Form W-4 (2011)

Purpose. Complete Form W-4 so that your employer can withhold the correct federal income tax from your pay. Consider completing a new Form W-4 each year and when your personal or financial situation changes.

Exemption from withholding. If you are exempt, complete **only** lines 1, 2, 3, 4, and 7 and sign the form to validate it. Your exemption for 2011 expires February 16, 2012. See Pub. 505, Tax Withholding and Estimated Tax.

Note. If another person can claim you as a dependent on his or her tax return, you cannot claim exemption from withholding if your income exceeds \$950 and includes more than \$300 of unearned income (for example, interest and dividends).

Basic instructions. If you are not exempt, complete the Personal Allowances Worksheet below. The worksheets on page 2 further adjust your withholding allowances based on itemized deductions, certain credits, adjustments to income, or two-earners/multiple jobs situations.

Complete all worksheets that apply. However, you may claim fewer (or zero) allowances. For regular wages, withholding must be based on allowances you claimed and may not be a flat amount or percentage of wages.

Head of household. Generally, you may claim head of household filing status on your tax return only if you are unmarried and pay more than 50% of the costs of keeping up a home for yourself and your dependent(s) or other qualifying individuals. See Pub. 501, Exemptions, Standard Deduction, and Filing Information, for information.

Tax credits. You can take projected tax credits into account in figuring your allowable number of withholding allowances. Credits for child or dependent care expenses and the child tax credit may be claimed using the Personal Allowances Worksheet below. See Pub. 919, How Do I Adjust My Tax Withholding, for information on converting your other credits into withholding allowances.

Nonwage income. If you have a large amount of nonwage income, such as interest or dividends, consider making estimated tax payments using

Form 1040-ES, Estimated Tax for Individuals. Otherwise, you may owe additional tax. If you have pension or annuity income, see Pub. 919 to find out if you should adjust your withholding on Form W-4 or W-4P.

Two earners or multiple jobs. If you have a working spouse or more than one job, figure the total number of allowances you are entitled to claim on all jobs using worksheets from only one Form W-4. Your withholding usually will be most accurate when all allowances are claimed on the Form W-4 for the highest paying job and zero allowances are claimed on the others. See Pub. 919 for details.

Nonresident alien. If you are a nonresident alien, see Notice 1392, Supplemental Form W-4 Instructions for Nonresident Aliens, before completing this form.

Check your withholding. After your Form W-4 takes effect, use Pub. 919 to see how the amount you are having withheld compares to your projected total tax for 2011. See Pub. 919, especially if your earnings exceed \$130,000 (Single) or \$180,000 (Married).

