

The Bronx High School of Science

75 WEST 205TH STREET

BRONX, N. Y. 10468

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PRINCIPAL

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HOW TO CHANGE YOUR ADDRESS OR CHILD'S BIOGRAPHICAL INFORMATION

(KEEP FOR FUTURE REFERENCE)

New York City law requires that each school maintain up-to-date biographical information for each student. It is imperative that the school is able to contact you in the event of an emergency and that important mail is able to reach you.

If you move, change the student's name, change the guardian's name, change your telephone and/or business #, and/or change the date of birth.

Please complete the form below and mail to the **ATTENDANCE OFFICE (Room 029)** at the **Bronx High School of Science at the above address.**

You must attach proper documentation for any biographical change (see below).

CHANGE OF ADDRESS: Electric Bill, Gas Bill, or a copy of your lease.

CHANGE OF STUDENT'S NAME: Birth Certificate, Legal Document or Passport

CHANGE OF GUARDIAN'S NAME: Legal Document

CHANGE THE DATE OF BIRTH: Birth Certificate

CHANGE TELEPHONE #: Telephone (not cell) Bill

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NEW INFORMATION:

STUDENT'S NAME _____

STUDENT'S OSIS NO. _____

PARENT/GUARDIAN NAME _____

**HOME ADDRESS
(INCLUDING APT. #
AND ZIP CODE)** _____

**TELEPHONE #
(INCLUDING AREA CODE)** _____

**EMERGENCY AND/OR
WORK #** _____

PARENT'S E-MAIL _____