# ke 2008-2009 Verification Worksheet

Federal Student Aid Programs

## Dependent

Your application was selected for review in a process called "Verification." In this process, Drake University will be comparing information from your application with signed copies of your and your parent(s)' 2007 Federal tax forms and other financial documents. Department of Education regulation requires us to review this information before awarding Federal aid.

Complete this verification form and submit it to Drake University as soon as possible so that your financial aid will not be delayed.

Your financial aid cannot be disbursed to your student account until all items have been received and reviewed. The deadline for receiving the documents is the earlier of your withdrawal date or the last day of your enrollment.

First name

State

## What you should do\*

- 1. Please read all instructions and be sure this form is signed and dated by you and at least one parent.
- Submit the completed worksheet, tax forms, and any other documents we have requested. Be sure your name and Student ID # are on all submitted documents.
- 3. Your financial aid administrator will compare information on this worksheet and any supporting documents with the information you submitted on your FAFSA application.
- 4. Contact Drake University if you have questions about completing this worksheet.

\*Drake University must review the requested information, under the financial aid program rules (34 CFR, Part 668).

### A. Student Information

Last name

City

Student I.D. Number

Date of birth

Phone number (include area code)

## **B. Family Information**

Address (include apt. no.)

List the people in your parent(s)' household, include:

• Yourself and your parent(s) (including stepparent) even if you don't live with your parents;

M.I.

ZIP code

• Your parents' other children, even if they don't live with your parent(s), if (a) your parents will provide more than half of their support from July 1, 2008 through June 30, 2009, or (b) the children would be required to provide parental information when applying for federal student aid; and

• Other people if they now live with your parents, and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2008 through June 30, 2009.

Write the names of all household members in the space(s) below. Also write in the name of the college for any household member, excluding your parent(s), who will be attending college at least half time between July 1, 2008 and June 30, 2009, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page. List yourself in #1.

Full Name	Age	Relationship	College
Missy Jones (example)	18	Sister	Central University
1.		Self	Drake University
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			



#### C. Tax Forms (Complete 1 and/or 2)

 All tax filers [you and your parent(s) as filed on your FAFSA] must submit a <u>SIGNED + DATED COPY</u> of their 2007 Federal Income Tax returns (including one of the following types of 2007 IRS Forms: 1040, 1040A, or 1040EZ, a tax return from Puerto Rico or a foreign income tax return). If you did not keep a copy, a tax transcript can be obtained by calling the IRS at 1-800-829-1040.

Please check the appropriate boxes for the tax forms that will be submitted.

🗌 You

☐ Your parent's joint return

Vour father

Your mother

2. Check the box(es) for persons who <u>did not and are not required</u> to file a 2007 Federal Income Tax Return, and list below employer(s) and any income received in 2007 (use W-2 forms or other earning statements).

□ You □ Your father □ Your mother

Name of Employer	Student Amount	Parent(s) Amount

#### D. Untaxed Income Information

Both tax filers and non-tax filers must list any untaxed income received in 2007 (FAFSA Worksheet A and B). BE SURE TO ENTER ZEROS IN EACH SPACE IF NO FUNDS WERE RECEIVED.

Student	2007 Untaxed Income – Report Annual Amounts	Parent(s)
	Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings),	
	including, but not limited to, amounts reported on the W-2 Form in Boxes 12a through 12d,	
\$	codes D, E, F, G, H, and S.	\$
	Welfare benefits, including Temporary Assistance for Needy Families (TANF). Don't include	
\$	food stamps or subsidized housing.	\$
	Social Security benefits received, that were not taxed (such as SSI), for all household members	
\$	as reported in student's household (or parents, if dependent student) size.	\$
\$	Child support you received for all children. Don't include foster care or adoption payments.	\$
	Housing, food, and other living allowances paid to members of the military, clergy, and others	
\$	(including cash payments and cash value of benefits).	\$
	Veterans noneducation benefits such as Disability, Death Pension, or Dependency & Indemnity	
\$	Compensation (DIC), and/or VA Educational Work-Study allowances.	\$
	Other untaxed income or benefits not reported elsewhere or on your 2007 tax return, such as	
	workers' compensation, untaxed portions of railroad retirement benefits, Black Lung Benefits,	
	disability, etc. Tax filers only: report combat pay not included in AGI. Don't include student aid,	
	Workforce Investment Act educational benefits, combat pay if you are not a tax filer, or benefits	
\$	from flexible spending arrangements (e.g., cafeteria plans).	\$
\$	Money received, or paid on your behalf (e.g., bills), not reported elsewhere on this form.	XXXXXXX

#### E. Sign this Worksheet

By signing this worksheet, we certify that all the information reported on it is complete and correct. At least one parent must sign.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

**Student Signature** 

Date

**Parent Signature** 

Date

Submit this worksheet and tax forms to:

Office of Student Financial Planning, Drake University 2507 University Avenue, Des Moines, IA 50311 Toll Free: 1-800-443-7253 x2905 Phone: 515-271-2905 Fax: 515-271-4042