rksheet (Keep for your records.)	
rksneet (keep for your records.)	
dent	A
)
	} в
, ,	
tle tax withheld.)	· · · · · · · C
self) you will claim on your tax return.	D
rn (see conditions under Head of hou	sehold above) E
re expenses for which you plan to cla	im a credit F
Child and Dependent Care Expenses,	for details.)
b. 972, Child Tax Credit, for more info	mation.
er "2" for each eligible child; then less "1" if	you have three or more eligible children.
dren	· · · · · · · G
	r withholding, see the Deductions
	combined earnings from all jobs exceed
rs/Multiple Jobs Worksheet on page 2 to a	oid having too little tax withheld.
stop here and enter the number from	line H on line 5 of Form W-4 below
mnlover Keen the top part for your re	cords
ing Allowance Certifica	OMB No. 1545-0074
umber of allowances or exemption from wi	
nay be required to send a copy of this form	o the IRS.
	o the IRS.
nay be required to send a copy of this form	o the IRS.
ay be required to send a copy of this form	o the IRS. 2 Your social security number
ay be required to send a copy of this form	o the IRS. 2 Your social security number ied, but withhold at higher Single rate. use is a nonresident alien, check the "Single" box
3 Single Married Mar Note. If married, but legally separated, or spo	o the IRS. 2 Your social security number ied, but withhold at higher Single rate. use is a nonresident alien, check the "Single" box
3 Single Married Mar Note. If married, but legally separated, or spo	o the IRS. 2 Your social security number ied, but withhold at higher Single rate. use is a nonresident alien, check the "Single" box shown on your social security card, 772-1213 for a replacement card.
3 Single Married Mar Note. If married, but legally separated, or spo	o the IRS. 2 Your social security number ied, but withhold at higher Single rate. use is a nonresident alien, check the "Single" box shown on your social security card, 772-1213 for a replacement card.
3 Single Married Mar Note. If married, but legally separated, or spo	o the IRS. 2 Your social security number ried, but withhold at higher Single rate. use is a nonresident alien, check the "Single" box shown on your social security card, 772-1213 for a replacement card. ▶ □ page 2) □
3 Single Married Mar Note. If married, but legally separated, or spot 4 If your last name differs from that check here. You must call 1-800-pove or from the applicable worksheet theck	o the IRS. 2 Your social security number ried, but withhold at higher Single rate. use is a nonresident alien, check the "Single" box shown on your social security card, 772-1213 for a replacement card. on page 2) 5 6 \$ ns for exemption. and
3 Single Married Mar Note. If married, but legally separated, or spot from the applicable worksheet sheck	o the IRS. 2 Your social security number ried, but withhold at higher Single rate. use is a nonresident alien, check the "Single" box shown on your social security card, r72-1213 for a replacement card. on page 2) 5 6 \$ ns for exemption. and
3 Single Married Married Married Married, but legally separated, or spour less than the check here. You must call 1-800-cove or from the applicable worksheet sheck at I meet both of the following condition withheld because I had no tax liability lid because I expect to have no tax liability.	o the IRS. 2 Your social security number ried, but withhold at higher Single rate. use is a nonresident alien, check the "Single" box shown on your social security card, 772-1213 for a replacement card. on page 2) 5 6 sn for exemption. and bility.
3 Single Married Mar Note. If married, but legally separated, or spot from the applicable worksheet sheck	o the IRS. 2 Your social security number ried, but withhold at higher Single rate. use is a nonresident alien, check the "Single" box shown on your social security card, 772-1213 for a replacement card. on page 2) 5 6 sn for exemption. and bility.
3 Single Married Married Married Married, but legally separated, or spour less than the check here. You must call 1-800-cove or from the applicable worksheet sheck at I meet both of the following condition withheld because I had no tax liability lid because I expect to have no tax liability.	o the IRS. 2 Your social security number ried, but withhold at higher Single rate. use is a nonresident alien, check the "Single" box shown on your social security card, 772-1213 for a replacement card. on page 2) 5 6 sn for exemption. and bility.
3 Single Married Married Married Married, but legally separated, or spour less than the check here. You must call 1-800-cove or from the applicable worksheet sheck at I meet both of the following condition withheld because I had no tax liability lid because I expect to have no tax liability.	o the IRS. 2 Your social security number ried, but withhold at higher Single rate. use is a nonresident alien, check the "Single" box shown on your social security card, 772-1213 for a replacement card. on page 2) 5 6 sn for exemption. and bility.
	ur spouse does not work; or se's wages (or the total of both) are \$1,50 if you are married and have either a w tle tax withheld.) self) you will claim on your tax return. urn (see conditions under Head of house are expenses for which you plan to cla Child and Dependent Care Expenses, ab. 972, Child Tax Credit, for more infor er "2" for each eligible child; then less "1" if 90,000 and \$119,000 if married), enter dren rent from the number of exemptions you cl nts to income and want to reduce you nd you and your spouse both work and the ers/Multiple Jobs Worksheet on page 2 to av stop here and enter the number from employer. Keep the top part for your rec ing Allowance Certifica

Form W-4 (2011) Page **2**

	Deductions and Adjustments Worksheet		
Note.	. Use this worksheet <i>only</i> if you plan to itemize deductions or claim certain credits or adjustments to income.		
	Enter an estimate of your 2011 itemized deductions. These include qualifying home mortgage interest, charitable contributions, state and local taxes, medical expenses in excess of 7.5% of your income, and miscellaneous deductions	1	\$
2	Enter: \$11,600 if married filing jointly or qualifying widow(er) \$8,500 if head of household \$5,800 if single or married filing separately	2	\$
3	Subtract line 2 from line 1. If zero or less, enter "-0-"	3	\$
4	Enter an estimate of your 2011 adjustments to income and any additional standard deduction (see Pub. 919)	4	\$
5	Add lines 3 and 4 and enter the total. (Include any amount for credits from the Converting Credits to		
	Withholding Allowances for 2011 Form W-4 Worksheet in Pub. 919.)	5	\$
6	Enter an estimate of your 2011 nonwage income (such as dividends or interest)	6	\$
	Subtract line 6 from line 5. If zero or less, enter "-0-"	7	\$
8	Divide the amount on line 7 by \$3,700 and enter the result here. Drop any fraction	8	
9	Enter the number from the Personal Allowances Worksheet, line H, page 1	9	
	Add lines 8 and 9 and enter the total here. If you plan to use the Two-Earners/Multiple Jobs Worksheet, also enter this total on line 1 below. Otherwise, stop here and enter this total on Form W-4, line 5, page 1	10	

