



## Wedding Subcontractor Application

Date \_\_\_\_\_

Name \_\_\_\_\_

Present address \_\_\_\_\_

How long \_\_\_\_\_

Home telephone (    ) \_\_\_\_\_ Cellular telephone (    ) \_\_\_\_\_

E-mail address \_\_\_\_\_

List the hours next the day(s) you are available for office hours: No perference

Monday \_\_\_\_\_ Tuesday \_\_\_\_\_ Wednesday \_\_\_\_\_ Thursday \_\_\_\_\_ Friday \_\_\_\_\_ Saturday \_\_\_\_\_ Sunday \_\_\_\_\_

How many hours can you work weekly? \_\_\_\_\_

Employment desired    ☐ Full-time Only    ☐ Part-time Only    ☐ Internship    ☐ Seasonal

Type of School	Name of School	Location (Complete mailing address)	Number of Years Completed	Major & Degree
High School				
College				
Bus. or Trade School				
Professional School				

Have you ever been convicted of a crime?    ☐ No    ☐ Yes

If yes, explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation.

\_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_



## Work Experience

Are you a licensed wedding planner? ☐ Yes ☐ No

If so, how many years have you been licensed? \_\_\_\_\_

Please list your work experience for the **past five years** beginning with your most recent job held.

If you are were self-employed, give company name. **Attach additional sheets if necessary.**

Are you currently employed? ☐ Yes ☐ No

Name of employer _____	Name of last Supervisor	Employment dates	Pay or salary
Address _____ City, State, Zip Code _____		From To	Start Final
Phone number ( ) _____			
May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	Your last job title		
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			
_____			
_____			
_____			
_____			
_____			

Name of employer _____	Name of last Supervisor	Employment dates	Pay or salary
Address _____ City, State, Zip Code _____		From To	Start Final
Phone number ( ) _____			
May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	Your last job title		
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			
_____			
_____			
_____			
_____			
_____			



## Please Read Carefully

### PERMISSION AND RELEASE FORM BACKGROUND INVESTIGATION

I understand that any misrepresentation or omission of facts in this application is cause for termination of this contract with the company without any prior notice.

I also understand that the Company also known as We Do Weddings, Etc. has a drug and alcohol policy that provides for wedding planners to be tested at the discretion of management and that to maintain a continued wedding subcontractor or seasonal employee position with We Do Weddings, Etc. continued testing may be called for at the companies' discretion.

In connection with my application to be wedding subcontractor or seasonal employee for my services with We Do Weddings, Etc. I hereby authorize We Do Weddings, Etc. or its agents any information they have concerning any criminal records, my work history and achievements, education history and achievements, credit worthiness, credit standing and credit capacity, general reputation and character.

As an inducement to provide this information, I hereby release and forever discharge each and every such person or institution from any and all claims or liability, in law or in equity that may arise out of furnishing such information to We Do Weddings, Etc. or any authorized agent of that company.

I may, upon written request, receive further information as to the nature and scope of such investigation. Any inquiries are to be directed to the agency/company as listed in the two preceding paragraphs.

I further understand that this application is subject to review and in no way guarantees the applicant the opportunity to become a wedding subcontractor of We Do Weddings, Etc.

I further certify that I am a genuine applicant for a position and this application is being submitted solely for the purpose of seeking a position as a wedding planning specialist with We Do Weddings, Etc. and for no other reason.

My signature below indicates acceptance of all the above terms and stipulations.

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

We Do Weddings, Etc. is an equal opportunity contractor. We adhere to a policy of making wedding subcontractor or seasonal employee decisions without regard to race, color, religion, national origin, citizenship, age or disability. We assure you that your opportunity to be a wedding subcontractor or seasonal employee with We Do Weddings, Etc. depends solely on your qualifications.

Please submit your application at the We Do Weddings, Etc. office or submit via email to: [cheri@wedoweddingsetc.com](mailto:cheri@wedoweddingsetc.com)

**WE DO WEDDINGS, ETC.  
3051 PS BUSINESS CENTER  
WOODBIDGE, VA 22192**

Thank you for completing this application form and for your interest in becoming a wedding planning specialist with We Do Weddings, Etc.