



## Diploma in Graphic Design Application

### APPLICATION AND ADMISSION REQUIREMENTS

Students are required to have successfully graduated from Grade 12 with a National Senior Certificate. A combination of recognised NSC (National Senior Certificate) subjects, with at least 30% in the Language of Teaching and at least 40% in 4 recognised NSC 20 credit subjects should be achieved.

The following is required:

1. A **Portfolio** of the following:
  1. 1 Logo for the student's favorite band in pencil or ink on A3 (30 x 42 cm) cartridge.
  2. 1 Realistic Self-portrait in pencil, paint or ink on A3 (30 x 42 cm) cartridge.
  3. 1 Poster including images and text for a social purpose on A3 (30 x 42 cm) cartridge.
  4. 1 Illustration of fruit or vegetables for packaging in coloured crayons on A3 cartridge.
  5. 1 Created Pattern, as a symbolic self-portrait (reflective of yourself), in mixed media on A3 cartridge or board.

\*Additional artworks as support material can be submitted in photographs or on CD

The portfolio is advised to be well presented and mounted or in a Flipfile. No framed works please.

**The greatest emphasis in evaluating an application is placed on the portfolio**

2. A 500 word **Essay**.

Please answer the following in your own words:

*"Describe how Image and Text work together in Graphic Design?"*

(The written components will assist the School in support programs that may be required for Students.)

3. An **Interview** (if students are local). If an interview is not possible, greater emphasis is placed on the written motivation.
4. A **Terminology List**: (in your own words or from a dictionary) to be completed at the School after the Interview.
5. A 500 word **Letter of Motivation** outlining student interests, strengths and reasons for the particular career path to be completed at the School after the Interview.

(The written component will assist the School in support programs that may be required for Students.)

**Ruth Prowse School of Art (an incorporated association not for gain) – Company Reg No 2009/000277/08**  
top of birkdale avenue, 5 elson road, woodstock, 7925; p o box 89, woodstock, 7915; tel: 021 447 2492; fax: 086 560 2103;  
e-mail: [admin@ruthprowse.co.za](mailto:admin@ruthprowse.co.za); website: [www.ruthprowse.co.za](http://www.ruthprowse.co.za)  
PBO 930031166

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Directors: Andrew Mestern (Chairman), Ernest Harvey, Susan Harvey, Cheryl Mestern, Karl Rubesh (USA).

Provisionally registered with the Department of Education until 31 December 2012 as a private Higher Education Institution under the Higher Education Act, 1997, Provisional registration certificate No. 2009/HE08/001



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### APPLICATION FORM

Academic Year: .....  
Name: .....  
ID Number or Passport Number: .....  
Date of Birth: .....  
Nationality: .....  
Proposed Course of Study: .....  
Current Qualifications: .....  
Postal Address:  
.....  
.....  
Postal Code: .....  
Tel. Number incl. Area Code: .....  
Tel. Office Hours incl. Area Code: .....  
Cellular Number: .....  
Facsimile incl. Area Code: .....  
E-Mail Address: .....  
Please indicate what computer experience (if any) the applicant has- PC or MAC and software:  
.....

### SUBMISSION CHECKLIST (For Administration)

Portfolio Submission:  
Letter of Motivation:  
Essay:  
Terminology:  
Copy of Grade 12 Results:  
Copy of Identity Document/or Passport:  
Completed Declaration:  
Interview:

Signature:.....Date: .....  
(Parent or Guardian if the student is under the age of 21 yrs.)

Signature Executive Head.....Date: .....

### Notice of Nondiscriminatory Policy as to Students

The Ruth Prowse School of Art admits students of any race, colour, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, colour, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

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### DECLARATION & UNDERTAKING BY APPLICANT

1. I declare that the information that I have supplied is complete and true. I understand that if any of it is found to be incomplete, false or misleading that the School may cancel any offer made, or my registration.
2. If I am a minor, my admission to the School, is subject to the consent of my parent/guardian.
3. I undertake to abide by the rules of the School.
4. I hold myself responsible for the payment of all fees and other charges due and payable by me to the School for all the courses for which I register as prescribed by the School's Terms of Payment. If I am in arrears, I will be liable to pay interest charged by the School's Bankers from time to time from the due date until date of payment and I will be liable for all costs or recovery, including fees charged by attorneys on the scale as between attorney and client and collection commission. I understand that payments received will be allocated to clear unpaid interest first, followed by the oldest debt. If I inform the School in writing that I propose to discontinue my studies, I will be responsible for the fees pro rata to class cycle attendance.
5. I hereby waive any claims against the School for any damages or loss suffered while I am, or as a consequence of my being, a student of the School and arising out of death, bodily injury, loss of health or illness suffered by me or any other person and the loss or destruction of, or damage to any property belonging to me or another person, howsoever such damage or loss is caused, included but limited through the negligence of the School or any official, employee or of the School. I or my estate hereby indemnifies the School against any claims by any person arising in any way as stated above or in respect of my own negligent or willful acts or omissions.

### DETAILS OF PARENT/ GUARDIAN (IF UNDER 21)

Surname:.....  
First Name(s):.....  
ID/ Passport Number of Parent/ Guardian:.....  
Postal Address:.....  
.....  
Postal Code:.....  
Telephone Number:.....

If you are under 21, your parent/ legal guardian must sign in the space provided.

Signature of Applicant:.....Date:.....

Signature of Parent/ Legal Guardian:.....Date:.....

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### DECLARATION BY PARENT OR LEGAL GUARDIAN

I agree and consent to the above declaration, undertakings, waiver, and indemnity by the applicant. I consent to the applicant signing the registration forms if admitted. I hold myself jointly and severally liable with the applicant as co-debtor for all amounts due by the applicant to the School, until I notify the School in writing to the contrary, in which such event shall take effect only from the beginning of the following academic year. I irrevocably undertake that I shall not, in any capacity, hold the School liable for any damage or loss which the applicant or any other person may suffer under any circumstances set out in the applicant's declaration.

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