	Two-Earners/Multiple Jobs Worksheet (See Two earners or multiple jobs on page	1 05	١
		je 1.	<u> </u>
Note	. Use this worksheet only if the instructions under line H on page 1 direct you here.		
1	Enter the number from line H, page 1 (or from line 10 above if you used the Deductions and Adjustments Worksheet)	1	
2	Find the number in Table 1 below that applies to the LOWEST paying job and enter it here. However, if		
	you are married filing jointly and wages from the highest paying job are \$65,000 or less, do not enter more		
	than "3"	2	
3	If line 1 is more than or equal to line 2, subtract line 2 from line 1. Enter the result here (if zero, enter		
	"-0-") and on Form W-4, line 5, page 1. Do not use the rest of this worksheet	3	
Note	a. If line 1 is less than line 2, enter "-0-" on Form W-4, line 5, page 1. Complete lines 4 through 9 below to figur	e the	additional
	withholding amount necessary to avoid a year-end tax bill.		
4	Enter the number from line 2 of this worksheet		
5	Enter the number from line 1 of this worksheet		
6	Subtract line 5 from line 4	6	
7	Find the amount in Table 2 below that applies to the HIGHEST paying job and enter it here	7	\$
8	Multiply line 7 by line 6 and enter the result here. This is the additional annual withholding needed	8	\$
9	Divide line 8 by the number of pay periods remaining in 2011. For example, divide by 26 if you are paid		
	every two weeks and you complete this form in December 2010. Enter the result here and on Form W-4,		
	line 6, page 1. This is the additional amount to be withheld from each paycheck	9	\$

	lab	ple 1			Ia	ble 2	
Married Filing	Jointly	All Other	rs	Married Filing .	Jointly	All Other	's
If wages from LOWEST paying job are—	Enter on line 2 above	If wages from LOWEST paying job are—	Enter on line 2 above	If wages from HIGHEST paying job are—	Enter on line 7 above	If wages from HIGHEST paying job are—	Enter on line 7 above
\$0 - \$5,000 - 5,001 - 12,000 - 12,001 - 22,000 - 25,001 - 30,000 - 30,001 - 40,001 - 48,000 - 48,001 - 55,001 - 65,001 - 72,000 - 72,001 - 85,000 - 85,001 - 97,001 - 110,001 - 120,000 - 120,001 - 135,000 - 135,001 and over	0 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15	\$0 - \$8,000 - 8,001 - 15,000 - 15,001 - 25,000 - 25,001 - 30,000 - 30,001 - 40,000 - 40,001 - 50,000 - 50,001 - 65,000 - 65,001 - 80,000 - 80,001 - 95,000 - 95,001 -120,000 - 120,001 and over	0 1 2 3 4 5 6 7 8 9	\$0 - \$65,000 65,001 - 125,000 125,001 - 185,000 185,001 - 335,000 335,001 and over	\$560 930 1,040 1,220 1,300	\$0 - \$35,000 35,001 - 90,000 90,001 - 165,000 165,001 - 370,000 370,001 and over	\$560 930 1,040 1,220 1,300

Privacy Act and Paperwork Reduction Act Notice. We ask for the information on this form to carry out the Internal Revenue laws of the United States. Internal Revenue Code sections 3402(f)(2) and 6109 and their regulations require you to provide this information; your employer uses it to determine your federal income tax withholding. Failure to provide a properly completed form will result in your being treated as a single person who claims no withholding allowances; providing fraudulent information may subject you to penalties. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation, to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their tax laws; and to the Department of Health and Human Services for use in the National Directory of New Hires. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by Code section 6103.

The average time and expenses required to complete and file this form will vary depending on individual circumstances. For estimated averages, see the instructions for your income tax return.

If you have suggestions for making this form simpler, we would be happy to hear from you. See the instructions for your income tax return.

Form CT-W4

Employee's Withholding Certificate

Complete this form in blue or black ink only.

