



CONTACT INFORMATION
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Summer 2016 Undergraduate Research Grant Application

Please complete this form by typing responses in the fields below.
 Print, sign, attach your research narrative and budget, and obtain faculty mentor's signature endorsing this application.
 Submit application package to the Office of Academic Affairs, Harkins 208.

I. Student Information

Student ID :	Next fall, I will be a:
Name:	<input type="radio"/> Sophomore <input type="radio"/> Junior <input type="radio"/> Senior
E-Mail:	Major(s):
Phone:	

I have received funding from the PC-URC in the past for this project and/or for another project.

II. Faculty Mentor Information

Mentor* Name: _____	Department/ Program: _____
E-Mail: _____	
Phone: _____	*Only ordinary (tenured or tenure-track) faculty may mentor in this program

III. Project Information

Title: _____

Project Summary (approximately 150 words): In non-technical terms, provide a brief summary of the project.

Project Description: Please attach a 2-4 page project description to this application using a paper clip. Your project description should be single-spaced, 12 point font, and have 1-inch margins. The project description should be written for an educated but non-technical audience. Please seek your mentor's guidance in developing the proposal, but note that research plans that appear to be written by the mentor will not be accepted. References should be included but do not count toward the page limit. The budget also does not count toward the page limit.

Address the following in your project description (please use subheadings in your narrative):

1. Research or Creative Project Goal: Write a brief statement that describes the overall goal of the project or research question that you will examine. The goal or research question should not be overly broad and must be achievable or answerable in the time frame of the program.

2. Background: The background reiterates your objective and provides details about what you want to do and what you want to learn: Discuss what scholars already know about your topic (background information). What do you need to learn or accomplish in order to achieve your objective? The background also describes the significance of your project. What is the expected impact of your research/creative work on your academic discipline and/or to society in general?

3. Methodology or Process: A description of the research methodology, approach, or creative process to be used. This might include, depending on your discipline, a description of field work, lab experiments, quantitative or qualitative analyses, theoretical approaches, archival research, artistic techniques, etc. Be specific with respect to the tasks that you will perform to achieve the research or creative goal.

4. Workplan/Proposed Timeline: An explanation of the proposal's logistics, including: 1) Where this project will be conducted (on-campus, off-campus, some combination); 2) Accessibility of resources, equipment, etc. needed to do the proposed project; 3) Length of support requested (up to 10 weeks); and 4) what specific activities are planned over that time period.

5. Mentoring plan: How often and in what ways (face to face, e-mail, Skype, phone etc.) will the student and faculty member be in contact throughout the project period?

6. Research Budget: Attach a budget listing your requested research-related items, their prices and sufficient details of the calculations used to arrive at your total request (\$500 maximum). Include the supplies, materials, and travel needed. Do not include mentor and student stipends. Approved travel will be reimbursed according to College policy (e.g., use standard [GSA per diem rates](#) for meals and \$0.50 per mile for car travel). Round to the nearest dollar and be sure to include all shipping costs. Alongside each item, provide a justification as to why this resource is required to complete this project.

Unique Contribution: Projects may vary from an idea that the student would like to pursue, to a joint student-faculty project, to a project that is part of the faculty member's ongoing research program. Concisely describe your unique contribution and the skills you bring to bear on the work. Do not exceed space provided.

Does this project involve human subjects research?

yes no

Does this project involve the use of animals?

yes no

* If your project involves research involving humans or animals, seek approval from the appropriate committee. Approval is not needed at the time of application, but approval is required PRIOR to the start of your project.

For human subjects research Institutional Review Board (IRB) review is required. [See IRB website.](#)

For research involving the use of animals Institutional Animal Care and Use Committee (IACUC) approval is required.

IV. Certifications

Student Certifications:

- I certify that I am the primary author of this application and that the information provided is true.
- I agree to present my research at a campus-wide undergraduate research forum.
- I agree to submit a final report detailing the results of the research project by September 1, 2016.
- I will acknowledge Providence College Undergraduate Research Committee support in any resulting presentation or publication.
- I authorize Providence College to use material contained within this application and/or the final report for promotional purposes in print and/or on the web.

Student Signature

Faculty Mentor Certifications:

- I am a full-time Providence College faculty member and agree to serve as faculty mentor for this project.
- I have reviewed the application and believe the project is feasible as described. I have reviewed the mentoring plan.
- I agree to be contacted and provide further recommendation by telephone or letter, upon request.

Do you have any other sources of funding or any funding pending (including internal and external sources)? If so, please specify and briefly describe why funding from the PC-URC is necessary for this project. How will this funding complement rather than duplicate your other sources of support?

Mentor Signature

For Office Use:

Date Received _____

Eligibility Verified _____