



REQUEST FOR FINANCIAL AID APPEAL FORM

Federal and State regulations mandate that students must meet the minimum Satisfactory Academic Progress requirements to be eligible to receive financial aid. The Satisfactory Academic Progress policy can be found on the Columbus State University website at: http://finaid.columbusstate.edu/finaid_policies.php **“What is SAP?”**

Students wishing to appeal their ineligibility for financial aid must complete the Request for Financial Aid Appeal Form, attach required documents, and return it to the Columbus State University Office of Financial Aid. **DO NOT submit the appeal to the Office of Financial Aid for review until all four sections of the form are completed, including your signature and all required documents are attached. Incomplete appeals will not be reviewed.** Completed appeals are normally reviewed every two weeks by the Financial Aid Appeals Committee. You will be notified of the appeal decision by mail and can review your status through your CougarNet account.

1. Student Information

Student's Full Name

CSU ID #

Phone #

Student's Mailing Address

Expected Graduation Date

2. Statement of Appeal

Please indicate the problem that occurred, the nature of the problem, the dates of occurrence and how your studies were affected. You should be sure that the circumstances you are providing directly relate to periods of enrollment in which your academic performance was affected.

Explanation: _____

Attach additional page(s) if needed

Check appropriate box pertaining to required documents which are to be attached:

Required Documentation

*****Include name and CSU ID # on all attached documentation**

[illegible]

Student's Signature: _____ **Date:** _____

Please return this form and all required documents to Columbus State University, Office of Financial Aid, 4225 University Avenue, Columbus, GA 31907. Fax number (706) 568-2230.