Employee Instructions

(Rev. 12/10)

- Read instructions on Page 2 before completing this form.
- Select the filing status you expect to report on your Connecticut income tax return. See instructions.

Filing Jointly *	Withholding Code
Our expected combined annual gross income is less than or equal to \$24,000 or I am claiming exemption under the Military Spouses Residency Relief Act (MSRRA) *** and no withholding is necessary.	E
My spouse is employed and our expected combined annual gross income is greater than \$24,000 and less than or equal to \$100,500. See <i>Certain Married or Civil Union Individuals</i> , Page 2.	A
My spouse is not employed and our expected combined annual gross income is greater than \$24,000.	С
My spouse is employed and our expected combined annual gross income is greater than \$100,500.	D
I have significant nonwage income and wish to avoid having too little tax withheld.	D
I am a nonresident of Connecticut with substantial other income.	D
Qualifying Widow(er) With Dependent Child	Withholding Code
My expected annual gross income is less than or equal to \$24,000 or I am claiming exemption under the MSRRA *** and no withholding is necessary.	E
My expected annual gross income is greater than \$24,000 and less than or equal to \$100,500.	А
My expected annual gross income is greater than \$100,500.	D
I have significant nonwage income and wish to avoid having too little tax withheld.	D
I am a nonresident of Connecticut with substantial other income.	D

* Filing jointly includes filing jointly for federal and Connecticut and filing jointly for Connecticut only

- · Choose the statement that best describes your gross income.
- Enter the Withholding Code on Line 1 below. .

\$12,000 or I am claiming exemption under the MSRRA *** and no withholding is necessary. My expected annual gross income is greater than \$12,000. I have significant nonwage income and wish to avoid having too little tax withheld. I am a nonresident of Connecticut with substantial other income. Single My expected annual gross income is less than or equal to \$13,000 and no withholding is necessary. My expected annual gross income is greater than \$13,000. I have significant nonwage income and wish to avoid having too little tax withheld. I am a nonresident of Connecticut with substantial other income. Head of Household My expected annual gross income is less than or equal to \$19,000 and no withholding is necessary. My expected annual gross income is less than or equal to \$19,000 and no withholding is necessary. My expected annual gross income is greater than \$19,000.	Filing Separately **	Withholding Code
and no withholding is necessary. My expected annual gross income is greater than \$12,000. I have significant nonwage income and wish to avoid having too little tax withheld. I am a nonresident of Connecticut with substantial other income. Single My expected annual gross income is less than or equal to \$13,000 and no withholding is necessary. My expected annual gross income is greater than \$13,000. I have significant nonwage income and wish to avoid having too little tax withheld. I am a nonresident of Connecticut with substantial other income. Head of Household My expected annual gross income is less than or equal to \$19,000 and no withholding is necessary. My expected annual gross income is less than or equal to \$19,000 and no withholding is necessary. My expected annual gross income is greater than \$19,000.	My expected annual gross income is less than or equal to \$12,000 or I am claiming exemption under the MSRRA ***	
I have significant nonwage income and wish to avoid having too little tax withheld. I am a nonresident of Connecticut with substantial other income. Single My expected annual gross income is less than or equal to \$13,000 and no withholding is necessary. My expected annual gross income is greater than \$13,000. I have significant nonwage income and wish to avoid having too little tax withheld. I am a nonresident of Connecticut with substantial other income. Head of Household My expected annual gross income is less than or equal to \$19,000 and no withholding is necessary. My expected annual gross income is greater than \$19,000.	and no withholding is necessary.	Е
too little tax withheld. I am a nonresident of Connecticut with substantial other income. Single Withhold Co. My expected annual gross income is less than or equal to \$13,000 and no withholding is necessary. My expected annual gross income is greater than \$13,000. I have significant nonwage income and wish to avoid having too little tax withheld. I am a nonresident of Connecticut with substantial other income. Head of Household My expected annual gross income is less than or equal to \$19,000 and no withholding is necessary. My expected annual gross income is greater than \$19,000.	My expected annual gross income is greater than \$12,000.	Α
Single My expected annual gross income is less than or equal to \$13,000 and no withholding is necessary. My expected annual gross income is greater than \$13,000. I have significant nonwage income and wish to avoid having too little tax withheld. I am a nonresident of Connecticut with substantial other income. Head of Household My expected annual gross income is less than or equal to \$19,000 and no withholding is necessary. My expected annual gross income is greater than \$19,000.	I have significant nonwage income and wish to avoid having too little tax withheld.	D
My expected annual gross income is less than or equal to \$13,000 and no withholding is necessary. My expected annual gross income is greater than \$13,000. I have significant nonwage income and wish to avoid having too little tax withheld. I am a nonresident of Connecticut with substantial other income. Head of Household My expected annual gross income is less than or equal to \$19,000 and no withholding is necessary. My expected annual gross income is greater than \$19,000.	I am a nonresident of Connecticut with substantial other income.	D
\$13,000 and no withholding is necessary. My expected annual gross income is greater than \$13,000. I have significant nonwage income and wish to avoid having too little tax withheld. I am a nonresident of Connecticut with substantial other income. Head of Household My expected annual gross income is less than or equal to \$19,000 and no withholding is necessary. My expected annual gross income is greater than \$19,000.	Single	Withholding Code
I have significant nonwage income and wish to avoid having too little tax withheld. I am a nonresident of Connecticut with substantial other income. Head of Household My expected annual gross income is less than or equal to \$19,000 and no withholding is necessary. My expected annual gross income is greater than \$19,000.	My expected annual gross income is less than or equal to \$13,000 and no withholding is necessary.	E
too little tax withheld. I am a nonresident of Connecticut with substantial other income. Head of Household My expected annual gross income is less than or equal to \$19,000 and no withholding is necessary. My expected annual gross income is greater than \$19,000.	My expected annual gross income is greater than \$13,000.	F
Head of Household My expected annual gross income is less than or equal to \$19,000 and no withholding is necessary. My expected annual gross income is greater than \$19,000.	I have significant nonwage income and wish to avoid having too little tax withheld.	D
My expected annual gross income is less than or equal to \$19,000 and no withholding is necessary. My expected annual gross income is greater than \$19,000.	I am a nonresident of Connecticut with substantial other income.	D
\$19,000 and no withholding is necessary. My expected annual gross income is greater than \$19,000.	Head of Household	Withholding Code
3	My expected annual gross income is less than or equal to \$19,000 and no withholding is necessary.	Е
I have significant nonwage income and wish to avoid having	My expected annual gross income is greater than \$19,000.	В
	I have significant nonwage income and wish to avoid having too little tax withheld.	D
I am a nonresident of Connecticut with substantial other income.	I am a nonresident of Connecticut with substantial other income.	D

