



Application
Globalverkstan
International Project Management

Notes • GV

Nätverkstan Kultur i Väst
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Date of birth

Name	First name, middle name
C/O Address	Phone
Permanent address	
Zip or postal code	City/ state
E- mail	Country
Citizenship	Native language
Gender	

Temporary address	From	Until
Zip or postal code	City/ state	Phone
Present occupation or student status		
College degree, university degree or similar		

How will your studies at Globalverkstan be financed (have own funds, other scholarships)?

I certify that all information I have provided in this application and in any accompanying documents is true.

Date	Signature
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Application Information

Minimum requirements for admission:

- * Complete upper secondary education (documented by diploma, mark sheets or university transcripts) or equivalent
- * Basic Knowledge of English, oral and in text. (Swedish students: Engelska B)
- * Basic knowledge of computer skills.

Selection criteria

Participants are chosen on the basis of resumes and interviews. College studies, employment in the NGO-sector, international experience and knowledge of foreign languages are all important skills. Particular emphasis is placed on the applicant's proficiency and enthusiasm, as well as whether s(he) is able to set forth a feasible project proposal.

When submitting your application, you must include the following documents:

1. **CV** (educations, employment and international experiences) with **photo** of you.

Officially certified copies of your original **graduation diploma** from upper secondary school or equivalent.

Officially certified copies of a **transcript of grades and courses** (unless they are included in your graduation diploma) from upper secondary school.

Officially certified copies of a translation of your leaving certificate from your upper secondary school (with the exception of certificates written in English, German, French or any of the Nordic languages).

If you have **previous university studies** you should also submit officially certified copies of your transcripts.

2. Proof of your **knowledge of English**, could be provided by an international test, as part of the upper secondary education or others.
3. **Letters of recommendations and references.** Note: all references must be academic or professional in nature. Please list names, relationships and how we can contact them.
4. **Letter of motivation.**
One or two pages (in English) about what you aim for with this education and why you want to participate. We also want you to describe the project you want to work with during your one and a half years of studies. It can be a projectidea that involves your present organisation or network but also something you want to do, but still don't have the skills or connections for.

The letter with the notification of the **admission** status will be sent to you around the 1st of September. Acceptance of admission status is requested from the applicant. Please note that there is no possibility to receive any early notifications.

Where to send applications?

Send the application together with all necessary documents to:

Globalverkstan
Box 311 20
SE-400 32 Göteborg
SWEDEN