

Membership Application Form

I/We hereby apply for the membership of the Nelson Mandela Bay Business Chamber and, if admitted will observe and be bound by the rules and bylaws in force during my/our membership.

CONTACT DETAILS:

Name of Business / Company			
Street Address			
Street 1		Street 2	
Street 3		Suburb	
City		Postal Code	
Postal Address			
PO Box		Suburb	
City		Postal Code	
Other contact details			
Switchboard		Fax	
Website			

COMPANY DESCRIPTION:

Members are listed and linked to the Nelson Mandela Bay Business Chamber website. To ensure that you are clearly visible to the wider business community please complete the following:

Summarized description of your business (maximum 140 characters)		
Primary Industry: (see attached industry list on page 3)		
Secondary Industry: (if needed)		
Please indicate keywords that would enable the search facility on the website to locate your company		
1.	2.	3.
4.	5.	6.
7.	8.	9.

PROFESSIONAL INFORMATION:

No of Employees		VAT Registration Number	
Trade			
Do you Import?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Do you Export?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your Company BEE verified?			
Yes <input type="checkbox"/>		No <input type="checkbox"/>	
<i>Be visible to other Chamber members as a BEE supplier or partner to take advantage of business opportunities. To secure inclusion on the list make sure to attach a current copy of your BEE certificate.</i>			

Reason for joining the Chamber

CONTACTS:

Please indicate one Primary Contact for your company – this is the person to whom all general communication will be sent, and the email address that will appear in the member directory on our website and in the annual Business Guide.

Primary Contact *		
Title:	First Name:	Last Name:
Email Address:		
Job Title:	Direct Line:	
Invoice should be made out to *		
Title:	First Name:	Last Name:
Email Address:		
Job Title:	Direct Line:	
Address:		

* Mandatory

Help us communicate more effectively with you. Please list your key company contacts, and any additional contacts. All contacts have the choice to receive Chamber event notices. You may also elect to receive the Chamber's three newsletters, namely:

- Business Chamber News – updates on your Chamber
- Business in Focus – development and investment highlights, legislation and economic indicators
- Bay Business Update – interesting and good-news stories from the Bay

	e-newsletter			
	Events Notifications	Business Chamber News	Business in Focus	Bay Business Update
CEO / Managing Director / General Manager				
Title:	First Name:	Last Name:		
Email Address:				
Job Title:	Direct Line:			
Financial Director / Manager / Accountant				
Title:	First Name:	Last Name:		
Email Address:				
Job Title:	Direct Line:			
Personnel / HR / Director / Manager				
Title:	First Name:	Last Name:		
Email Address:				
Job Title:	Direct Line:			
Marketing / Sales / Director / Manager				
Title:	First Name:	Last Name:		
Email Address:				
Job Title:	Direct Line:			
Other				
Title:	First Name:	Last Name:		
Email Address:				
Job Title:	Direct Line:			

INDUSTRY CATEGORIES:

1. Accommodation & Conference venues, and Restaurants
2. Accounting
3. Advertising, Marketing, PR
4. Agents, Retailers, Wholesalers
5. Airconditioning, Refrigeration & Ventilation
6. Attorneys
7. Automation & Instrumentation
8. Automotive including Accessories, Components, Tyre & Rubber
9. Banks & Financial Institutions
10. BBB-EE Verification
11. Building & Construction Services (incl Architects & Quantity Surveyors)
12. Building & Construction Supplies
13. Business Services & Consultants
14. Catering; Food & Beverage services/manufacture
15. Civil & Consulting Engineers
16. Development & Service Organisations
17. Education & Training
18. Electrical & Electronic Equipment & Supplies
19. Employment Agencies & Consultants
20. Energy
21. Engineering & Supplies
22. Estate Agents; Property Development & Management
23. Event & Exhibition Services (for venues see under Accommodation & Conferencing Venues)
24. Financial Services & Insurance
25. Fire & Safety Products; Security Services
26. Freight & Logistics, Transport, Warehousing
27. Furniture & Office Equipment
28. Information Technology & Computers
29. International Trade
30. Laboratory & Medical Supplies
31. Machinery, Equipment & Supplies
32. Manufacturers - general
33. Media & Publishing
34. Medical Aid, Health care and services
35. Metal incl manufacturers & scrap
36. Oilfields & Mining
37. Paper, Print & Packaging
38. Sanitation, Hygiene & Waste Management
39. Sport & Recreation
40. Telecommunication & Equipment
41. Textiles & Allied Products & Services
42. Tool & Die
43. Tourism & Travel
44. Wool, Mohair, Hides, Skins & Allied Products

NMBBC BANKING DETAILS:

Bank	STANDARD BANK
Bank account	Nelson Mandela Bay Business Chamber
Branch	North End
Branch Code	05 02 17 00
Bank Account No	080 569 188
Reference	Trading name of company/organization

*Should you wish to make a direct payment for your subscription, please fax a copy of the transaction for our records –
Fax: 041 – 373 1142*

TERMS AND CONDITIONS

1. Notice of resignation of membership must be **in writing** and received by Nelson Mandela Bay Business Chamber one month prior to renewal date. Failing this, the full subscription fee for the year will be payable.
2. Subscription Fees are payable immediately on joining Nelson Mandela Bay Business Chamber. Subscriptions are calculated on an annual basis and cannot be refunded.
3. Thereafter fees are payable within 30 days of issue of the annual renewal invoice. Should membership fees not be paid timorously, Nelson Mandela Bay Business Chamber reserves the right to suspend membership benefits
4. Membership shall be granted subject to approval of the Nelson Mandela Bay Business Chamber Board.
5. It is the member's responsibility to inform Nelson Mandela Bay Business Chamber, in writing of any changes within the member's organisation viz. change of address, telephone numbers, staff changes, etc.
6. Members may use the Nelson Mandela Bay Business Chamber logo to indicate membership of the Chamber, but not to suggest Nelson Mandela Bay Business Chamber endorsement of any product or service. Permission to use the logo must be requested from Nelson Mandela Bay Business Chamber, which must be informed of and approve all uses of the logo.

CODE OF BUSINESS ETHICS

The Nelson Mandela Bay Business Chamber is committed to, and promotes, high standards of business ethics and sound corporate governance. Every member, on joining the Chamber, undertakes to observe our Code of Business Ethics.

- We accept the competitive private enterprise system as the best means of ensuring that the requirements of the customer are fully and faithfully met, in terms of price, quality, variety and service.
- We further accept that the foundation of business should be integrity, fair dealing and efficient service.
- We stand for fair competition and reject all acts characterized by bad faith, deception, fraud, oppression or bribery.
- We accept that representation of goods and services should be truthfully made and scrupulously fulfilled.
- We undertake to avoid all untruthful or misleading statements in publicity or advertising.
- We accept this code *in toto* and agree to submit controversies arising thereunder to settlement by voluntary agreement and within the disciplines of the Chamber.

As a member of the Nelson Mandela Bay Business Chamber, we subscribe to this Code of Business Ethics and undertake to pay the stipulated fees and abide by the terms and conditions as laid down by the Nelson Mandela Bay Chamber of Business.

Name of Organisation _____

Authorised Signatory _____ **Date:** _____

Name: _____ **Designation:** _____

**Please tick here to indicate you agree to receive electronic communication from the
Business Chamber**