- ** Filing separately includes filing separately for federal and Connecticut and filing separately for Connecticut only
- *** If you are claiming the Military Spouses Residency Relief Act (MSRRA) exemption, see instructions on Page 2.

Employees: See Employee General Instructions on Page 2. Sign and return Form CT-W4 to your employer. Keep a copy for your records. Check if you are claiming the MSRRA exemption and enter state of legal 2. Additional withholding amount per pay period: If any, see Page 3 instructions. 2. \$ residence/domicile: First name MI Last name Home address Social Security Number City/town State ZIP code Declaration: I declare under penalty of law that I have examined this certificate and, to the best of my knowledge and belief, it is true, complete, and correct. I understand the penalty for reporting false information is a fine of not more than \$5,000, imprisonment for not more than five years, or both. Employee's signature Date Employers: See Employer Instructions on Page 2. ■ No Yes Is this a new or rehired employee? Enter date hired: mm/dd/yyyy Employer's business name Employer's business address Federal Employer Identification Number ZIP code City/town State Telephone number Contact person

Employee General Instructions

Form CT-W4, *Employee's Withholding Certificate*, provides your employer with the necessary information to withhold the correct amount of Connecticut income tax from your wages to ensure that you will not be underwithheld or overwithheld.

You are required to pay Connecticut income tax as income is earned or received during the year. You should complete a new Form CT-W4 at least once a year or if your tax situation changes.

If your circumstances change, such as you receive a bonus or your filing status changes, you must furnish your employer with a new Form CT-W4 within ten days of the change.

Gross Income

For Form CT-W4 purposes, *gross income* means all income from all sources, whether received in the form of money, goods, property, or services, not exempt from federal income tax, and includes any additions to income from *Schedule 1* of **Form CT-1040**, *Connecticut Resident Income Tax Return* or **Form CT-1040NR/PY**, *Connecticut Nonresident and Part-Year Resident Return*.

