

Application for renewal of practising certificate



Queensland | *Legal Profession Act 2007* | section 50
version 7 | **QLS FORM 2 (LPA)**

Applications for practising certificates in Queensland are made in accordance with ss24 and 50 of the *Legal Profession Act 2007* which, in general, requires all practitioners other than those fully employed as a government legal officer, to hold current practising certificates.

Applicant details <small>*mandatory fields</small>
*First name (BLOCK LETTERS)
*Surname (BLOCK LETTERS)
I wish to apply for renewal of my practising certificate for the year ending 30 June 20 _____
Your practising certificate will be sent to you electronically in PDF. If you would also like a hardcopy version, tick the box below. <input type="checkbox"/> Yes, I would like hardcopy practising certificate in addition to an electronic version.

Personal details <small>*mandatory fields</small>
*Title (Mr, Mrs, Miss, Ms, Other – please specify)
*Date of birth
Are you an Australian Aboriginal person and/or Torres Strait Islander? <input type="checkbox"/> Yes <input type="checkbox"/> No
*Gender <input type="checkbox"/> Female <input type="checkbox"/> Male
*Residential address
Postcode
*Private telephone number <small>(include area code)</small>
Mobile telephone number
*Preferred email address

Employment details <small>*mandatory fields</small>
<i>If associated with more than one law practice or employer, please append additional details. Please complete the following details about your law practice or employer.</i>
*Law practice/employer
*Street address
*Postal address
*Telephone number <small>(include area code)</small>
*Facsimile number <small>(include area code)</small>
*Employment status <input type="checkbox"/> law practice <input type="checkbox"/> partner <input type="checkbox"/> sole practitioner <input type="checkbox"/> legal practitioner director <input type="checkbox"/> employee <input type="checkbox"/> consultant <input type="checkbox"/> community legal centre <input type="checkbox"/> corporation <input type="checkbox"/> government <input type="checkbox"/> government department <input type="checkbox"/> government agency <input type="checkbox"/> local government <input type="checkbox"/> judicial <input type="checkbox"/> locum tenens <input type="checkbox"/> teaching institution <input type="checkbox"/> retired <input type="checkbox"/> ILP non-director principal <input type="checkbox"/> MDP legal practitioner partner <input type="checkbox"/> unemployed <input type="checkbox"/> other (please specify)
*Date of commencement in above status

Declaration and disclosure requirements

*mandatory fields

*Have you been subject to any of the suitability matters mentioned in ss9 and 46 of the *Legal Profession Act 2007* within the last 12 months which may affect your eligibility to hold a practising certificate?

Yes No

If 'Yes', have you previously disclosed any such matter to the Society

Yes No

If 'No', provide a notice and statement (*attach to this form*)

*Have you been subject to any 'show cause' event as defined in Schedule 2 of the *Legal Profession Act 2007* within the last 12 months which may affect your eligibility to hold a practising certificate?

Yes No

If 'Yes', have you provided a notice and statement as required by s68(1) of the *Legal Profession Act 2007* to the Society?

Yes No

If 'No', provide a notice and statement (*attach to this form*)

*I will comply with the *Queensland Law Society Indemnity Rule 2005* in respect of professional indemnity insurance.

If you are a government legal officer or a corporate solicitor, do you intend to undertake free legal work for a corporation specified in s6 of the *Legal Profession Regulation 2007* and/or a pro bono project approved by the National Pro Bono Resource Centre (ACN 102 444 557)?

Yes No

CPD requirements

*mandatory fields

*Have you completed your minimum CPD requirements?

Yes No

If 'No', outline why your CPD requirements have not been met

Privacy

Queensland Law Society ('the Society') is authorised to collect your personal information under the *Queensland Law Society Administration Rule 2005*, *Legal Profession Regulation 2007* and the *Legal Profession Act 2007* for the purpose of carrying out the Society's statutory obligations and duties.

In addition, the Society intends to use the personal information you have provided in this form for a number of other purposes including:

- updating and maintaining details relating to your practise of law
- publishing any of the business details in any of the Society's publications
- providing you with important information about matters affecting your practising certificate and some of the services offered by the Society (such as educational and professional development programs) (and on occasion providing that information to third parties in order to distribute those materials to you)
- conducting research to identify the ongoing needs of the profession
- providing the business details to members of the public through the Society's website search functions or through referrals, and
- providing to the Law Council of Australia, aggregate and anonymous data to identify the number of Indigenous practitioners in Queensland for research purposes.

In accordance with the Electronic Transactions (Queensland) Act 2001, the Society may provide notices, such as practising certificate renewals, to you by electronic communication. By completing this application, your consent to this form of contact is taken to be given.

If you do not wish your details to be used for any one or more of the above purposes, you should advise the Records section of the Society, GPO Box 1785, Brisbane Qld 4001 in writing.

Further details about the Society's Privacy Statement, Plan and Code of Practice and the collection of personal information may be found on the Society's website, qls.com.au.

Certain information from this form is recorded in the Queensland Law Society Legal Directory and Diary and appears on our website qls.com.au.

In accordance with r18A, Queensland Law Society Administration Rule 2005, it is the responsibility of each solicitor to provide any change of address or place of employment to Queensland Law Society in writing

(GPO Box 1785 Brisbane Qld 4001 or facsimile number 07 3220 0616 or email k.davis@qls.com.au) or you may amend the detail in your profile on our website.

Declare and sign

I declare that the information and particulars set forth in this form are true in substance and in fact.

Signed

Date