

Year	
Roll No.	

Sr. No. G _____



ALDEL EDUCATION TRUST'S
ST. JOHN COLLEGE OF ENGINEERING AND TECHNOLOGY

St. John Technical Campus, Vevoor, Manor Road, Palghar (E), Dist. Thane - 401404
 Tel: (02525)-254846 / 49 • Fax: (02525)-256834 • Website: www.sjcet.co.in • Email: sjcet.aldel@rediffmail.com

**APPLICATION FOR ADMISSION TO THE FIRST YEAR
 OF THREE YEAR DIPLOMA COURSE IN ENGINEERING**

Amount Rs. _____ Date _____
Fee Receipt No. _____

INSTITUTE LEVEL

Please
Paste Your
Photograph
Here.

Do not Staple it.

Preference for branch **Mechanical Engg.** **Electronics & Telecommunication Engg.**

1) Name of the Candidate: : _____
 (As per SSC Certificate) Surname First Name Father's Name Mother's Name

2) Residential Address for correspondence : _____
 _____ Pin: _____

Email _____ Tel.(Resi.) _____ (Mobile) _____

3) Date of birth : _____ 4) Place of Birth : _____ 5) Gender : _____

6) Mother Tongue: _____ 7) Nationality : _____ 8) Religion : _____

9) Category : **OPEN** **SC** **ST** **DT** **NT** **OBC** **SBC**

If belonging to Backward Class, submit duly attested photocopies of Caste Certificate and Caste Validity Certificate

10) **Particulars of Academic Record:**

Name and address of School last attended _____

Month & Year of passing	Class	School	District	Board
	VIII			
	IX			
	SSC			
	HSC			

Marks obtained in SSC examination

Subject	Marks obtained	Out of
Grand Total		
Mathematics		
Science		

Marks obtained in HSC examination

Subject	Marks obtained	Out of
Mathematics		
Science		
Vocational / Technical		

- Whether passed SSC exam with Technical/ Vocational subjects ? Yes No
- Whether passed HSC Science exam with Technical/ Vocational subjects? Yes No
- Whether passed HSC with MCVC? Yes No
- Whether passed intermediate grade drawing exam? Yes No
- Whether passed SSC from school located in Maharashtra State? Yes No
- If SSC passed from outside Maharashtra State, whether father is domiciled in Maharashtra Yes No

11) **Profession of Parents or Guardian along with residential and professional address:**

Residential Address: _____

Pin: _____

Email _____ Tel.(Resi.) _____ (Mobile) _____

Occupation _____

Professional Address: _____

Pin: _____

Email _____ Tel.(Resi.) _____ (Mobile) _____

12) Annual Income of Parents/ Guardian from all sources: _____

13) **Declaration to be signed by the Candidate:**

The information given by me in my application is true to the best of my knowledge and belief. I understand that if any of the statements made by me in the application form or any information supplied by me in connection with my admission is later on at any time, found to be false or incorrect, my admission will be cancelled, fees forfeited and I may be expelled from the college by the Principal / Dean of the Department.

I have not been debarred from appearing at any examination held by any Government constituted or statutory examination authority in India.

I fully understand that the offer of a course will be made to me depending on my inter se merit and availability of a seat at the time of scrutiny of my application, when I actually will report to the admission authority according to the schedule of admission.

I am fully aware that the College Authorities will not make any correspondence with me regarding admission. I am also aware that it is entirely my responsibility to see the notices on the notice board of the college/website.

I am aware that any rule imposed by the MSBTE such as 'imposing limits on the number of attempts permissible to pass any examination' shall be binding on me.

I fully understand that the fees to be paid are determined by the Fee Fixation Committee appointed by Govt. of Maharashtra and I will abide by the fee fixed by the committee.

Place & Date _____

Signature of Candidate _____

14) **Declaration to be signed by the Parent/ Guardian**

I _____ declare that the particulars furnished by my son/daughter/ward in this application form are correct to the best of my knowledge and belief.

I undertake and abide myself to pay on behalf of my son/ daughter/ ward such fees, charges etc. which Government of Maharashtra/ MSBTE/ Institute may levy from time to time by due date and in the event of failure on my part and/or on the part of my son/daughter/ward, the Principal of the College / Dean of the Department may take such action against my son/daughter/ward, as he may deem fit.

I agree to sign the requisite agreement bond as prescribed by the Government.

I agree to pay the fees to be paid fixed by the Fee Fixation Committee of Govt. of Maharashtra

Place & Date _____

Signature of Parent/ Guardian _____

15) Attested copies of the following certificates to be attached with the application

1. Std. VIII, IX Marksheet
2. S.S.C. Marksheet and Passing Certificate
3. H.S.C. Marksheet and Passing Certificate
4. Intermediate Drawing Grade Examination Certificate
5. School Leaving certificate from the institution from which the candidate passed qualifying exam
6. Proof of Nationality
7. Domicile Certificate of Student / Birth Certificate
8. Caste Certificate/ Caste Validity Certificate/ Non-Creamy Layer Certificate
9. Eligibility Certificate from MSBTE (incase of candidates who have passed qualifying exam from outside Maharashtra State) & Verification Report/ Certificate from previous Institution / Board
10. Gap Certificate (if applicable)
11. Physical / Medical Fitness certificate from a registered medical practitioner (original copy only)
12. Passport size photographs - One (01) Black & White and Two (02) Colour.

