Membership – You must be engaged in work within the recognised definition of occupational therapy, but be ineligible for registration with the Health and Care Professions Council. You must be supervised in this work by a person who is eligible for Professional membership.

Discounted Associate Membership – As for Associate membership, but you will not have been an Associate member before. **You will receive a 25% discount until the end of your first subscription year.**

Self-Employed Member – As for Professional membership, but you should be wholly self-employed. A full definition can be found on the BAOT website or in the "Join BAOT" booklet.

Overseas Membership – As for Professional membership, but you must be resident outside the UK.

Career Break Membership – You are entitled to a special discounted membership fee whilst taking a career break of up to one year.

Retired Membership – You must be an occupational therapist or support worker no longer actively employed in that role because of retirement at the statutory age, or any form of retirement recognised by employers.

If you have any further questions regarding BAOT membership, please contact the Membership Administration Department:

Tel: 020 7450 2348 Email: membership@baot.org.uk

www.BAOT.org.uk

*Your professional body...
it's simply indispensable*

Please return completed form to:

Membership Administration Department
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SE1 1LB