



Santa Monica College PETITION FOR CERTIFICATE OF ACHIEVEMENT

FOR OFFICE USE ONLY
Received by: _____
Date Received: _____

IMPORTANT ♦ PLEASE READ- A separate petition is required for each Certificate.

- **SPRING** Petitioning Period: **Start of Spring semester through April 30**
- **SUMMER** Petitioning Period: **Start of Summer term through July 31**
- **FALL** Petitioning Period: **Start of Fall semester through December 1**

If the deadline falls on a weekend or holiday, petitions will be accepted on the first day school is in session thereafter.

APPLYING FOR : <input type="checkbox"/> SPRING 20__ <input type="checkbox"/> SUMMER 20__ <input type="checkbox"/> FALL 20__

STUDENT INFORMATION- Please print clearly
This is the address to which your information and certificate will be mailed. Print VERY CLEARLY.

LAST	FIRST	MIDDLE
LIST OTHER NAME(S) USED AT OTHER COLLEGES THAT MAY APPEAR ON YOUR RECORD		SMC ID#
ADDRESS		DATE OF BIRTH / /
		TELEPHONE NUMBER () -
CITY	STATE	ZIP CODE
E-MAIL ADDRESS		STUDENT'S SIGNATURE

Are you an F-1 student? Yes No Are you currently enrolled at SMC? Yes No

List other colleges/universities where you have completed work being used for this certificate (**OFFICIAL TRANSCRIPTS FROM EACH COLLEGE MUST BE MAILED DIRECTLY FROM OTHER COLLEGE TO SMC ADMISSIONS, 1900 Pico Blvd., Santa Monica, CA 90405**):

Have you previously petitioned for an Certificate of Achievement at SMC? Yes No If yes, Date of last Petition: _____

Are you currently enrolled at another college/university? Yes No If so, where? _____

PLEASE SELECT ONE FROM THE FOLLOWING CERTIFICATE OF ACHIEVEMENT OPTIONS:

<input type="checkbox"/> AET – Animation	<input type="checkbox"/> Business- Merchandising	<input type="checkbox"/> Ethnic Studies
<input type="checkbox"/> AET- Digital Media Level 1	<input type="checkbox"/> CIS – Computer Business Applications	<input type="checkbox"/> Fashion – Fashion Design
<input type="checkbox"/> AET – Digital Media Level 2	<input type="checkbox"/> CIS – Website Software Specialist	<input type="checkbox"/> Fashion – Fashion Merchandising
<input type="checkbox"/> Accounting	<input type="checkbox"/> CS – Computer Programming	<input type="checkbox"/> Graphic Design
<input type="checkbox"/> Accounting – Professional Accountant	<input type="checkbox"/> CS – Computer Science	<input type="checkbox"/> IAD – Interior Architectural Design Level I
<input type="checkbox"/> Broadcast Programming and Production	<input type="checkbox"/> CS – Database Applications Developer	<input type="checkbox"/> IAD – Interior Architectural Design Level II
<input type="checkbox"/> Broadcast Sales and Management	<input type="checkbox"/> CS – Web Programmer	<input type="checkbox"/> Office Technology- General Office Assistant
<input type="checkbox"/> Business – Entrepreneurship	<input type="checkbox"/> Cosmetology	<input type="checkbox"/> Office Technology – Legal Administrative Assistant
<input type="checkbox"/> Business- Insurance Professional	<input type="checkbox"/> ECE – Early Childhood Education	<input type="checkbox"/> Office Technology- Medical Administrative Asst
<input type="checkbox"/> Business- Insurance Specialist	<input type="checkbox"/> ECE – Early Childhood Intervention Assistant	<input type="checkbox"/> Office Technology- Medical Coding and Billing Specialist
<input type="checkbox"/> Business – International	<input type="checkbox"/> ECE – Early Childhood Intervention Teacher	<input type="checkbox"/> Photography
<input type="checkbox"/> Business- Logistics/Supply Chain Management	<input type="checkbox"/> ECE- Master Teacher	<input type="checkbox"/> Solar Photovoltaic Installation
<input type="checkbox"/> Business – Management/Leadership	<input type="checkbox"/> Environmental Science	
<input type="checkbox"/> Business – Marketing	<input type="checkbox"/> Environmental Studies	

FOR A&R OFFICE USE ONLY:	ASSIGNED	GRANTED	ELIGIBLE	INELIGIBLE	UNITS	C or better	50% RULE
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