



Borough of Lake Como

Construction Application Checklist

(Please submit this completed form with permit application)

Property Address: _____

Owner Name: _____

Telephone Number: _____ **Block:** _____ **Lot:** _____

Owner Email: _____

Contractor Name: _____

Contractor Address: _____

Telephone Number: _____

Contractor Email: _____

Description of Project: _____

I have submitted the following with my demolition and/or construction permit:

- _____ Zoning Approval; or
- _____ Informal Planning Board Application letter; or
- _____ Formal Planning Board Resolution of Approval
- _____ Disconnect Letters for Demo - Electric, Gas, Water/Sewer; if applicable
- _____ Construction Application Jacket filled out and signed on inside cover
- _____ Two (2) sets of sealed & signed plans by Architect or by Homeowner
- _____ Building Subcode
- _____ Plumbing Subcode; with Gas & Plumbing Riser diagrams
- _____ Electrical Subcode; with plans, if applicable
- _____ Fire Protection Subcode; & Chimney Certification, if applicable
- _____ Certificate of Occupancy application submitted for New Construction
- _____ Tree Permit; if removing trees within 1 yr of Construction Permit issuance
- _____ Dumpster Permit; if dumpster is in street.
- _____ Police Department **MUST** be notified in any matter that requires street closing prior to work being done

Copy of Builders or NJHC License must be submitted in jacket

Federal Tax I.D. number must be shown on jacket

Signature _____

Date _____