

Extended Absence from Apartment

Resident's must notify the Residential Properties Office if they plan to be absent from the apartment for more than one week.

Resident's are not permitted to sublet their apartments and must inquire with Residential Properties if interested in having house sitters stay in their unit during short periods of absence. These inquiries will be forwarded to and are subject to approval from the Residential Properties Office. No house sitters will be permitted without written consent.

During the winter months, heating systems should not be turned off but rather set between 55 and 60 degrees during a resident's absence. A 55-60 degree setting will help prevent pipes from freezing and breaking, which would cause significant damage and inconvenience.

I agree to abide by the Extended Absence Policy

Signature of Resident / Date / Unit Number