



DRESS FOR SUCCESS®
AUCKLAND

Volunteer Application Form

Name:

Phone Home:

Phone Mobile:

Physical Address:

Phone Work:

Email:

**Emergency Contact
Name & Number:**

Previous Experience: Please complete the Dress for Success CV **attached** to this application form.
Please provide a description of your background and any hobbies or other interests:

Have you done any other charitable or volunteer work & with what charities?

Volunteer Activities: There are a number of ways in which you as a volunteer can assist Dress for Success. Please indicate the activities you would like to help with.
All volunteers must complete the Dress for Success Volunteer Induction & assessment

Personal Dressing

Personal Dressing takes place
Mon - Sat 10am - 2pm

☐

Ironing/Washing

☐

Website/Database

☐

Fundraising

☐

Special Projects

☐

Office Admin

☐

Showroom & Stock Control

☐

(Monday's only)

How often would you like to be rostered for volunteer duties?

Weekly

☐

Fortnightly

☐

Monthly

☐

What days of the week are you available?

Monday

☐

Tuesday

☐

Wednesday

☐

Thursday

☐

Friday

☐

Saturday

☐

Are you available during school holidays? Yes

☐

No

☐

How did you learn about Dress for Success and why are you interested in becoming a volunteer?

What are you hoping to get out of it personally?

Our legal structure is an incorporated society. Members are responsible for the effective governance and running of the organisation. Do you wish to become a Volunteer Member (enabling you to vote at meetings) or simply, a Volunteer? You will receive newsletters and other communications whichever you choose.

Volunteer Member ☐

Volunteer ☐

References: Please provide contact details below for two personal referees

Name:

Name:

Phone Work:

Phone Work:

Phone Home:

Phone Home:

Confidentiality Agreement: Before you can commence as a volunteer with Dress for Success, you must have read, agreed and signed a confidentiality statement. This will be given to you either at a Volunteer Induction session or prior to your first rostered day on.

Privacy Act Declaration:

I acknowledge that Dress for Success needs to collect personal information about me for the purpose of assessing my suitability as, and managing and utilising me as, a Dress for Success volunteer. Such information will include that provided in this form, my CV or the police check request form.

This information will be used for this purpose only and can be viewed by me at any time for review or alteration. I consent to this information being provided to and used by the Ministry of Social Development or other agency or organisation which provides funding to Dress for Success for the purpose of assessing my suitability as a volunteer. I consent to the Ministry of Social Development carrying out a Child, Youth and Family check. I acknowledge that signing this form confirms my consent to the use of my information for the above purpose.

Police Check:

I have completed and submit with this application a police check request which will be submitted by Dress for Success to the Ministry of Justice. I consent to the disclosure by the Ministry of Justice of any information it may have pursuant to the attached application, to Dress for Success Incorporated. I understand that any record of criminal convictions I might have will be automatically concealed if I meet the eligibility criteria stipulated in section 7 of the Criminal Records (Clean Slate) Act 2004.

I confirm that I do not have any convictions for fraud under the Social Security Act 1964 or the Crimes Act 1961.

Signature of applicant:

Date:

Volunteer & Programme Co-Ordinator's Comments:

For Office Use Only

Interview Date

Reference Checks

Received & Discussed:

Principals & Policies

Codes of Practice

Rights & Responsibilities

Health & Safety

Evacuation Procedures

☐☐☐☐☐☐

Signed Confidentiality Agreement

Attended Induction Training

Buddy Session/s

Database updated

Police Check Form (Priv/F2)

Curriculum Vitae

Police Check Policy

☐☐☐☐☐☐☐