Filing Status

Generally, the filing status you expect to report on your Connecticut income tax return is the same as the filing status you expect to report on your federal income tax return. However, special rules apply to married individuals who file a joint federal return but have a different residency status. Nonresidents and part-year residents should see the instructions to Form CT-1040NR/PY.

If you are a party to a civil union recognized under Connecticut law or a spouse in a marriage recognized under Public Act 2009-13, you must recalculate your federal adjusted gross income as if your filing status for federal income tax purposes were married filing jointly or married filing separately. Unless otherwise noted, any reference in these instructions to a spouse also refers to a party to a civil union.

Check Your Withholding

You may be underwithheld if any of the following apply:

- You have more than one job;
- You qualify under Certain Married or Civil Union Individuals and do not use the Supplemental Table on Page 3 and Page 4; or
- You have substantial nonwage income.

If you are underwithheld, you should consider adjusting your withholding or making estimated payments using **Form CT-1040ES**, *Estimated Connecticut Income Tax Payment Coupon for Individuals*. You may also select *Withholding Code* "D" to elect the highest level of withholding.

If you owe \$1,000 or more in Connecticut income tax over and above what has been withheld from your income for the prior taxable year, you may be subject to interest on the underpayment at the rate of 1% per month or fraction of a month.

You may be overwithheld if your combined annual income is more than \$500,000 but less than \$1,000,000 and your Connecticut filing status is filing jointly. To help determine if your withholding is correct, see **Informational Publication 2011(7)**, *Is My Connecticut Withholding Correct?*

Nonresident Employees Working Partly Within and Partly Outside of Connecticut

If you work partly within and partly outside of Connecticut for the same employer, you should also complete **Form CT-W4NA**, *Employee's Withholding or Exemption Certificate - Nonresident Apportionment*, and provide it to your employer. The information on Form CT-W4NA and Form CT-W4 will help your employer determine how much to withhold from your wages for services performed within Connecticut. To obtain Form CT-W4NA, visit the Department of Revenue Services (DRS) website at **www.ct.gov/DRS** or request the form from your employer. Any nonresident who expects to have no Connecticut income tax liability should choose *Withholding Code* "E."

Certain Married or Civil Union Individuals

If you are a married or civil union individual filing jointly and you and your spouse both select *Withholding Code* "A," you may have too much or too little Connecticut income tax withheld from your pay. This is because the phaseout of the personal exemption and credit is based on your combined incomes. The withholding tables cannot reflect your exact

withholding requirement without considering the income of your spouse. To minimize this problem, use the *Supplemental Table* on Page 3 and Page 4 to adjust your withholding. You are not required to use this table. **Do not** use the supplemental table to adjust your withholding if you use the worksheet in IP 2011(7).

Armed Forces Personnel and Veterans

If you are a Connecticut resident, your armed forces pay is subject to Connecticut income tax withholding unless you qualify as a nonresident for Connecticut income tax purposes. If you qualify as a nonresident, you may request that no Connecticut income tax be withheld from your armed forces pay by entering *Withholding Code* "E" on Line 1.

Military Spouses Residency Relief Act (MSRRA)

If you are claiming an exemption from Connecticut income tax under the MSRRA, you must provide your employer with a copy of your military spouse's Leave and Earnings Statement (LES) and a copy of your military dependent ID card.

See Informational Publication 2009(21), Connecticut Income Tax Information for Armed Forces Personnel and Veterans.

Employer Instructions

For any employee who does not complete Form CT-W4, you are required to withhold at the 5% marginal rate without allowance for exemption unless the highest marginal rate applies. You are required to keep Form CT-W4 in your files for each employee. See **Informational Publication 2011(1)**, *Connecticut Employer's Tax Guide, Circular CT*, for complete instructions.

Report Certain Employees Claiming Exemption From Withholding to DRS

Employers are required to file copies of Form CT-W4 with DRS for certain employees claiming "E" (no withholding is necessary). See IP 2011(1). Mail copies of Forms CT-W4 meeting the conditions listed in IP 2011(1) under *Reporting Certain Employees to DRS* on Page 11 with **Form CT-941**, *Connecticut Quarterly Reconciliation of Withholding*, if you file a paper return. If you file Form CT-941 electronically, mail only the copies of Forms CT-W4 meeting the conditions listed in IP 2011(1) to: DRS, PO Box 2931, Hartford CT 06104-2931.

