Hochschule Emden/Leer University of Applied Sciences Faculty of Business Studies

Application Form for Exchange Students

Academic Year/.....

Exchange Programme:	
Home institution:	Photograph
Department:	
☐ English Programme and/or ☐ German Programme	
For which period precisely:	☐ Fall semester ☐ Spring semester
Student's Personal Data:	
Family name:	
First name:	
Study address:	
Telephone:	
Permanent address:	
Telephone:	
E-mail:	
Place and date of birth:	
Nationality:	male/female
Sending Institution:	
Contact person/supervisor:	
E-mail:	
Programme studied at home institution:	
Specialisation:	
Year of study:	
Signature of International Coordinator at home institution:	

This form has to be accompanied by:

- * Passport sized photograph (with your name and date of birth on the back)
- * Curriculum Vitae (in English or German)

 * proof of language skills on B2 level on the Common European Framework of Reference for Languages (for German and/or English)
- * updated Transcript of Records * Application form "English Programme" fall/spring

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Deadlines:

Fall semester 31.05.
Fall and Spring semester 31.05.
Spring semester 30.11.

Please send the application forms to the following address:

Janine Wehrstedt

E-mail: janine.wehrstedt@hs-emden-leer.de

University of Applied Sciences Emden/Leer Faculty of Business Studies Constantiaplatz 4 26723 Emden Germany

Fax: +49 4921 807 1156

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