



**Complete Application Packet Includes:**

- ☐ Student Application (Form A)
- ☐ Parent Information (Form B)
- ☐ Personal and Professional Goals (Form C)
- ☐ Parent Consent Form (Form D)
- ☐ Medical Consent and Health History (Form E)
- ☐ Program Policies and Procedures (Form F)
- ☐ LULAC Council Sponsorship Form (Form G)
- ☐ Travel Arrangements Form (Form H)
- ☐ One-page Topic paper
- ☐ High School Transcripts

***DEADLINE: AUGUST 27, 2012 (6:00PM EST)***

Send completed application to:

LNESC, Attn: Marianna Morón

1133 19<sup>th</sup> Street, NW, Suite 1000, Washington, DC 20036

**Phone:** (202) 835-9646 ext. 114 - **FAX** (202) 835-9685

[MMORON@LNESC.ORG](mailto:MMORON@LNESC.ORG)

*Applications will not be processed until ALL information has been received.*

*Late applications will not be considered.*

*Selected participants will be notified on August 31, 2012 before midnight via email.*

*Please be sure to provide a working email with this application.*



## ***PROGRAM OVERVIEW***

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**Description:** The seminar offers a once in a lifetime chance for students to voice their opinions to national leaders who can make a difference. It challenges participating youth to focus on their own leadership development and continue to work when they return to their respective communities. Participants are recommended by LULAC Councils to serve as representative of their home states. Once in Washington D.C., students work with LNESC staff and LULAC leaders from across the country to develop a platform on items of particular interest to Hispanic youth. After meeting with key players in the issue and discussions with think tank representatives, participants collaborate on a position piece, which is then sent to their congressional leaders. In past years, students have focused on issues as varied as education, immigration, healthcare reform, and the workforce.

**Focus:**

- Developing Ethics
- Developing Self-Esteem
- Understanding the Role of a Leader
- Problem Solving
- Team Work
- Development of Leadership Skills
- Presentation Skills
- Leadership by Example

**Schedule:** Sessions and events scheduled to begin with morning wake-up call (7 am) and ending with lights out (10-11pm).

**Days include the following events:**

- Discussion and Lecture Sessions
- Cultural Trips/Tours
- Case Study
- Research and Problem Solving
- Recognition and Presentation Banquet

**Sponsoring LULAC Councils:** LULAC Councils wishing to sponsor a student to attend the Washington Youth Leadership Seminar must provide the student with one round trip airline ticket to Washington, D.C. and \$100.00 to cover incidental expenses. A LULAC Council may sponsor no more than one student to attend the Washington Youth Leadership Seminar and **may not** request that neither the student nor the student's parents pay for the airfare or the \$100 spending money.

**LNESC will provide the following:**

- Housing accommodations during the WYLS
- Group meals
- Program materials

**LULAC will provide the following:**

- Leadership training

**WYLS Participant Requirements:**

- Must be an incoming high school junior or senior
  - Must be sponsored by a LULAC Council
  - Must have high academic achievement and extracurricular involvement
  - Must have active involvement in leadership and community activities
  - **Must submit a copy of a current transcript.**
  - Applicants must complete application Forms (A, B, C, D, E, F, G) by **August 27, 2012 by 6:00pm (EST)**.
    - Form H is due on September 7, 2012 with flight info.
    - Also students must request permission from school for the days missed while in Washington, D.C.
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## ***PARTICIPATING IN THE WASHINGTON YOUTH LEADERSHIP SEMINAR***

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**Selection:** Students and LULAC Councils will receive notification upon their acceptance into the program. Participants selected to attend the program will be notified by **August 31, 2012**, so airline tickets can be purchased. We strongly urge LULAC Councils to postpone making advance travel arrangements or ticket purchases until they have received notification from LNESC on the selection of the sponsoring LULAC Council's participant.

**Travel:** The sponsoring LULAC Council is responsible for providing the participant they send with a round trip airline ticket to Washington, D.C.

In making your travel arrangements keep in mind the following points:

- Use **Washington's Ronald Reagan National Airport**. Plan to arrive on Wednesday, October 3, 2012 between 8:00 am and 5:00 pm—**NO LATER**.
- **DO NOT** fly into Dulles International or Baltimore/Washington Airport. The cost for a taxi will be approximately \$60 each way. This cost will be at your own expense.
- Ground transportation to and from Reagan National Airport will be provided by LNESC.
- Upon arrival look for staff members with signs in Baggage Claim. If you miss each other, stay in the baggage area and wait there. Please do not wander off. It is important if you have a cell phone number that you provide it in your application so it may facilitate picking you up from airport.
- Plan to leave Washington on Sunday, October 7, 2012 between 9:00am and 2:00 pm.
- If you wish to stay in Washington longer, you will need to provide us with a letter from your parents giving you permission and stating the responsible party that will pick you up.
- Complete and return the travel and arrangements Form H on or before **September 7, 2012**. Fax and email submissions are acceptable.