Report New and Rehired Employees to the Department of Labor (DOL)

New employees are workers not previously employed by your business, or workers rehired after having been separated from your business for more than six months.

Employers with offices in Connecticut or transacting business in Connecticut are required to report new hires to the DOL within 20 days of the date of hire.

New hires can be reported by:

- Using the Connecticut New Hire Reporting website at www.ctnewhires.com
- Faxing copies of completed Forms CT-W4 to 1-800-816-1108 or mail copies of completed Forms CT-W4 to:

CT Department of Labor

Office of Research, Form CT-W4

200 Folly Brook Boulevard

Wethersfield CT 06109

For more information on DOL requirements or for alternative reporting options, visit the DOL website at **www.ctdol.state.ct.us** or call DOL at 860-263-6310.

For More Information

Call DRS during business hours, Monday through Friday:

- 1-800-382-9463 (Connecticut calls outside the Greater Hartford calling area only); or
- 860-297-5962 (from anywhere).

TTY, TDD, and Text Telephone users **only** may transmit inquiries 24 hours a day by calling 860-297-4911.

Forms and Publications

Visit the DRS website at **www.ct.gov/DRS** to download and print Connecticut tax forms and publications.

Supplemental Table for Qualifying Widow(er) With Dependent Child and Couples Filing Jointly - Effective January 1, 2011

For married or civil union couples who both select Withholding Code "A" on Form CT-W4 (combined income is \$100,500 or less).

Instructions

Reading across the top of the table, select the approximate annual wage income of one spouse. Reading down the left column, select the approximate annual wage income of the other spouse. See Page 4 for the continuation of this table.

At the intersection of the two numbers is an adjustment amount. **This is a yearly adjustment amount.** To calculate the adjustment for each pay period, complete the following worksheet. ડાં છ

3B. 3C. Pay period adjustment: Divide Line 3A by Line 3B. Pay periods in a year: See pay period table. Adjustment amount 4 B C

If the adjustment is positive, enter the adjustment amount from Line 3C on Form CT-W4, Line 2, of one spouse. If the adjustment is negative, enter the adjustment amount in brackets from Line 3C on Form CT-W4, Line 3, of one spouse.

4.

Pay periods in a year: Monthly12 Semi-monthly24 Pay Period Table If you are paid: Biweekly Weekly

Annual Salary	2,000	4,000	6,000	8,000	10,000	12,000	14,000	16,000	18,000	20,000	22,000	24,000	26,000
3,000	0	0	0	0	0	0	(15)	(42)	(66)	(156)	(248)	(318)	(485)
000'9	0	0	0	0	0	0	(15)	(42)	(66)	(141)	(225)	(295)	(414)
9,000	0	0	0	0	0	0	(15)	(32)	(77)	(119)	(182)	(192)	(308)
12,000	0	0	0	0	0	0	0	(12)	(24)	(48)	(09)	(106)	(249)
15,000	(23)	(23)	(23)	(23)	(12)	0	0	တ	27	36	(24)	(20)	(162)
18,000	(66)	(66)	(66)	(84)	(69)	(24)	(9)	75	36	9	(42)	20	(111)
21,000	(203)	(192)	(180)	(165)	(129)	(24)	(3)	တ	6)	24	27	10	(87)
24,000	(325)	(310)	(292)	(232)	(145)	(106)	(82)	(20)	50.	14	0	0	(12)
27,000	(286)	(220)	(475)	(409)	(320)	(331)	(256)	(181)	(170)	(142)	(113)	(9)	25
30,000	(792)	(202)	(999)	(627)	(288)	(441)	(402)	(347)	(319)	(506)	(87)	5	18
33,000	(926)	(917)	(878)	(788)	(989)	(618)	(248)	(447)	(312)	(156)	(75)	20	18
36,000	(1,167)	(1,128)	(981)	(930)	(845)	(200)	(602)	(414)	(279)	(156)	(75)	20	18
39,000	(1,193)	(1,091)	(1,023)	(828)	(810)	(618)	(420)	(267)	(144)	(21)	09	155	153
42,000	$\overline{}$	(1,115)	(1,030)	(860)	(642)	(420)	(282)	(132)	6	114	195	290	288
45,000	$\stackrel{\smile}{=}$	(1,080)	(888)	(675)	(495)	(315)	(150)	'n	126	249	330	425	423
48,000	$\stackrel{\smile}{=}$	(912)	(720)	(240)	(360)	(180)	(15)	138	261	384	465	260	468
51,000	(1,086)	(906)	(726)	(246)	(398)	(186)	(21)	132	255	378	414	419	327
54,000	(1,060)	(880)	(200)	(520)	(340)	(160)	2	158	281	314	305	310	218
22,000	(940)	(200)	(280)	(400)	(220)	(40)	125	233	266	299	290	295	203
60,000	(820)	(040)	(460)	(280)	(100)	8	155	218	251	284	275	280	188
63,000	(200)	(250)	(340)	(160)	(22)	65	140	203	236	269	260	265	173
000'99	(280)	(400)	(220)	(130)	(40)	20	125	188	221	254	245	250	158
000'69	(460)	(325)	(235)	(145)	(22)	32	110	173	206	239	230	235	143
72,000	(430)	(340)	(250)	(160)	(20)	20	92	158	191	224	215	220	308
75,000	(445)	(322)	(265)	(175)	(82)	2	8	143	176	209	289	478	578
78,000	(460)	(320)	(280)	(190)	(100)	(10)	65	128	161	374	553	099	
81,000	(475)	(382)	(295)	(202)	(115)	(22)	20	202	419	644			
84,000	(490)	(400)	(310)	(220)	(130)	(40)	215	466	601				
87,000	(202)	(415)	(325)	(235)	(26)	218	485						
90,000	(520)	(430)	(340)	(20)	208	400							
93,000	(535)	(320)	(82)	200									
96,000	(320)	(85)	100		i		,		•				
99,000	(100)				INIS	table joir	is the tak	Inis table joins the table on Page 4.	ge 4.				

