



## Registration Form

**NGO Logo**

**Note:**

- \*Please send across your filled NGO Registration Form along with your logo preferably in printable vector file format (.cdr,.eps or highest resolution jpeg) to [scmm@unitedwaymumbai.org](mailto:scmm@unitedwaymumbai.org)  
 (We would be requiring this for creating your Online Giving Page and for all print communication)*
- \* Please attach a copy of your filled registration form with your NGO Registration cheque amount of Rs 2500/- and send it across to UWM office.*

**I. Organizational Information:**

<b>Name of NGO :</b>	<input style="width: 95%;" type="text"/>
<b>Acronym (if any) :</b>	<input style="width: 95%;" type="text"/>
<b>Year of Establishment:</b>	<input style="width: 40%;" type="text"/>
<b>Organizational Address:</b> <small>(This will be used for all communications including disbursement cheques)</small>	<input style="width: 95%; height: 30px;" type="text"/>
<b>No. of Offices:</b> <small>(Please mention states / cities / villages)</small>	<input style="width: 95%; height: 30px;" type="text"/>
Telephone No.	<input style="width: 95%;" type="text"/>
<b>Email ID</b>	<input style="width: 95%;" type="text"/>
<b>Website/URL</b>	<input style="width: 95%;" type="text"/>
<b>Contact Person' s Name &amp; Designation</b>	<input style="width: 95%; height: 40px;" type="text"/>
Contact Person's Mob. No.	<input style="width: 95%;" type="text"/>

<b>Governance (details of board/ trustees)</b>	<b>Name</b>	<b>Designation On Board</b>	<b>Primary Affiliation (Company/Organization Working For)</b>	<b>Relationship with other board members (Y/N)</b>

<b>Legal Compliance</b> <small>(Wherever not applicable kindly mention NA)</small>	<b>TYPE OF REGISTRATION</b>	<b>REGISTRATION NUMBER</b>	<b>DATE OF REGISTRATION</b>	<b>VALIDITY</b>
	Societies Reg. Act 1860			
	Public Trust Act			
	FCRA Registration			
	PAN Number			
	Registration certificate U/s 12 A Income Tax			
	U/s, 80-G from the Income Tax			

<b>Beneficiary Group/s &amp; Overall Impact (Numbers reached out to):</b>	<input type="checkbox"/> Education <input type="checkbox"/> Disability <input type="checkbox"/> Women Empowerment <input type="checkbox"/> Rural Development <input type="checkbox"/> Elderly <input type="checkbox"/> Health <input type="checkbox"/> Environment <input type="checkbox"/> Children
	<b>If Others( Please Specify) :</b> <input type="text"/>
	<b>Impact:</b> <input type="text"/>

*Note: Please click against whichever is the nearest applicable primary sector*

**Brief write up about your organization and area of intervention (150 words only)**

*Note: This information will be used for the purpose of any publicity during SCMM as well on your online giving page.)*

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**Brief Summary of project where you intend to spend marathon donations including total budget of the project.**

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**Give one Case Study showing the impact of your NGO**

(preferably due to utilization of funds raised via SCMM)

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**III. Banking Information:****(a) Organization's Bank Details**

	Name of NGO as it appears in bank A/C	Name of bank	Bank Branch (City)
<b>Domestic</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>FCRA</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**IMPORTANT- Please make sure these details are accurate since these will be used when making disbursement cheques/DD.**

\* Wherever not applicable kindly mention NA.

**(b) Details of payment of NGO registration fees**

Details of cheque for NGO Registration Fees sent to <b>United          Way of Mumbai</b> for Rs. 2,500/-	Cheque No.:	<input type="text"/>
	Cheque Date:	<input type="text"/>
	Bank	<input type="text"/>
	Branch:	<input type="text"/>

**IV. Did you register last year for SCMM 2011: (Please click which is applicable)**

Yes

No

**V. Supporting documents required:**

All new NGO's require to submit copies of the below listed documents (All photocopies must be self attested by CEO/ Director of the NGO. Softcopy of the same to be send to [scmm@unitedwaymumbai.org](mailto:scmm@unitedwaymumbai.org) )

