



Student Resume Referral Agreement Form College of Business and Technology East Tennessee State University

I hereby grant permission to the Office of Career Services in the College of Business and Technology of East Tennessee State University to release to prospective employers any information pertinent to my efforts to secure employment--whether internships, full time, or part-time positions--including **but not limited to:** resumes, cover letters, course listings, and reference lists provided by the candidate. *Per employer request*, this office has my permission to share grade point averages (cumulative and/or major) with prospective employers. This office also has my permission to send this information electronically to employers of my choosing as well as to employers who call the office seeking resumes of potential candidates in various disciplines.

I understand that in order to revoke this authorization, I must do so in writing and that such revocation shall not apply to records to which access has been granted or which have been released to third parties prior to the date of revocation.

Name (print) _____ Date _____

Signature _____ Email _____

Cell Phone _____