Supplemental Table for Qualifying Widow(er) With Dependent Child and

Couples Filing Jointly - Effective January 1, 2011
For married or civil union couples who both select Withholding Code "A" on Form CT-W4 (combined income is \$100,500 or less).

Annual Salary 28,000	28,000	30,000	32,000	34,000	36,000	38,000	40,000	42,000	44,000	46,000	48,000	20,000	52,000
3,000	(647)	(752)	(866)	(1,007)	(1,148)	(1,148)	(1,136)	(1,158)	(1,163)	(1,125)	(1,023)	(992)	(1,002)
000'9	(525)	(999)	(807)	(948)	(981)	(1,020)	(1,025)	(1,030)	(026)	(822)	(720)	(722)	(732)
9,000	(467)	(809)	(869)	(222)	(888)	(883)	(852)	(753)	(029)	(240)	(450)	(452)	(462)
12,000	(408)	(441)	(220)	(999)	(200)	(089)	(552)	(450)	(360)	(270)	(180)	(182)	(192)
15,000	(258)	(370)	(465)	(518)	(206)	(383)	(293)	(203)	(113)	(23)	89	99	26
18,000	(224)	(319)	(329)	(291)	(279)	(189)	(66)	6)	81	171	261	259	249
21,000	(158)	(146)	(113)	(113)	(113)	(23)	89	158	248	338	428	426	371
24,000	· ∞	20	20	20	20	110	200	290	380	470	260	468	368
27,000	7	7	7	7	7	97	187	277	367	412	412	320	220
30,000	0	0	0	0	0	06	180	270	270	270	270	178	78
33,000	0	0	0	0	0	06	135	135	135	135	135	43	(22)
36,000	0	0	0	0	0	0	0	0	0	0	0	(95)	(192)
39,000	135	135	135	90	0	0	0	0	0	0	0	(95)	(192)
42,000	270	270	180	06	0	0	0	0	0	0	0	(95)	(192)
45,000	360	270	180	06	0	0	0	0	0	0	0	(95)	(103)
48,000	360	270	180	06	0	0	0	0	0	0	0	88	176
51,000	219	129	39	(51)	(141)	(141)	(141)	(141)	(141)	(25)	132	232	
54,000	110	20	(20)	(160)	(220)	(250)	(250)	(250)	(20)	118	220		
22,000	92	2	(82)	(175)	(265)	(265)	(176)	∞	200				
000'09	80	(10)	(100)	(190)	(280)	(100)	88	190					
63,000	9	(22)	(115)	(116)	(22)	170							
000'99	20	(40)	20	148	160								
000'69	124	218	320		i			:	•				
72,000	388	400			-	This table joins the table on Page 3.	oins the ta	able on F	age 3.				