**Please Note: NGO's who had registered with United Wayof Mumbai for SCMM 2011 need not submit any supporting documents except 7, 8 & 9 (specified below) as 1 to 6 are available with us. In case any document is required, UWM will get in touch with you.**

1.Copy of Certificate of registration of the NGO

(Societies Registration Act 1860 / Public Trust Act / Section 25-Company's Act)

2.Copy of 12A registration certificate under the income tax

3.Copy of 80 G Certificate / Application for renewal

4.Copy of FCRA registration certificate (if applicable) front and back

5.Copy of PAN Card

6.Address Proof such as electricity or telephone bill

7.Latest audited annual accounts including auditor's report (2010-2011; 2009-2010; 2008-2009).

8.Mumbai payable cheque/DD for Rs. 2,500/- favoring "**United Way of Mumbai**".

9. Soft copy of your logo preferably in printable vector format (cdr/eps etc) or if unavailable in highest jpeg resolution. You logo will be used for your online page as well as any event related communication by Procram.

**Terms & Conditions:**

- Registration with United Way of Mumbai, the official Charity Partner, as a participating NGO for the Standard Chartered Mumbai Marathon 2012 is subject to submission of documents as required in the NGO Registration document, confirmation of the same, and realization of payment of Rs. 2,500 as annual registration fees.
- If your registration is rejected for whatsoever reasons, registration fees paid by the NGO will be refunded after deducting an amount of Rs.500 as processing fees. Please ensure you apply to register only if eligible.
- The Participating NGO shall be solely responsible for the information provided by it in this registration form. Information so provided by Participating NGO's in this application will be showcased on the event website and in other mediums for the sole purpose of promoting the respective Participating NGO and/or the Event.
- You will be required to submit information to United Way of Mumbai on utilization of the funds raised via SCMM.
- Participating NGO's shall raise funds through the event using the Charity Structure specifically devised for the 2012 edition of the event. Where funds are raised using modes other than those included in the said Charity Structure, such modes will be subject to written confirmation from the official charity partner.
- All funds raised through the Event must be routed through the official charity partner. Participating NGO's not routing funds and/or not encouraging donors to route funds received through United Way of Mumbai, will not be allowed to register themselves as beneficiary NGO's in the subsequent edition of the Standard Chartered Mumbai Marathon.
- Participating NGO's receiving/expecting donations from outside India or from companies having more than 51 % foreign holdings must have a valid FCRA permission.
- Funds received from donors, companies and other entities, will be remitted to participating NGO's in phases, after deducting necessary processing charges as is mentioned in the Charity Structure. Any discrepancies in the amount received must be brought to the notice of United Way of Mumbai immediately.
- Decisions with respect to all aspects of the Event shall rest solely with the Promoters, Procam International.

**DISCLAIMER:**

We confirm that we have fully read and understood the terms and conditions outlined herein and the Event Rules and Regulations as given in event website [www.procamrunning.in](http://www.procamrunning.in) and agree to abide by the same.

<p><b>Name:</b> <input type="text"/></p> <p><b>Designation:</b> <input type="text"/></p> <p><b>Signature:</b> ( Please sign. while submitting hardcopies)</p>	<p><b>Date:</b> <input type="text"/></p> <p><input type="text"/></p>	<div style="border: 1px solid black; width: 150px; height: 80px; margin: 0 auto; text-align: center; padding: 5px;"><b>NGO Seal</b></div> <div style="border: 1px solid black; width: 100px; height: 20px; margin: 5px auto;"></div> <div style="border: 1px solid black; width: 100px; height: 20px; margin: 5px auto;"></div>
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**Note:**

- \* Clicking on submit button above sends your NGO Registration form to [scmm@unitedwaymumbai.org](mailto:scmm@unitedwaymumbai.org)
- \* Please take a print of this registration form sign and affix your seal and send it to us with your NGO registration cheque amount
- \* It will not be possible to save the filled form, you can either email it or print it..

**Contact Us**

United Way of Mumbai;  
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Mumbai 400013.  
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Facebook: [www.facebook.com/unitedwaymumbai](http://www.facebook.com/unitedwaymumbai)



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