

APPLICATION / ENROLMENT INFORMATION FOR 2011/2012

Application and Admission:

Application deadline: June 1st 2011 for the 1st semester to all programs, December 1st for the spring semester of preparatory courses.

For MSc spring semester: 15th October 2011.

*For study abroad students: 30th June 2011 for fall semester;
15th October 2011 for spring semester.*

Application fee, processing, postage: EUR 100 (non-refundable)

Your application will be considered and communication is assured if you transfer the application fee to the bank account of BME, and submit all the required documents.

Documents to submit:

- application form completely filled (be careful that your personal data appear correctly as are in your passport because they will be the form to appear in your transcripts and degree certificate.)
- copy of your passport
- secondary high school reports relevant to your application, with special reference to mathematics, physics, and English language. Notarized English translation.
- general certificate of your education - G.C.E. or any equivalent secondary high school diploma. Notarized English translation.
- one of the following documents of English language proficiency: a) TOEFL iBT test score of 90, or PBT score 550, b) Cambridge First Certificate "B", c) IELTS score of 5.0 (recommended for B.Sc., required for M.Sc. and Ph.D., and for B.Sc. and M.Sc. in Architecture programs).
- official transcripts, degrees/diplomas of any higher education already completed. Notarized English translation.
- 4 recent photographs
- curriculum vitae (autobiography/résumé)
- two letters of recommendation (for M.Sc. and Ph.D. applications)
- Study Plan (for Ph.D. applications only)

NOTE:

Notarization is necessary for every school leaving document even if the original is in English. Notification of your acceptance / rejection will be sent to you after your complete application has been reviewed. All necessary further information will be attached to the letter of acceptance.

VISA INFORMATION

Non-EU and non-EEA (European Economic Area) citizens, contact the nearest Hungarian Consulate to learn if visa is needed to Hungary. List of embassies and consulates:

www.mfa.gov.hu/kum/en/bal/missions/missions_abroad

The entry visa - "RESIDENT VISA FOR STUDY PURPOSES" - is to be obtained before departure from your country. Among others, you must present the Letter of Acceptance from BME, the proof of payment of the tuition fee, proof of your accommodation in Budapest and a passport valid at least until October 2012. The process takes two weeks or more. The visa will be valid for 30 days only, and after your arrival in Budapest you will have another 30 days to apply for a residence permit (after registration at the university).

ENROLMENT

Registration period: August 22nd - September 2nd 2011.

All accepted new students are expected to report to the Office of International Education to register.

All students: Register in the Office of International Education within 48 hours after your arrival in Budapest.

EU citizens: You have to apply for a residence permit for study purpose in Hungary. Remember to present your EU Health Insurance Card at registration. More information and help is available during school registration.

ORIENTATION PROGRAM

Between August 31st and September 2nd 2011 for all newly enrolled students (Pre-Engineering Course and General Course in Architecture, B.Sc., M.Sc., and Ph.D. as well as for exchange, study abroad and transfer students) an orientation program will be organised.

The orientation program includes introductory lectures, access to the Internet, a visit in the Library and a sightseeing tour.

The FIRST DAY of the fall academic semester is September 5th 2011 for all students.

TUITION FEES

All tuition fees must be paid prior to enrolment. At the time, you will need to present proof that you have paid your fee via bank transfer. In case of late or partial payment of tuition fees, the University reserves the right to refuse enrolment.

Tuition Fees for 2011/2012 academic year are as follows:

Pre-Engineering Course and General Course in Architecture

Undergraduate Tuition Fees, leading to B.Sc. degree

Undergraduate Tuition Fees, leading to B.Sc. degree in Civil Engineering

Graduate Tuition Fees, leading to M.Sc. degree for graduates of external higher education institutions

Graduate Tuition Fees, leading to M.Sc. degree for graduates of BME

Postgraduate Tuition Fees, leading to Ph.D. or DLA degree

Tuition Fees for special students (courses leading to no degree)

Note:

1. Tuition fees are generally not refundable.
2. Inquire in your bank if there is handling fee for your money transfer to ensure that full tuition amount be transferred.