**MAHARASHTRA STATE BOARD OF TECHNICAL EDUCATION
RG4-Rules for Eligibility to appear for examination**

SCHEDULE FOR PAYMENT OF EXAMINATION FEES

Sr. No.	Due Date/ Period	Fees/ Late Fees/ Penalty
1	Normal Period (Upto 20 days from declaration of Result)	Examination fee
2	After above normal period and up to next 20 calendar days	Exam fees + Late fee as prescribed by Board from time to time
3	After the period in (2) above and up to 5 working days prior to the commencement of the exam (Theory or practical whichever is earlier) as per date mentioned	Exam fees + Penalty as prescribed by Board from time to time

ADMISSION TO AN EXAMINATION

Eligibility for appearing in examination:

No candidate will be admitted to any semester/year examination unless he keeps terms for that semester /year at the institute recognized by the Directorate of Technical Education, Maharashtra State & affiliated to Board and unless he has filled in examination form along with prescribed examination fees and unless it is certified by the Principal/Head of Institute that he has fulfilled following conditions.

- He has put in satisfactory attendance of at least 75 % of the total Lectures /Periods in each Theory/Practical /Term work /Tutorials / Project work separately in each and every subject of the Semester as per the Teaching scheme of the Board and not the 75% of total Lectures conducted by the Subject Teacher, and
- He has satisfactorily completed all the specified laboratory Practicals / Term work / Projects / Sessional etc. prescribed in the curriculum for the Semester / year
- He has shown satisfactory progress in his studies and evinced good conduct .
- He has not been debarred for any period from appearing for any examinations held by any Government, Constitutional Authority or Statutory Examining Authority in India or by the Board to any of its Examination during that period.

WITHDRAWAL OF APPLICATION FOR EXAMINATION & CANCELLATION OF PERFORMANCE IN THE EXAMINATION

- i) Notwithstanding the submission of application, payment of examination fees and allotment of examination seat number, the principal/head of the institute shall be competent to delete application of the candidate who fails to fulfill any of the laid down eligibility conditions for admission to examination mentioned in RG4 (d) (i), under intimation to the Board. The examination fees paid by the candidate shall not be refundable.
- ii) Notwithstanding the acceptance of application form and fees, allotment of seat number by the Board, the performance/result of the applicant at the examination would be cancelled if it is later found that the applicant was not eligible for admission to the relevant semester/year and for admission to the said examination. Further, the Principal/Head of institute shall be liable to disciplinary action for wrong certification of the applicant.

ACTION AGAINST DEFAULTING CANDIDATES

The candidate who does not fulfill the eligibility criteria (such as non-completion of satisfactory term work, deficient attendance etc.) to appear for examination shall be treated as defaulter and be disallowed for examination and detained in the same class. Such candidate shall not be allowed to appear for examination even though he has submitted examination forms and fees.

The Principal shall prepare list of such defaulting candidates and submit it to the Board, as soon as the academic term is over. Also remarks to this effect shall be written on the copy of seating chart and mark sheets, duly countersigned by the Principal/ examiner before submitting it to Board or regional office. In case, it is found that the defaulting candidate is not detained, Board shall have the right to cancel the performance of such candidate in that examination and also the matter shall be placed before Special Committee for appropriate action against the subject teacher/Principal/Institute. The Board may report the matter to the Government for further action in this behalf.

DISALLOWED CANDIDATES INELIGIBLE TO APPEAR IN EXAMINATION

No Candidate who is disallowed by the Board for an examination for not fulfilling conditions specified in RG4 D (I) shall be permitted to appear in that examination. He shall have to fulfill all relevant conditions by seeking fresh admission to the same semester/ year anew.

UNDERTAKING BY THE STUDENTS AND THE PARENT/ GUARDIAN

- a) I have read all the Rules of Admission and after understanding these rules thoroughly, I have filled in the application form for admission for the current year.
- b) The information given by me in my application is true to the best of my knowledge and belief.
- c) I have not been debarred from appearing at any examination held by any Government constituted or statutory examination authority in India.
- d) I fully understand that the offer of a course will be made to me depending on my inter se merit and availability of a seat at the time of scrutiny of my application, when I will actually report to the admission authority according to the schedule of admission.
- e) I understand that no document after the last date of submission will be entertained for the purpose of Claims or Concessions etc. in connection with my admission unless otherwise mentioned in the rules.
- f) I am fully aware that the Competent Authority or it's representative will not make any correspondence with me regarding admission. I am also aware that it is entirely my responsibility to see the notices on the notice boards of the concerned Admission Centre.
- g) I am aware that any rule imposed by the Examination Authority of MSBTE such as 'imposing limits on the number of attempts permissible to pass any examination' shall be binding on me.
- h) I hereby agree to conform to any Rules, Acts and Laws enforced by the Government and I hereby undertake that, I will do nothing either inside or outside the College which may result in disciplinary action against me under these rules, acts and laws referred to.
- i) I fully understand that the Principal of the College/ Dean/Director of the Department where I would be admitted, has a right to expel me from the College for any infringement of the Rules of conduct and discipline prescribed by the College or MSBTE or Government and the undertaking given above.
- j) Condition of Minimum Attendance: I am fully aware that, I will not be allowed to appear for the examination if I do not attend minimum 75 percent classes of theory, practicals, drawing etc. I am also aware that I will not be allowed to appear for the examination, if I fail to submit satisfactorily all the assignments, jobs, journals, drawings, reports as specified by the MSBTE within stipulated time limit.
- k) I agree to pay the tuition fee difference in case it is revised by the Shikshan Shulka Samiti, Government of Maharashtra.

Date:

Parent / Guardian

Student

(To be filled in by the Student)

Category: _____

Sr. No. G _____

Name: _____

Date: _____

Receiver's Signature: _____