**Dress:** You are expected to dress in a business-like fashion. **Do not over pack.** You will be walking a lot and will have your picture taken each day. With this in mind, we suggest the following:

- **Young Men:** In addition to casual attire for traveling days bring one or two suits or a sport jacket with two or three pairs of matching or coordinating slacks. Two or three shirts, with matching ties. Sweater vests are suitable. Comfortable dress shoes to match. Remember we will be walking from Metro (subway) stations to appointments/meetings.
- **Young Women:** In addition to casual attire for traveling days bring three or four dresses and/or dress suits (either with skirts or slacks). Bring two outfits for the Thursday meetings and Friday evening banquet. It should be dressy, but not formal. Comfortable shoes with **low** or **no heels** for day activities. Remember we will be walking from Metro (subway) stations to appointments/meetings.

The temperature in Washington at this time of the year is approximately 50° to 70° F during the day and as low as 40° to 60° F at night. It is advisable for all to bring a sweater or light jacket. Check the internet at [www.wjla.com](http://www.wjla.com).

**Hotel:** Hotel information will be provided upon acceptance to attend the Washington Youth Leadership Seminar.

**Identification:** To enter government buildings you must have identification with your picture on it. Some require a driver's license/ state issued ID and Social Security card.

**Cameras:** Most places you will visit will allow you to take pictures. If you bring a disposable camera, you should buy enough film at home since film prices in DC can be expensive.

**Valuables:** When traveling it is often advised to leave your valuables at home. Sometimes these items are forgotten or lost and can never be replaced. Be careful in deciding which items to bring.

**Spending Money:** The LULAC Council will provide each sponsored student with \$100 for spending money to cover some meals not provided by the seminar and for incidental expenses.



What **TO** Bring:

- ☐ Camera
- ☐ Toiletry items (toothpaste, toothbrush, shampoo, deodorant, etc.)
- ☐ Hat
- ☐ Sunscreen
- ☐ Sunglasses
- ☐ Clothes that can get dirty
- ☐ Walking shoes
- ☐ Writing utensils
- ☐ At least one set of business professional attire

What **NOT** to Wear:

- A-shirts
- Cut off shirts
- T-shirts with profanity, gang or drug slogans, or any inappropriate slogans
- Halter tops
- Tube tops
- Spaghetti strap tops
- Shorts/Skirts that are shorter than 4 inches above your knee

What **NOT** to Bring (will be provided):

- Towels
- Bedding (sheets/pillow cases)
- Wash cloths
- Pillow
- Blanket

→ Cell phones will be permitted. However, they must stay on silent at all times and use will only be allowed during specified times. If students use cell phones during non-allocated times, they will be confiscated by program staff for the duration of the program.

→ Prescription Medication - Must be physician prescribed. Must include parental letter stating: time and frequency to be taken, food or drink needs (must be taken with food, 8 oz of liquid etc.) and **ALL** possible side effects.



## ***STUDENT APPLICATION-FORM A***

### **STUDENT (APPLICANT) COMPLETES THIS SECTION**

Please print or type. Do not leave any blanks. Enter 0 (zero) or N/A if not applicable. Blank spaces will delay processing and may cause your application to be incomplete.

Last Name First Name Middle Initial Date of Birth

Gender: ☐ Male ☐ Female U.S. Citizen: ☐ Yes ☐ No If not, than please provide country of origin \_\_\_\_\_

*Information below will be used to request clearance into U.S. government buildings.*

\_\_\_\_\_  
Social Security Number (If SSN is unavailable, provide Student ID #)

Mailing Address City State Zip Code

Home Phone E-mail Address

Shirt Size ☐ Small ☐ Medium ☐ Large ☐ X-Large ☐ 2X-Large

### **School Information**

Current Grade Level: ☐ 11<sup>th</sup> ☐ 12<sup>th</sup> \_\_\_\_\_  
Cumulative, Non-weighted GPA\*

School \_\_\_\_\_

School Mailing Address City State Zip Code

### **Optional Information**

**The information you provide will be kept confidential and will be used for administrative purposes only.**

How did you hear about us? \_\_\_\_\_

☐ American Indian\* ☐ African American ☐ Asian or Pacific Islander ☐ Latino/Hispanic

☐ White/Non-Hispanic ☐ Other: \_\_\_\_\_

Primary language spoken in your home \_\_\_\_\_

Secondary language spoken in your home \_\_\_\_\_

**\*Please provide a copy of your high school transcript with your application.  
(Both official and unofficial copies will be accepted.)**

\_\_\_\_\_  
\_\_\_\_\_



**Washington Youth Leadership Seminar**  
**October 3, 2012 - October 7, 2012**

***INFORMATION – FORM B***

Please print or type. Do not leave any blanks; enter 0 (zero) or N/A if not applicable. Blank spaces will delay processing and may cause application to be incomplete.