For non-EU citizens

EUR 3,200 per semester

EUR 3,200 per semester

EUR 3,200 per semester

EUR 3,500 per semester

EUR 3,200 per semester

from EUR 4,500 per semester depending on the character of the research and course programs

EUR 110/credit points (min. 12 lessons per week)

For EU citizens

EUR 3,200 per semester

EUR 2,250 per semester

EUR 3,200 per semester

EUR 3,200 per semester

EUR 2,750 per semester

EDUCATION REPORT

Submit all applications to your local representative, if no agent is indicated,
send it directly to BME Office of International Education (OIE)
Address: H-1111 Budapest, Bertalan Lajos utca 2., Hungary

Origin of secondary education certificate

Name of school	
Mailing address (city)	(country)
Date of issue (day/month/year)	place of issue
registration number of certificate	









Degree(s) already held (if any)	Bsc.	MSc.	Other	field of study
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Name of the university or college	
Mailing address (city)	(country)
Date of issue (day/month/year)	place of issue
registration number of certificate	

ACADEMIC DETAILS OF THE PRESENT APPLICATION

Degrees sought:	Bsc.	MSc.	Ph.D.
Language of instrution:	English		

Faculty chosen:

 Architecture	 Chemical Engineering	 Civil Engineering	 Natural Sciences
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 Electrical Engineering	 Informatics	 Mechanical Engineering	 Transportation Engineering
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

General Course in Architecture	<input type="checkbox"/>
Pre-Engineering	<input type="checkbox"/>
Exchange student	<input type="checkbox"/>
Special student (no degree sought)	<input type="checkbox"/>

(describe proposed course of study)

Date of proposed entrance	fall semester	spring semester	academic year 20			/		
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STATEMENT

I certify that the information given here is true to the best of my knowledge. With submitting this Application Form I indicate my willingness to accept and adhere to the tuition system of the Budapest University of Technology and Economics, and recognize that I will be subject to the rules and regulations of the university.

Date (day/month/year)							

signature of applicant

FOR OFFICIAL USE ONLY

Reg. Szám	1	1	/								Bsc.		MSc.		Ph.D.	Mellékelt anyagok, dokumentumok	
Felvehető			/								Nyelvvizsga				ID/Útlevelemásolat		
Ősz		Tavaszi			Kar					Felsőbb félévre			Ajánlólevél			Bizonyítványok	
		Placement test-re			Pre Engineering-re					Exchange			Tanulmányi terv			Diploma	
					General Course in Architecture					Special			Jelentkezési díj 100 EUR			Fényképek	
																Önéletrajz	
		elutasítva													aláírás		
Megjegyzés																	

PERSONAL DATA

Given names																	
Surname (Last name)																	
Mother's maiden name																	
		Male			Female											Passport number	
Date of birth (day/month/year)																	
Place of birth - city										Country							
Citizenship at present																	
Applicant's present address - street										House number							
Applicant's present address - city										Country							
Postal code, if any										P.O. Box, if any							
Applicant's phone						fax						E-mail					
Sponsors' name																	
Signature																	
Sponsors' address																	
Sponsors' phone						fax						E-mail					

TO NEWLY ENROLLED FRESHMEN ONLY

PLACEMENT TESTS: 29th - 31st August 2011 in Mathematics, English language, and Physics for all students, and Freehand Drawing on September 1st for Architecture students.

Students passing the tests will receive confirmation of their acceptance in the first year of the B.Sc. programs. Students found to have inadequate skills in Mathematics, English, and Physics will be directed to the one year Pre-Engineering Course/General Course in Architecture before the B.Sc. programs.

NOTE: An intensive preparatory course is offered for all in Mathematics and Physics from 23rd to 26th August.

NOTE: Students who will not write the Placement Test for any reason (late arrival, etc.) after 31st August 2011 may only join the Pre-Engineering Course or the General Course of Architecture.

LIVING COSTS

- Accommodation: Private accommodation is available from EUR 300 to 500 per month depending on location and comfort. During the registration week BME offers help to new students find accommodation in the city.
- Food and additional expenses are approximately from EUR 170 to 270 per month. More information is available upon arrival.
- Health insurance, entitling students for medical care, costs about EUR 120 / semester. Insurance is the condition of both the enrolment at the university and the residence permit. For EU citizens, a valid European Health Insurance Card is necessary.

Postal Address of the University

for application and request for more information:

Valéria Balogh
Budapest University of Technology and Economics,
Central Study Office (CSO), Office of International Education (OIE)
H-1111 Budapest, Bertalan Lajos utca 2.
Hungary
Phone: +36 1 463 3981 • Fax: + 36 1 463 2460
email: admission@mail.bme.hu

University Bank Account Number

for payments of application and tuition fees:
(only bank transfer accepted)

Bank name: National Bank of Hungary (MNB)

Bank address: H-1850 Budapest, Szabadság tér 6-8., Hungary

Swift Code: MANEHUHB

IBAN code: HU78 1003 2000 0142 5279 0000 0000

Beneficiary name: BME

Beneficiary address: H-1111 Budapest, Műgyetem rkp. 3-9., Hungary

VERY important: remember to write the Student's **name** and **registration number** according to the "letter of acceptance" in the box 'Information for beneficiary', otherwise payments may not be identified.



Application form for admission 2011/2012

Budapest University of Technology and Economics

H-1111 Budapest, Műgyetem rkp. 3-9.
e-mail: admission@mail.bme.hu