EDP 2004

Electronic Design Process Workshop
25 -27 April 2004 / Monterey, CA USA

To register electronically, visit the EDP 2004 home page at www.eda.org/edps/edp04/

To register, fax or mail this form to the address at the right. **Payment must be received before 12 April 2004.** *Registration forms without payment **will not** be processed,* For questions please email us at register@computer.org or call + 1-202-371-0101 (*Sorry, no phone registrations*.)	IEEE Computer Society EDP 2004 Registration Dept. 6006. Washington, DC 20042-6006 Fax +1-202-728-0884

PLEASE PRINT CLEARLY

Name:_____

❑*Mr.* ❑*Ms* ❑*Dr.* ❑*Prof.*   *Last/Family Name*   *First Name*   *MI*   *Nickname*

Organization/Affiliation:_____

Address/Mail Stop:_____

City: _____ State/Province: _____ Zip: _____ Country: _____

Daytime Phone:_____ Fax:_____ E-mail:_____

Do not include my name and information on: ❑Attendee List   IEEE / IEEE Computer Society Member Number _____

Please check here if you would like to join the IEEE Computer Society's technical committee(s) sponsoring this conference (there are no charges or membership fees for joining Computer Society Technical committees.

❑   **Yes, I would like to join the IEEE Computer Society technical committees.**

Please check all that apply: *ADA Requirement(s)* ❑Mobile ❑Audio ❑Visual   *Dietary Restriction* ❑Vegetarian

EDP 2004 Workshop Registration: *(Registration includes admission to the workshop, one copy of workshop notes, daily breakfast and lunch, Sunday Reception, and Monday Banquet.)*

Advance Rate *(received prior to 12 April)*

❑	Member	US$250.00
❑	Non-Member	US$325.00
❑	Student Members	US$175.00
❑	Life Members	US$175.00
❑	Student Non-Members	US$225.00

Onsite Rate *(after 12 April)*

❑	Member	US$300.00
❑	Non-Member	US$380.00
❑	Student Members	US$210.00
❑	Life Members	US$210.00
❑	Student Non-Members	US$270.00

The following events are included with your EDP 2004 registration:

SUNDAY NIGHT RECEPTION – Please indicate if you will attend.
◻   Sunday Reception

LUNCH – Please indicate the days you will attend:
◻   Monday
◻   Tuesday

BREAKFAST – Please indicate the days you will attend:
◻   Monday
◻   Tuesday

MONDAY NIGHT BANQUET – Please indicate if you will attend.
◻   Monday Reception

Payment Information

NOTE: Registration forms with check payments must be received by 12 April 2004 or you will be required to register onsite, provide credit card information, and to pay late fees <u>before</u> attending the conference.

Method of Payment (please select one):   ***Total:*** _____

_____American Express   _____ Diners Club   _____MasterCard   _____ VISA   _____ Company Check   _____ Personal Check

Credit Card/Check Number: _____ Exp. Date: _____

Cardholder Name: _____ Signature:_____

Credit Card Billing Address: _____

City: _____ State/Province: _____Zip: _____ Country: _____

*NOTE: Advance registration fees apply to registrations received with payment on or before 12 April 2004. **Advance Registrations will not be accepted after 12 April 2004**. All registrations must be received by 12 April 2004. Those received after this date will be required to register and pay onsite.

Appropriate registration fees will be charged based on status (member, student) information and on date registration form is received. Please make checks payable to: "**IEEE Computer Society**". All checks must be in US DOLLARS drawn on US BANKS. Credit card charges will appear on statement as "IEEE Computer Society." Cancellations/requests for refunds must be in writing and received before 12 April 2004. Cancellations are subject to a $50 processing fee. **Substitutions will not be permitted.**

The IEEE Computer Society is not responsible for faxes not received due to mechanical failure or circumstances beyond our control. Due to the high volume of faxes received, we are unable to confirm receipt immediately. Confirmations will be sent within 10 working days of receipt of registration form. Online registrations will receive confirmation by email. If you would like notification of receipt, we recommend you register online, or send registration forms by a carrier who can provide confirmation of delivery.

Member and Student Member Discounts
To qualify for discounted registration rates, include your current IEEE or IEEE Computer Society membership number with the registration form.

Confirmation Letters – Registration/Attendance

Confirmation letters are sent automatically online to those that have registered online. Mail and fax registrations will be sent a confirmation letter by email if an email address is provided. Otherwise, a confirmation letter will be sent by postal mail within 10 days of receipt.

Visa Letters

Speakers, Committee Members and paid attendees requiring visa letters must send an email to **jantonio@us.ibm.com** with a subject line "visa letter request".

Visa letters will only be issued to:

- Speakers/Presenters
- Committee Members
- Attendees who have paid their registration fee in full and are not from one of the countries embargoed by the U.S. Treasury Department's Office of Foreign Assets Control (Cuba, Iran, Libya, and Sudan).

Visa letters will state only the following facts:

- Conference title, dates and location.
- That the requester has paid the required registration fee in full.
- If they are either a committee member, speaker or presenter.

Cancellations
Cancellations are allowed. However, full registration fees will be charged unless a cancellation notice is received in writing on or before 12 April 2004 to:

IEEE Computer Society
Attn: EDP 2004
+1-202-728-0884 – fax
register@computer.org

A $50 handling fee will be applied to all canceled registrations. Fees cannot be refunded for registrations canceled after the deadline. No-shows will be billed.

Important Dates

12 April 2004	Advance registration ends 5:00 pm Eastern Standard Time.
12 April 2004	All check payments must be received. Originals only.
12 April 2004	Cancellation deadline – All cancellations MUST be in writing.
12 April 2004	Late registration ends. All interested attendees must register **on-site** at the conference after this date.

Questions
Please email register@computer.org or call +1-202-371-0101 and reference EDP 2004 registration.