**Mother:** \_\_\_\_\_  
Last Name First Name Middle Initial

\_\_\_\_\_  
Mailing Address City State Zip Code

\_\_\_\_\_  
Home Phone Cell Phone E-mail Address

Education Level (last grade completed or diploma/degree received) \_\_\_\_\_

Occupation: \_\_\_\_\_

Employer Name \_\_\_\_\_ Work Phone \_\_\_\_\_

**Father:** \_\_\_\_\_  
Last Name First Name Middle Initial

\_\_\_\_\_  
Mailing Address City State Zip Code

\_\_\_\_\_  
Home Phone Cell Phone E-mail Address

Education Level (last grade completed or diploma/degree received) \_\_\_\_\_

Occupation: \_\_\_\_\_

Employer Name \_\_\_\_\_ Work Phone \_\_\_\_\_

**Legal Guardian(s):**

Please indicate relationship to the student \_\_\_\_\_

\_\_\_\_\_  
Last Name First Name Middle Initial

\_\_\_\_\_  
Mailing Address City State Zip Code

\_\_\_\_\_  
Home Phone Cell Phone E-mail Address

Education Level (last grade completed or diploma/degree received) \_\_\_\_\_

Occupation: \_\_\_\_\_

Employer Name \_\_\_\_\_ Work Phone \_\_\_\_\_



***PERSONAL AND PROFESSIONAL GOALS- FORM C***

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Are you planning to attend college after graduation? ☐ Yes ☐ No

If "yes" do you plan to:

if "no" do you plan to:

☐ Attend a 4 year college

☐ Work

☐ Attend a 2 year college

☐ Military Service

☐ Other

If you are planning on attending college, what would you like to study?

What profession do you anticipate having a career in?

Do you participate in a leadership activity in your local community or school? ☐ Yes ☐ No

Whose leadership skills do you admire and why?:

What type of extracurricular activities do you participate in whether at school or outside of school? (sports, clubs, band, volunteer organizations, church groups coaching, etc.)

**ESSAY:** Type a one-page essay (approx. 400 words, 12 point size, double-spaced) describing how you have demonstrated leadership in your community or school. Have you identified any issues or problems in your local community that you have worked to change? If so, what methods did you implement and how successful were you? How do you feel attending WYLS will help you become a better leader?

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**Washington Youth Leadership Seminar**  
**October 3, 2012 - October 7, 2012**

***PARENTAL CONSENT-FORM D***

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I hereby give permission for my son/daughter to attend the Washington Youth Leadership Seminar (WYLS) in Washington, DC. I understand accommodations will be provided at a local hotel, and LNESC and LULAC staff will serve as chaperones 24-hour per day in the hotel and during all daily activities. My son/daughter will be required to comply with the WYLS rules and regulations, as well as all federal, state and local laws and regulations.

I further understand that the WYLS will provide security and will supervise all planned activities of my child. However, all students must be in compliance with and abide by all rules, regulations and policies established by the WYLS. It is to be understood that LNESC/LULAC cannot be held responsible for any "Act of God" or unforeseen incident that might occur on the part of any commercial carrier from the point of origin to Washington, DC and return. LNESC/LULAC shall not be liable or responsible for any injury, loss, damage, or delay resulting from any act or neglect of any person or company whose services are retained by LNESC/LULAC for the benefit of programs participants, including but not limited to hotels, restaurants, tour agencies, or transportation companies. Furthermore, LNESC/LULAC cannot be held responsible for any act, error or omission on the part of any program participants.

If the student decides to leave the WYLS voluntarily before the advertised end date, the WYLS will release the student only into the custody of the parent/legal guardian and will not be responsible for the student after he/she leaves the custody of WYLS chaperones. All emergency leave expenses will be at the expense of the student and /or parent and/or agency. The Washington Youth Leadership Seminar reserves the right to disenroll a student at any time due to a violation of any rule, regulation or policy established by the WYLS.

I understand and hereby acknowledge that certain risks are inherent to participation in recreational activities. These types of injuries may be minor or serious and may result from one's own actions, the actions or inaction of others, or a combination of both. I understand certain rules and regulations are designed for the safety and protection of participants and the Washington Youth Leadership Seminar employees and I hereby undertake to abide by these rules and regulations. I understand that certain activities require a minimum level of fitness and health; that being physical, mental and emotional, and that each person has a different capacity for participating in these activities. The WYLS shall not be liable for any injury to my person or loss to my personal property arising from, or in any way resulting from my voluntary participation in these activities. I declare having read and fully understand this parental permission form and informed consent agreement in its entirety and hereby consent to participation acknowledging all foregoing. I also declare that all information provided in this application packet to be true and accurate.

I give permission to the Washington Youth Leadership Seminar to use any slides, photographs, images, video and/or statements that may be taken of my child during the course of the program for marketing and/or promotional purposes.

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Print Participant's Name

Participant's Signature

Date

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Print Parent/Legal Guardian's Name

Parent/Legal Guardian's Signature

Date





**MEDICAL CONSENT AND HEALTH HISTORY-FORM E**

A medical provider will need this form before treating a minor's illness or injury. It should accompany the student when seeking medical treatment.

Name of Student: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Name of Parent or Legal Guardian: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

If the student has any condition that may require special treatment it is imperative that a medical provider is alerted. Please indicate below any on-going medical or emotional problems that may require special attention (e.g., epilepsy, allergies, asthma, disability, anxiety, depression, etc.). Use reverse side if necessary.

Has the student had any major illness during the past year? \_\_\_\_\_ If so, please explain:

Date of last tetanus injection: \_\_\_\_\_ Are contacts or glasses worn? \_\_\_\_\_

Does the student take any prescribed or over-the-counter medications? \_\_\_\_\_ If so, what are they? \_\_\_\_\_

Allergies to medications, food, etc.: \_\_\_\_\_

Primary care physician's name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

PARENT OR GUARDIAN AND WITNESS READ AND SIGN: I hereby certify that to the best of my knowledge the above medical statement is accurate. I give my consent to medical personnel to provide whatever medical treatment they may deem necessary for the health and welfare of my son/daughter/ward. It is also understood that no major surgery will be performed on my son/daughter/ward without my further specific consent except in those cases of extreme urgency when the delay in obtaining consent may constitute a serious risk of life to my son/daughter/ward. I further realize that expenses for medical attention shall be my responsibility.

Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Witness: \_\_\_\_\_ Date: \_\_\_\_\_



**Washington Youth Leadership Seminar**  
**October 3, 2012 - October 7, 2012**

***PROGRAM POLICIES AND PROCEDURES - FORM F***

**Parent/Legal Guardian**

By signing my initials for each of the following: I, \_\_\_\_\_, as the parent/legal guardian of a Washington Youth Leadership Seminar (WYLS) participant, agree my child will abide by the following regulations and understand the consequences if WYLS policies, regulations and/or procedures are not strictly adhered to. All items must be initialized in the space provided to have my child's application considered for the WYLS.

**Participant**

By signing my initials for each of the following: I, \_\_\_\_\_, as a student and participant of the WYLS, agree to following regulations and understand the consequences if program policies, regulations and/or procedures are not strictly adhered to. All items must be initialized in the space provided to have my application considered for the WYLS.

____/____	1. Commit to completing the entire Washington Youth Leadership Seminar Session
____/____	2. Adapt to and learn from a professional environment and attend all scheduled sessions
____/____	3. Comply with the WYLS and Hotel rules, as well as Federal, State and Local laws and regulations and not infringe on the rights of others.
____/____	4. Dress professionally when attending workshops session, meetings or other related activities.
____/____	5. Attend all sessions on time.
____/____	6. Attend all WYLS sponsored trips, recreational activities and planned outings.
____/____	7. Meet with WYLS chaperones, advisors, and facilitators as scheduled.
____/____	8. Refrain from using alcoholic beverages and smoking at ALL times.
____/____	9. Refrain from using narcotics unless prescribed by a medical doctor, and written notification of required use is given to the WYLS coordinator.
____/____	10. I understand that I will not be allowed in any non-departmental vehicle.
____/____	11. Keep hotel room and personal belongings neat and orderly.
____/____	12. Students are responsible for the payment of repairs or replacement of property damaged by the student.
____/____	13. I understand that I will only be allowed to go home in case of a family emergency.
____/____	14. Parent/legal guardian will be notified if a student is to be withdrawn from the program. The WYLS is not responsible for a student after termination from the WYLS.
____/____	15. Access to hotel rooms: Males are not allowed in the female rooms and females are not allowed in the male rooms. Non- WYLS participants are not allowed on any floors of the dormitory at any time
____/____	16. Weapons: Use or possession of weapons is prohibited. WYLS staff will determine if an object or instrument a participant has may be considered a weapon.
____/____	17. Pets are not allowed.
____/____	18. Room inspections: To ensure the safety and welfare of participants and to facilitate the smooth operation of the WYLS, chaperone, advisor or facilitator may conduct a room inspection at anytime.
____/____	19. Participants will not be allowed to bring the following items to the WYLS: vehicle, skateboards, pagers or beepers.
____/____	20. Supplementary Rules: The WYLS Coordinator has the authority to issue supplementary rules as the need arises. Such rules will be responsible and fair, and their rationale will be explained to the participants.

**Disciplinary Procedures**

1. Every WYLS and staff member will have the authority and responsibility to report violations of rules, policies and regulations.
2. These reports will be submitted daily to the Seminar Coordinator in written form on a "Staff Report form".

_____ Print Participant's Name	_____ Participant's Signature	_____ Date
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_____ Print Parent/Legal Guardian's Name	_____ Parent/Legal Guardian's Signature	_____ Date
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***LULAC COUNCIL SPONSORSHIP –FORM G***

*All students applying for the WYLS must confirm their sponsorship via a LULAC Council. Applicants who do not meet this criteria will **not** be considered.*

LULAC Council # : \_\_\_\_\_ City/State: \_\_\_\_\_

**Sponsoring LULAC Councils:** LULAC Councils wishing to sponsor a student to attend the Washington Youth Leadership Seminar **must** provide the student with one round trip airline ticket to Washington, DC and \$100.00 to cover meals and incidental expenses. A LULAC Council may sponsor **no more than one** student to attend the Washington Youth Seminar and **may not** request that neither the student nor the student's parents pay for the airfare or the \$100 spending money.

**Selection:** Students and LULAC Councils will receive notification upon their acceptance into the program. We strongly urge LULAC Councils to postpone making advance travel arrangements or ticket purchases until they have received notification from LNESC.

**Travel:** The sponsoring LULAC Council is responsible for providing the participant they sponsor with a round trip airline ticket to Washington, DC.

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LULAC will notify the following people of the student's acceptance to the Leadership Program. Participants selected to attend the program will be notified by August 31, 2012 so airline tickets can be purchased.

***Sponsor (Required Information)***

LULAC Council #: \_\_\_\_\_ City/State: \_\_\_\_\_

Name of Council Contact Person : \_\_\_\_\_

Home/Cell Phone #: \_\_\_\_\_ Work Phone #: \_\_\_\_\_

Email address: \_\_\_\_\_

**Please do not purchase airline tickets until you have been notified your student was admitted.**



***TRAVEL ARRANGEMENTS- FORM H***

**The sponsoring LULAC Council is responsible for providing the participant with a round trip airline ticket to Washington, D.C.**

In making your travel arrangements keep in mind the following points:

- Use Reagan National Airport. Plan to arrive on Wednesday, October 3, 2012 between 8:00 am to 5:00pm.—**NO LATER.**
- DO NOT fly into Dulles International or Baltimore/Washington Airport. The cost for a taxi will be approximately \$60 each way. This cost will be at your own expense.
- Ground transportation to and from Reagan National Airport will be provided by LNESC.
- Upon arrival look for staff members with signs in Baggage Claim. If you miss each other, stay in the baggage area and wait there. Please do not wander off. It is important if you have a cell phone number that you provide it in your application so it may facilitate picking you from airport.
- Plan to leave Washington on Sunday, October 7, 2012 between 9:00am and 2:00 pm.
- If you wish to stay in Washington D.C. longer, you will need to provide us with a letter from your parents giving you permission and stating the responsible party that will pick you up.
- Complete and return the travel and arrangements Form H and copy of official flight itinerary on or before September 7, 2012 via fax or email.

**IMPORTANT TRAVEL INFORMATION**

STUDENT NAME: \_\_\_\_\_ CELL PHONE #: \_\_\_\_\_

**Arrival between 8:00am – 5:00pm Wednesday, October 3, 2012**

Departure Time: \_\_\_\_\_ Departure City: \_\_\_\_\_

Airline Carrier & Flight #: \_\_\_\_\_ Arrival time in Washington, D.C: \_\_\_\_\_

**Departure before 2:00 pm, Sunday, October 7, 2012**

Airline Carrier: \_\_\_\_\_

Departure time: \_\_\_\_\_ Departure City: Washington, D.C. (DCA) Flight #: \_\_\_\_\_

**Submit form by September 7, 2012 to Marianna Morón by fax at (202) 836-9685 or email [mmoron@LNESC.org](mailto:mmoron@LNESC.org)**