

# APPLICATION FOR CERTIFICATE OF ACHIEVEMENT

(Submit a separate application for each certificate)

NAME \_\_\_\_\_ SID# \_\_\_\_\_  
PRINT as you wish it to appear on your certificate

EMAIL ADDRESS: \_\_\_\_\_

ADDRESS you want certificate mailed to: \_\_\_\_\_  
 \_\_\_\_\_  
City State Zip

**YEAR & QUARTER in which you expect to complete the requirements:**  
 \_\_\_\_\_ Year \_\_\_\_\_ Fall (Dec.) \_\_\_\_\_ Winter (March) \_\_\_\_\_ Spring (June) \_\_\_\_\_ Summer (Aug.)  
 This certificate is from the GHC catalog year \_\_\_\_\_ (i.e. 2010 – 11)

## Type of certificate for which you are applying

STUDENTS MUST RECEIVE A CUMULATIVE GPA OF 2.0 OR HIGHER  
 IN ALL REQUIRED CERTIFICATE OF ACHIEVEMENT COURSES

- \_\_\_\_\_ Automotive Technology **Levels 1-6**  
(please specify level applying for)
- \_\_\_\_\_ Basic Small Business Skills
- \_\_\_\_\_ Beginning Commercial Truck Driving
- \_\_\_\_\_ Bookkeeping
- \_\_\_\_\_ Carpentry, Beginning
- \_\_\_\_\_ Carpentry, Intermediate
- \_\_\_\_\_ Carpentry, Advanced
- \_\_\_\_\_ Commercial Drivers License
- \_\_\_\_\_ Diesel Technology **Levels 1-5**  
(please specify level applying for)
- \_\_\_\_\_ Early Childhood Education
- \_\_\_\_\_ Formatting/Publishing Business Docs

- \_\_\_\_\_ Industrial Welding: Level 4
- \_\_\_\_\_ Medical Coding
- \_\_\_\_\_ Medical Transcription
- \_\_\_\_\_ Microcomputer Applications
- \_\_\_\_\_ Microsoft Office Applications
- \_\_\_\_\_ Nursing Assistant Training
- \_\_\_\_\_ Office Professional Certification
- \_\_\_\_\_ Pipe Welding: Level 3
- \_\_\_\_\_ Retail Bookkeeping
- \_\_\_\_\_ Retailing
- \_\_\_\_\_ Sustainable Landscaping/Gardening
- \_\_\_\_\_ Truck Driving Work Experience
- \_\_\_\_\_ Welding Basics: Level 1
- \_\_\_\_\_ Welding Basics: Level 2

US Veteran \_\_\_\_\_ Yes \_\_\_\_\_ No

Member of Phi Theta Kappa \_\_\_\_\_ Yes \_\_\_\_\_ No

\_\_\_\_\_  
 Student Signature Date

Preliminary OK \_\_\_\_\_ Date \_\_\_\_\_

**FOR OFFICE USE ONLY**

Approved: YES \_\_\_ NO \_\_\_\_\_

Date: \_\_\_\_\_ By: \_\_\_\_\_

GPA: \_\_\_\_\_

Comments: