

## Letter of Recommendation Form

### Note to the Evaluator

Please type your comments directly on this form or use official UC letterhead. All letters of recommendation must be typed, not handwritten. Please seal your letter of recommendation in an envelope and sign over the seal. You may give the completed letter of recommendation envelope directly to the student or return it to Berkeley Study Abroad (address provided on the masthead of this form). **Please do not mention the name of a host university or city in your letter because students may not be referred to their first choice of host institution.**

Name of Applicant  EAP Country

Applicant Email Address

1. How long have you known the applicant? Indicate the course title, number, and term in which you taught the student.

2. Does the applicant show an aptitude for study abroad? (*Example: necessary qualities and skills can include any of the following: initiative, tolerance of differences, patience, self-confidence, knowledge of host country*)

Yes       No       Unable to Judge

3. Please rate the applicant's emotional maturity (Check one):

Outstanding     Above Average     Average     Below Average     Unable to Judge

4. Please comment on the applicant's academic ability, in comparison with others of similar age and experience. If you need more room, please attach and sign a separate sheet of official UC letterhead.

Name & Title of Recommender

Department

Email  Phone

Signature of Recommender \_\_\_\_\_ Date \_\_\_\_\_